



CROMMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at North Stoke Village Hall on Thursday 3rd May 2018
starting at 7.30pm**

Present:

Mr J Griffin (Chair)	Mr D Rowley
Mrs D Hall	Mrs E Ryall
Mr N Hannigan	Mr S Sherbourne
Prof A Johnson	Mr S Soames
Mrs F Jones	Mr D Topliss

Attending: Mrs S Rance (Clerk) and Dr Y Peet (Finance Officer).

Apologies: Received from Mrs F Stevenson.

Declarations of interest: None.

The meeting was quorate.

NO.		ACTION
4726	ELECTION OF CHAIRMAN AND VICE-CHAIRMAN It was proposed by Cllr Sherbourne and seconded by Cllr Rowley that Cllr Griffin be elected as Chairman and this was unanimously agreed. It was proposed by Cllr Griffin and seconded by Cllr Sherbourne that Cllr Hannigan be elected as Vice-Chairman and this was unanimously agreed.	
4727	MINUTES OF THE MEETING HELD ON 29TH MARCH 2018 The Minutes of the meeting held on 29th March were approved as a true record and signed by the Chairman.	
4728	MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING <u>Item 4715: Telephone at the Pavilion</u> The Finance Officer has emailed BT to advise the new contact details and to inform them that the telephone line is no longer required.	

	<p><u>Item 4715: Culvert at North Stoke.</u> Cllr Soames reported that a temporary barrier had been placed round an exposed culvert in The Street, North Stoke. The culvert needs covering for health and safety reasons but agreement has not been reached with neighbours and OCC Highways about how to repair it. The county council officer had suggested that the parish council might wish to take it on, but initially it was suggested we contact the Environment Agency for their views and erect a warning sign. A site visit was proposed and agreed for Thursday 11th May at 5.30pm.</p> <p><u>Item 4715: Publications Scheme:</u> Information on the new General Data Protection Regulation has been circulated and will be reviewed.</p> <p><u>Item 4715: Grass Cutting Contract.</u> Cllr Griffin will speak to Revd. K Beer about the grass cutting at Newnham Murren Churchyard.</p> <p><u>Item 4715: SODC office site:</u> Cllr Griffin has written to SODC about possible community facilities which could be included in plans for the site.</p> <p><u>Item 4717: SODC Grant for Neighbourhood Plan.</u> The £10,000 grant has now been received.</p> <p><u>Item 4717: Allotments:</u> Invoices will be sent out in the near future. Rent will be £15 per annum. There are two vacant plots. These will be advertised in Crowmarsh News, interested residents to contact the Clerk.</p>	<p>Clerk</p> <p>JG</p> <p>Clerk</p>
<p>4729</p>	<p>FINANCE</p> <p>a) <u>Payments made since last meeting</u></p> <p>A schedule of payments made since the last meeting was presented.</p> <p>It was proposed by Cllr Griffin and seconded by Cllr Sherbourne that the payments be approved and this was agreed.</p> <p>b) <u>Request for Grant</u></p> <p>A grant of £760 for North Stoke Village Hall for grass cutting and hedges had been requested. They also cut the grass at the crossroads. It was proposed by Cllr Griffin and seconded by Cllr Hannigan that this be approved and this was agreed unanimously.</p>	

	<p>c) <u>Accounts for year ended 31st March 2018 for Annual Return</u></p> <p>The accounts were presented and discussed. The precept was £38,201 for the year. Pavilion income has increased slightly. Salaries were in line with budget. Total reserves are currently £151,585.</p> <p>Grants made included the Corn Exchange and a donation to North Stoke Village Hall for redecorating.</p> <p>Expenditure on gas was less than the previous year but income from the feed in tariff was also less. The solar panels were checked two months ago.</p> <p>It is hoped to make some savings on electricity expenditure now that LED lights have been installed.</p> <p>It was proposed by Cllr Hannigan and seconded by Cllr Soames that the accounts be approved and this was agreed.</p> <p>It was proposed by Cllr Hannigan and seconded by Cllr Ryall that Mr Roger Symes be appointed again as internal auditor.</p> <p>A grant of £645.55 has been received from the County Council for grass cutting.</p> <p>The first instalment of the precept has been received.</p> <p>The accounts will be sent to the internal auditor.</p>	RFO
4730	<p>CHAIRMAN'S REPORT</p> <ul style="list-style-type: none"> • Annual Parish Meeting: Monday 14th May at Crowmarsh Gifford School. District and County Councillors will be invited as well as the police community support team. • The event has been advertised in Crowmarsh News and on the parish noticeboards. • Dr Robins will be invited and Cllr Stevenson will be requested to post the event on the website. Parents of the children at the school will also be invited to attend. 	Clerk Clerk
4731	<p>REVIEW OF STRATEGIC PRIORITIES</p> <p>It was agreed that the top priority is transport and safety:</p> <ul style="list-style-type: none"> • Crossing at Portway • Traffic calming in North Stoke • Pedestrian crossing in The Street, Crowmarsh. 	

	<p>Cllr Sherbourne recommended focusing on these three major priorities. North Stoke is difficult due to the bends in the road, so it was agreed to focus on the two crossings in Crowmarsh Gifford. Cllrs Ryall and Sherbourne will send the Clerk a list of priorities to be circulated with the minutes. Cllr Johnson recommended selecting only one more priority at present.</p>	<p>ER/SSh</p>
<p>4732</p>	<p>PLANNING</p> <p>Decisions: The Council noted the following decisions from SODC.</p> <p>P18/S0593/HH (Householder): Application proposal, including any amendments: Remove existing rear extension and replace with new timber framed extension with increased footprint. 1 Church Cottages, Church Lane, North Stoke OX10 6BH. PERMISSION GRANTED.</p> <p>P18/S0220/LB (Listed Building Consent): Application proposal, including any amendments: Remove existing rear extension and replace with new timber framed extension with increased footprint. 1 Church Cottages, Church Lane, North Stoke OX10 6BH. PERMISSION GRANTED.</p> <p>Applications: The Council was asked to agree its response to SODC on the following applications:</p> <p>P18/S0406/LDP (Lawful Development Permission): Loft conversion including rear dormer and front roof windows. 97 The Street, Crowmarsh Gifford, OX10 8EF. RECOMMEND APPROVAL.</p> <p>P18/S0596/HH (Householder): Amendment No. 1. Proposed extension, alterations and new dropped kerb as amended by plan 1 200, to remove garden fencing around parking area received on 27th April. 2 Park View, Crowmarsh Gifford, OX10 8BJ. RECOMMEND APPROVAL.</p> <p>P18/S1273/FUL (Full Application): A single storey extension to the existing village hall. Crowmarsh Gifford Village Hall, 6 Benson Lane, Crowmarsh Gifford, OX10 8ED. RECOMMEND APPROVAL.</p> <p>P18/S1411/LB (Listed Building Consent): Internal and external alterations to the existing dwelling and outhouse. The Old Farmhouse, The Street, North Stoke (in the parish of Crowmarsh), OX10 6BL. RECOMMEND APPROVAL.</p>	

	<p>Appeal ref: APP/Q3115/W/17/3186858/SODC 5-year Land Supply</p> <p>The Chair of Planning has received a communication from the Planning Inspectorate regarding APP/Q3115/W/17/3186858 and SODC's 5-year land supply. He was asked to reply that the new 5-year land supply figure of 5.4 years has a significant impact on the outstanding decision of the Appeal and it could be implied that the SODC had deliberately withheld this information from the Inspector.</p> <p>Neighbourhood Plan</p> <p>The Steering Group have held a meeting recently which included two new members, Sebastien Bourban and Gerry Cresswell. The revised reports are now on the web and the SAE/SA report is in progress.</p>	
4733	<p>REPORTS OF COMMITTEES</p> <p>Environment and Recreation Ground</p> <ul style="list-style-type: none"> • An electrical safety check has been carried out. • The damaged low wall has been repaired satisfactorily. • The estimate for supplying and fitting the smart lock has been approved. • Quotes are needed for sensors on the lights. • Changes are needed to the doors to allow sufficient width for wheelchair access. Mr Strange is seeking quotes for this work. • It was agreed to ask Mr Strange to strim around the daffodils near Wallingford Bridge as Berinsfield Community Business have not done this. The Finance Officer will speak to the contractor. <p><u>Update on Playground Project</u></p> <ul style="list-style-type: none"> • A vote of thanks was made to Cllrs Rowley and Johnson and to Mrs Reynolds for their work on the SODC grant application. A decision is expected by 30th June. • The landfill tax charity, WREN, is now accepting grant applications. The deadline for this is 13th June. • The total cost of the playground will be £180,000 plus £9,000 for the gym. The application to WREN is for £80,000 but this could be increased if SODC does not fund enough of the cost. • Letters and messages of support have now been received from 169 children and 36 adults including the Mayor of Wallingford on behalf of the Town Council. • Children's responses have so far been for ages up to 11. 	RFO

	<p>More messages are invited particularly from older children and teenagers.</p> <ul style="list-style-type: none">• Another exhibition of the proposal will be held at the May Fair at Crowmarsh School on 20th May.• Quotes have been obtained from solicitors and project managers, to be appointed once funding is secured.• Cllr Hall reported that no donations have so far been received from local businesses. She will continue to pursue this. It was suggested that this could be raised at the forthcoming Grundon Liaison Meeting. <p><u>Update on Noticeboards</u></p> <ul style="list-style-type: none">• Cllrs Jones and Hall have researched this further and the estimated cost per noticeboard is £500. Cllr Soames would prefer a half glazed board for North Stoke Village Hall. Four or five firms will be asked to quote for supply and installation. The Finance Officer will collate responses and report back to the next meeting.• Cllr Jones has written to Comer Homes re. the noticeboard at Mongewell in case there are plans to relocate the noticeboard when development starts.• Planning permission is required for noticeboards located on the highway. <p>Traffic and Transport</p> <ul style="list-style-type: none">• Cllr Jones reported that Benson Parish Council do not wish to take any action regarding improvements to the bus stop at the end of Benson Lane on the A4074. Cllr Jones has reported back to Howbery Park.• A meeting of Parish Transport Representatives is scheduled for Monday 4th June at 1.30pm at County Hall. Cllr Jones will be away and so cannot attend. Cllr Ryall offered to attend. Cllr Jones will forward the agenda and minutes to her.• Radar Speed Signs: Two quotes have been received and a third requested. Permission to go ahead is awaited from the County Council. Two signs in the larger size would cost a total of £5,000. A decision will be made when all quotes have been received.	<p>RFO</p> <p>FJ/ER</p>
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4734	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • Invitations to the RAF Annual Reception on Thursday 24th May have been sent to the Chairman and Clerk. Cllr Ryall and her husband will attend as well as Cllr Hannigan and the Clerk, who will respond to the invitations. • The Chairman has received an invitation to the Mayor's inaugural service on Sunday 20th May at 11.30am. 	Clerk
4735	<p>DATE OF NEXT MEETING</p> <p>The next meeting was scheduled for 7th June. It was noted that there will be a by-election for District Councillor on that day so neither Crowmarsh nor North Stoke Village Hall will be available.</p> <p>After discussion it was agreed to hold the Parish Council meeting on 7th June at Crowmarsh Gifford Primary School starting at 7.30pm.</p> <p>Cllr Jones and the Finance Officer tendered their apologies for this meeting.</p>	
4736	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • The County Council is planning a deep clean in the Parish to be carried out at the end of May. It was agreed to request that particular attention be paid to Meadow Lane and Old Reading Road. • A problem has been reported with trees at Stephens Field: Cllr Jones will contact a local resident to discuss. It was noted that the old riverside access road has not yet been blocked off to prevent vehicles using it. • It was noted that there are a number of potholes in the parish which have been marked with white lines but not infilled. • Cllr Sherbourne has arranged for geraniums to be planted in the wooden tubs at the Benson Lane junction with The Street. One of the tubs needs replacing; Cllr Sherbourne will contact a local supplier for a quote. • Ash Tree at Jethro Tull Gardens: quotes will be obtained for removal of this diseased tree. 	<p>Clerk</p> <p>FJ</p> <p>SSh</p> <p>SSh</p>
	<p>The meeting closed at 9.45pm.</p>	