



# CROWMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting  
Held at Crowmarsh Gifford Village Hall on Thursday 11<sup>th</sup> August 2016  
starting at 7.30pm**

**Present:**

Mr J Griffin (Chair)	Mr D Mannering
Mr N Hannigan	Mrs A Sharp
Mrs F Jones	

**Attending:** Ms C M Malcolm (Finance Officer), and Mrs S Rance (Clerk. One member of the public attended part of the meeting.

**Apologies:** Received from Prof A Johnson, Mr S Soames, Mrs F Stevenson, Mr S Sherbourne and County Cllr M Gray.

**Declarations of interest:** None.

The meeting was quorate.

NO.		ACTION
4497	<b>MINUTES OF PREVIOUS MEETING</b>  The minutes of the meeting held on 7 <sup>th</sup> July were approved as a true record and signed by the Chairman.	
4498	<b>MATTERS ARISING FROM PREVIOUS MINUTES</b>  <u>Item 4487: Noticeboards.</u> Cllr Jones has made enquiries of South Stoke Parish Council about their noticeboards and a reply is awaited. The Finance Officer may have a contact for Cholsey Parish Council and will report back.  <u>Item 4487: Allotment Land.</u> No further news at present.  <u>Item 4487: Grass Cutting Contract:</u> Cllr Sharp reported that the grass cutting arrangements are now under control although standards are not as high as desirable. It was noted that this has been a difficult year due to the late start and wet weather conditions in June. Consideration will be given to going out to tender again next February. The contract value this year is £4,800 + VAT. Cllr Mannering and the Finance Officer will	<b>FJ/RFO</b>

	<p>research potential alternative contractors.</p> <p>Cllr Hannigan suggested that for next year, a sub-committee should be convened to negotiate the contract, possibly using more than one contractor for different areas. Cllrs Sharp, Griffin or Hannigan, plus a member of the Recreation Ground committee will take this forward. The Chairman will contact Berinsfield Community Business, who have expressed interest in the past. It was noted that South Oxfordshire Housing Association use John O'Connor for grass cutting.</p> <p>Cllr Sharp will obtain a quote for cutting the hedge at Home Farm. It was noted that roadside vegetation at Crowmarsh roundabout is also very overgrown.</p> <p><u>Item 4487: Parking at Stephen's Field.</u> Cllr Gray will investigate the reason for the delay in opening the road leading to the riverside park.</p> <p>The Clerk has contacted Croudace for information about the timeframe for handing the public space over to the Parish Council and a reply is awaited.</p> <p><u>Item 4493: Playing Fields in Perpetuity:</u> This matter is in hand.</p> <p><u>Item 4493: School Crossing Patrol Officer:</u> the County Council has approved the employment of a school crossing patrol officer at the corner of Old Reading Road and The Street. This is being funded by the Churchill Lollipopers' campaign.</p>	<p><b>DM/RFO</b></p> <p><b>JG</b></p> <p><b>AS</b></p> <p><b>MG</b></p> <p><b>Clerk</b></p> <p><b>AJ/Clerk</b></p>
<p><b>4499</b></p>	<p><b>FINANCE</b></p> <p><b>a) Consideration of payments made in July</b></p> <p>A schedule of payments made in July was presented and the following points were noted:</p> <ul style="list-style-type: none"> <li>• The Finance Officer reported that grass cutting invoices are now correct.</li> <li>• Arrow Fencing have done some repairs at the recreation ground.</li> </ul> <p>It was proposed by Cllr Hannigan and seconded by Cllr Mannering that the payments be approved and this was agreed.</p> <p><b>b) Accounts Status at 31<sup>st</sup> July</b></p> <p>The Finance Officer reported that £13,698.99 of the first precept payment remains. The next payment of 50% is expected on 5<sup>th</sup> September.</p> <p>It was agreed to continue with the contract for emptying dog bins.</p>	

	Lloyds Bank has confirmed that Cllr Soames has now registered for on-line banking. Cllrs Hannigan and Griffin will do this as soon as possible.	NH/JG
4500	<p><b>CHAIRMAN'S REPORT</b></p> <ul style="list-style-type: none"> <li>• Notices have been posted advertising the vacancies for Parish Councillors.</li> <li>• Proposed bus shelter in Benson Lane. A quote has been received from Arrow Fencing for provision of a bus shelter opposite the village hall for £1050. After discussion, it was agreed to proceed with this.</li> </ul>	JG
4501	<p><b>PLANNING</b></p> <p><b>Decisions:</b> The Council noted the following decisions from SODC.</p> <p>P16/S1250/HH (Householder): Application proposal, including any amendments: Extension and refurbishment of the existing stable block. Chaise House, 67 The Street, Crowmarsh Gifford, OX10 8EF. PERMISSION GRANTED.</p> <p>P16/S1251/LB (Listed Building Consent): Application proposal, including any amendments: Extension and refurbishment of the existing stable block. Chaise House, 67 The Street, Crowmarsh Gifford, OX10 8EF. PERMISSION GRANTED.</p> <p><b>Applications:</b> The Council was asked to agree its response to SODC on the following applications:</p> <p>P16/S2200/HH (Householder): Single storey rear extension. 8 Jethro Tull Gardens, Crowmarsh Gifford, OX10 8DS. RECOMMEND APPROVAL.</p> <p>P16/S2357/HH (Householder): Loft conversion with velux roof windows to both side elevations. 15 Jethro Tull Gardens, Crowmarsh Gifford, OX10 8DS. RECOMMEND APPROVAL.</p> <p>P16/S2454/FUL (Full Application): Proposed sub-division of existing residential curtilage and erection of a detached two storey dwelling house. Provision of new rear vehicular access for existing dwelling. 27 Benson Lane, Crowmarsh Gifford, OX10 8ED. RECOMMEND APPROVAL.</p> <p>P16/S2500/LB (Listed Building Consent): To remove all existing ceilings upstairs, insulate between rafters with 50mm celotex insulation, counter batten all areas and apply tri-iso multi layer foil insulation, counter batten again and re-board complete area with 12.5mm plasterboard and apply plaster finish. 1 Church Cottages, Church Lane, North Stoke OX10 6BH. RECOMMEND APPROVAL.</p>	

	<p>P16/S2610/HH (Householder): Proposed two storey extension. Mere Cottage, Mongewell Park, Mongewell (in the parish of Crowmarsh), OX10 8DA. RECOMMEND APPROVAL.</p> <p>P16/S2659/HH (Householder): Proposed loft conversion. 35 Howbery Farm, Crowmarsh Gifford, OX10 8NR. RECOMMEND APPROVAL..</p> <p><b>TOWN AND COUNTRY PLANNING ACT 1990. TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND) REGULATIONS 2012</b></p> <p><b>SOUTH OXFORDSHIRE DISTRICT COUNCIL (CROWMARSH AREA) TREE PRESERVATION ORDER No. 16S04</b></p> <p>The Council has been informed that South Oxfordshire District Council confirmed Tree Preservation Order 16S04 on the 28<sup>th</sup> July 2016 for 113 The Street, Crowmarsh Gifford, OX10 8EF.</p>	
4502	<p><b>UPDATE ON WEBSITE</b></p> <p>Nothing further to report at present.</p>	
4503	<p><b>REPORTS OF COMMITTEES</b></p> <p><u>Environment and Recreation Ground</u></p> <ul style="list-style-type: none"> <li>• Basketball Practice Facilities: Cllr Johnson had submitted a written proposal to accept a quote for the provision of basketball practice facilities at a cost of £5,243.00, this being the lowest of the three quotes received. After discussion it was agreed to proceed with this work.</li> <li>• It was noted that grants are available from South Oxfordshire District Council for facilities such as sports pavilions and children’s play areas. It was agreed to apply for a grant towards the provision of the basketball area. A further application could be made for the children’s play area.</li> <li>• Cllr Mannering has posted notices about the booking system for the hard court facilities and will advertise this in Crowmarsh News.</li> </ul> <p><u>Traffic and Transport</u></p> <ul style="list-style-type: none"> <li>• Notes on the Parish Transport Representatives’ meeting have been circulated. Parish Transport Representatives’ meetings will continue for the time being. It is now possible to book County Council minibuses for use when</li> </ul>	<p><b>AJ</b></p> <p><b>DM</b></p> <p><b>FJ</b></p>

	<p>they are not required for school transport. Cllr Jones will advertise this in Crowmarsh News. Grants may be obtained to provide home to college transport for outlying villages. Thames Travel has issued a leaflet on all changes to bus services.</p> <ul style="list-style-type: none"> <li>• An initial survey report and plan for the proposed pedestrian crossing at Portway has been received from Peter Brett Associates.</li> </ul>	
<b>4504</b>	<p><b>CORRESPONDENCE</b></p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> <li>• Thames Valley Police Neighbourhood Update.</li> <li>• Notice of a second consultation on the household waste and recycling facilities in Oxfordshire.</li> <li>• Notice of a public exhibition on the proposed development at the Newnham Manor site to be held from 3 – 8.30pm on Monday 15<sup>th</sup> August at Crowmarsh Gifford Village Hall.</li> <li>• An email from a resident of Jethro Tull Gardens expressing concern about the ash tree overhanging the driveway of their house. Councillors will visit the site to investigate.</li> </ul>	<p><b>JG</b></p> <p><b>AS/JG</b></p>
<b>4505</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>The next Parish Council meeting will be held on Thursday 8th September at Crowmarsh Gifford Village Hall, starting at 7.30pm.</p>	
<b>4506</b>	<p><b>ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"> <li>• The Finance Officer reported that she will have to tender her resignation in order to relocate to another part of the country. The Clerk will pass to the Chairman any relevant information regarding an advertisement for the post.</li> </ul>	
	<p>The meeting closed at 9.15pm.</p>	