



# CROWMARSH PARISH COUNCIL

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**Minutes of the Parish Council Meeting  
Held at Crowmarsh Gifford CE Primary School on Monday 16<sup>th</sup> January 2017  
starting at 7.30pm**

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**Present:**

Mr J Griffin (Chair)	Mr S Sherbourne
Mrs D Hall	Mr S Soames
Mrs F Jones	Mr D Topliss
Mrs A Sharp	

**Attending:** Mrs Y Peet (Finance Officer) and Mrs S Rance (Clerk). One member of the public attended the meeting.

**Apologies:** Received from Mr N Hannigan, Prof A Johnson, Mr D Mannering and Mrs F Stevenson.

**Declarations of interest:** None.

The meeting was quorate.

NO.		ACTION
4555	<b>MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> DECEMBER 2016</b>  The Minutes of the meeting held on 8 <sup>th</sup> December were approved as a true record and signed by the Chairman.	
4556	<b>MATTERS ARISING FROM PREVIOUS MINUTES</b>  <u>Item 4546 Ash Tree at Jethro Tull Gardens:</u> The Clerk will contact the Tree Officer for advice about pruning.  <u>Item 4546 Grit Bins:</u> The Clerk will make enquiries about the delivery of the new grit bins.  <u>Item 4546 IT equipment for officers:</u> The Clerk and Finance Officer will purchase a laptop for the Clerk's use.  <u>Item 4546 Storage of Sandbags:</u> A suitable location for storage of sandbags is needed before Cllr Jones can source the bags. It was suggested the Village Hall Committee might be able to help.	<b>Clerk</b>  <b>Clerk</b>  <b>Clerk/ RFO</b>  <b>Clerk/ SSh</b>

	<p><u>Item 4551: Letter to Highways re. proposed crossing at A4074:</u> It was agreed to send the letter to Mr Geoff Barrell once more, with copies to Mr Ian Hudspeth at County Hall, Mr David Nimmo-Smith, the Cabinet Member for Highways and to OCC Councillor Mark Gray. An acknowledgment of the letter will be requested.</p> <p><u>Item 4552: Trees on Botany Allotments.</u> Cllr Sherbourne has spoken to the resident who had reported concerns about overgrown sycamore trees and will request an estimate for the work from Mr. Tom Cottrell.</p> <p><u>Item 4554: Surface of Watery Lane.</u> Cllr Mannering will contact Grundons about improvements at Watery Lane.</p>	<p><b>JG/Clerk</b></p> <p><b>SSh</b></p> <p><b>DM</b></p>
<p><b>4557</b></p>	<p><b>GRASS CUTTING CONTRACT</b></p> <p>Cllr Sharp has obtained quotes for next season's grass cutting contracts. Scofell has been the contractor for 2016. Due to a slight change in the specification, they have made a small increase in their price for 2017.</p> <p>It was noted that Mr Strange has a preference for Scion as the contractor for the recreation ground as Scion has provided a consistently high standard of work.</p> <p>Quotes have also been obtained from M. Watts, John O'Connor and Berinsfield Community Business.</p> <p>After discussion it was proposed by Cllr Sharp and seconded by Cllr Sherbourne that Scion be offered the contract for the recreation ground and this was agreed.</p> <p>It was proposed by Cllr Sharp and seconded by Cllr Sherbourne to offer the contract for the verges and general grass cutting work to Berinsfield Community Business. This was agreed. If Berinsfield are unable to accept the contract, Cllr Sharp will contact John O'Connor.</p> <p>Cllr Sharp will also contact Berinsfield Community Business about the North Stoke Recreation Ground and will ask Scofell to return the key to Crowmarsh Gifford School office. Cllr Soames will liaise with the contractor about the necessary work.</p> <p>Contractors will be requested to advise Cllr Sharp when the first cut will take place. If possible North Stoke Recreation Ground could be cut in March initially.</p> <p>A vote of thanks was made to Cllrs Sharp, Soames and Sherbourne for their hard work.</p>	<p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p>

4558	<p><b>CHAIRMAN'S REPORT</b></p> <ul style="list-style-type: none"> <li>• The Chairman reported that it is anticipated that the public open space at the Croudace development will be handed over to the Parish Council in the foreseeable future. The original plan was for this to take place five years after the building work was completed. The Clerk will make enquiries of Croudace and/or SODC.</li> <li>• The Chairman is pursuing with the Residents' Association, the question of the riverside road at the Croudace development</li> </ul>	<p><b>Clerk</b></p> <p><b>JG</b></p>
4559	<p><b>FINANCE</b></p> <p><b>a) Consideration of payments made in December</b></p> <p>The Finance Officer has completed training on the finance software and has brought the accounts up to date.</p> <p>A schedule of payments made in December was presented and it was proposed by Cllr Soames and seconded by Cllr Sherbourne that the payments be approved and this was agreed.</p> <p><b>b) Accounts for the year to date</b></p> <p>A summary of receipts and payments was circulated. It was agreed that a detailed report will be presented on a quarterly basis. Recreation Ground income and expenses will be shown separately in future, as well as grass cutting expenditure.</p> <p><b>c) Draft Budget and Precept for 2017/18</b></p> <p>The Finance Officer reported that the budget figures have been uplifted by 2% across the board, resulting in a projected deficit of £578 for 2017/18, with a precept of £38210 as last year. After discussion it was proposed by Cllr Griffin and seconded by Cllr Soames that the draft budget be approved and this was agreed.</p> <p>It was noted that Grundon has announced a 5.7% increase in their charges. However there may be a saving on the grass cutting contract. Income and expenditure will be closely monitored especially for the recreation ground and pavilion.</p>	<p><b>RFO</b></p> <p><b>RFO</b></p>

	<p><b>d) Quote for Defibrillator for North Stoke</b></p> <p>Cllr Sherbourne had obtained a quote for a defibrillator at £287.82 including VAT. However, Cllr Soames has obtained a defibrillator at no cost from the British Heart Foundation, plus a cabinet. He has also obtained a kit for running CPR sessions. The scouts and cubs will be able to use it for their first aid training.</p> <p>The defibrillator will be registered with Southern Ambulances and training in its use will be provided. A news item on the defibrillator will be published in Crowmarsh News and Cllr Soames will arrange for leaflets to be delivered in North Stoke and Mongewell. A vote of thanks was made to Cllr Soames.</p> <p>If Chris Strange has not already done a first aid course, he will be invited to attend the training at North Stoke.</p> <p>It was noted that there is a smartphone app available which will locate the nearest defibrillator.</p>	
4560	<p><b>PLANNING</b></p> <p><b>Decisions:</b> The Council noted the following decisions from SODC.</p> <p>P16/S3186/HH (Householder): Garage conversion to habitable accommodation and second-storey extension above, (amended by drawings received 23<sup>rd</sup> November to reduce the height of the 1<sup>st</sup> floor element and move the proposal forward). 27 Howbery Farm, Crowmarsh Gifford, OX10 8NR. PERMISSION GRANTED.</p> <p>P16/S3407/HH (Householder): Application proposal, including any amendments: Proposed detached garage, car port and stores with loft room above. 2 Wallingford Road, North Stoke (in the parish of Crowmarsh), OX10 6BD. PERMISSION GRANTED.</p> <p>P16/S3564/HH (Householder): Application proposal, including any amendments: Erection of extension and remodelling of existing single storey roof of an existing residential dwelling following approval of application ref. P15/S2542/HH. 3 Murren Croft, Crowmarsh Gifford, OX10 8EZ. PERMISSION GRANTED.</p> <p>P16/S3566/HH (Householder): Application proposal, including any amendments: Single storey link extension at the rear of the property to accommodate utility room. 51 Newnham Green, Crowmarsh Gifford, OX10 8EP. PERMISSION GRANTED.</p> <p><b>Applications:</b> The Council was asked to agree its response to SODC on the following application:</p>	

	<p>P16/S4173/FUL (Full Application): Proposed detached dwelling with detached carport/garage. Lychgate House, Mongewell Park, Mongewell (in the parish of Crowmarsh), OX10 8DA. RECOMMEND APPROVAL.</p> <p><b>Screening Opinions (P16/S3868/SCR, P16/S3883/SCR, P16/3884/SCR)</b></p> <p>SODC have decided that the above applications do not require an Environmental Impact Assessment (EIA).</p> <p><b>Application Withdrawn</b></p> <p>P15/S2158/FUL (Full Application): Proposed partial demolition of The Springs Hotel and part conversion, along with new build development to create 19 dwellings (as amended by drawings accompanying agent's letter of 22<sup>nd</sup> February 2016). The Springs Hotel, Wallingford Road, North Stoke (in the parish of Crowmarsh), OX10 6BE: APPLICATION WITHDRAWN. An entry to this effect has been made in the Statutory Register and no further action will be taken on this application.</p>	
<b>4561</b>	<p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>• Letter from RAF Benson, introducing the new Station Commander, Group Captain Hamish Cormack.</li> <li>• Copies of correspondence sent to Thames Water by a local resident regarding the problems she has encountered due to the fact that the mains drain crosses her back garden. She regularly has to allow Thames Water access to the man hole on her property. The Clerk will draft a letter to Thames Water for the Chairman's signature.</li> <li>• Letter from a village hall hirer questioning the dates of Parish Council meetings in 2017. The Clerk will respond.</li> <li>• Request from Wallingford Carnival Committee to start the carnival procession in Crowmarsh this year. It may be possible to use the former SODC offices for car parking. The Chairman has asked for further details of their requirements.</li> </ul>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>4562</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting will be held on Thursday 2<sup>nd</sup> February 2017 at Crowmarsh Gifford Village Hall, starting at 7.30pm.</p>	

4563	<p><b>ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"> <li>• Cllr Jones reported that the current 134 service is due to end on 28<sup>th</sup> January. She will circulate updated information when available. The new service will go into Wallingford through Crowmarsh and leave via the bridge on the bypass.</li> <li>• Cllr Sharp suggested holding a quarterly meeting to discuss major projects in order to devote sufficient time to this topic.</li> <li>• Cllr Hall reported that the average speed of traffic at Portway has been recorded as 58 mph.</li> </ul>	<p><b>FJ</b></p> <p><b>Clerk (Agenda)</b></p>
	<p>The meeting closed at 9.05 pm.</p>	