



CROWMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at Crowmarsh Gifford Village Hall on Thursday 9th June 2016
starting at 7.30pm**

Present:

Mr J Griffin (Chair)	Mr D Mannering
Mr N Hannigan	Ms A Sharp
Mr A Hermsen	Mr S Sherbourne
Prof A Johnson	Mr S Soames

Attending: Ms C M Malcolm (Finance Officer), and Mrs S Rance (Clerk). County Cllr M Gray attended part of the meeting. One member of the public attended part of the meeting.

Apologies: Received from Cllrs Jones and Stevenson. Cllrs Hermsen and Mannering apologised for unavoidably arriving late.

Declarations of interest: None.

The meeting was quorate.

NO.		ACTION
4473	INTRODUCTION Cllr Johnson circulated details of possible capital expenditure projects which had been identified for consideration. Councillors were asked to rank them in order of preference and return them to him as soon as possible for collation.	ALL
4474	MINUTES OF PREVIOUS MEETING The minutes of the meeting held on 12 th May were approved as a true record and signed by the Chairman.	
4475	MATTERS ARISING FROM PREVIOUS MINUTES <u>Item 4462 Emergency Plan:</u> Cllr Jones is working on the updated emergency plan. <u>Item 4462 Allotment Land:</u> Cllrs Griffin and Sherbourne will arrange to speak to the resident who has made the request for the land to be transferred.	FJ JG/SSh

	<p><u>Item 4462: Section 106 funding from proposed development at the former Springs Hotel:</u> Cllr Gray will speak to Mark Francis of OCC Highways to arrange a site meeting.</p> <p><u>Item 4462: Grass Cutting Contract:</u> It was noted that the grass is very long again. Cllr Griffin will contact Scofell to discuss the frequency of cutting which should be carried out according to need. Cllr Soames reported that the grass at North Stoke Recreation Ground is very long and this has been reported to Scofell.</p> <p><u>Item 4462: Parking at Stephen's Field.</u> Cllr Griffin reported that the road leading to the riverside park is still not open, awaiting adoption by the county council. Cllr Gray will investigate the reason for the delay.</p> <p>The Clerk will confirm the timeframe for handing the public open space over to the Parish Council.</p> <p><u>Item 4469: Ewelme and Benson Liaison Meeting.</u> Cllr Sherbourne had attended the meeting with Grundons, held on 16th May.</p> <p><u>Item 4469: Mayor's Service on Sunday 15th May.</u> Cllr Griffin attended the service to welcome the new Mayor of Wallingford, Cllr Ros Lester..</p> <p><u>Item 4472: Thames Mead/Watery Lane:</u> Cllr Griffin has examined the pieces of metal embedded in the path near the junction of Thames Mead and Watery Lane, which is on private land.</p>	<p>MG</p> <p>MG</p> <p>Clerk</p>
<p>4476</p>	<p>REPORT OF THE COUNTY COUNCILLOR</p> <p>County Councillor Gray reported that Cholsey has applied for a grant for grass cutting. Crowmarsh is unable to take on additional grass cutting work at present but Cllr Griffin will consult Keith Stenning at OCC about other possible areas of work which might be considered under the Oxfordshire together scheme.</p> <p>Cllr Gray reported on a pilot scheme to support residents by making transport available. Parish Councils may use OCC minibuses (with drivers) during the day at a cost of £18 per hour when they are not being used for school transport. Cholsey has expressed an interest in this scheme. This could supplement the Wallingford Volunteer Centre scheme which provides volunteer drivers.</p> <p>There is a new initiative involving buying up beds in care homes in order to avoid bed blocking in hospitals.</p>	<p>JG</p>

	<p>Children's Services: two new shared locality bases will supplement the existing provision. There will be a peripatetic service to provide children's activities. Most children's centres are likely to continue as a community initiative.</p> <p>Bus companies have decided to pay for real time information for some bus services (Oxon Time). However this is not available in Crowmarsh Parish.</p>	
4477	<p>FINANCE</p> <p>a) Consideration of payments made in May. A schedule of payments made in May was presented and the following points were noted:</p> <ul style="list-style-type: none"> • £1,118.34 was paid to Scofell for improving the drainage at the path across the nature area. • £400 was paid to H G Garth for repairs to toilets at the pavilion. • £138 was paid to Windmill Landscapes for an extra grass cut at the recreation ground before a cricket match. • The fire extinguisher maintenance contract has been renewed at a cost of £262.66. • In addition to the schedule of payments, a £77 subscription fee was paid to the Society of Local Council Clerks and £15 was reimbursed to Cllr Johnson for expenses for providing refreshments. <p>It was proposed by Cllr Johnson and seconded by Cllr Soames that the payments be approved and this was agreed.</p> <p>b) Accounts for year to date</p> <p>A schedule of receipts and payments was presented.</p> <p>It was agreed to sign a three year contract with Xylem for sewage pump maintenance at the current cost.</p> <p>A cheque for £450 had been received from British Gas in respect of the feed-in tariff for the previous quarter.</p> <p>c) Consideration of proposal to close the Unity Trust account The Finance Officer reported that on-line payments can now be made from the Lloyds Bank account. It was proposed by Cllr Hannigan and seconded by Cllr Soames that the Unity Trust account, which had been opened to enable on-line payments, be closed and this was agreed. The Finance</p>	

	<p>Officer will apply for on-line banking on the Lloyds account. Cllrs will need to register as individuals in due course.</p> <p>d) Consideration of annual governance statement 2015/16 The annual governance statement was discussed and agreed.</p> <p>e) Update on Queen’s Birthday Grant Application</p> <p>The Clerk reported that the Parish Council’s grant application had been approved and a payment of £672 will be received. It was agreed to make the following payments to the organisers of the local events:</p> <p>1st Crowmarsh Gifford Scouts: £86 Mongewell Street Party: £270 Crowmarsh Gifford Village Hall Children’s Disco: £239 North Stoke Street Party: £350.</p> <p>f) Grant Request A grant request had been received from Home-Start. This will be considered at the next meeting.</p>	
4478	<p>PLANNING</p> <p>Decisions: The Council noted the following decisions from SODC.</p> <p>P16/S1107/HH (Householder): Application proposal, including any amendments: Two storey rear extension. 10 Jethro Tull Gardens, Crowmarsh Gifford, OX10 8DS. PERMISSION GRANTED.</p> <p>P16/S1156/LB (Listed Building Consent): Application proposal, including any amendments: The erection of a single storey conservatory to the rear. 2 Church Cottages, Church Lane, North Stoke (in the parish of Crowmarsh), OX10 6BH. PERMISSION GRANTED.</p> <p>P16/S1178/FUL (Full Application): Application proposal, including any amendments: Erection of antenna (to include transmit and receive antennas). Boiler House, Howbery Park, Crowmarsh Gifford, OX10 8BA. PERMISSION GRANTED.</p> <p>Applications: The Council was asked to agree its response to SODC on the following application's:</p> <p>P15/S3387/FUL (Full Application): Amendment no. 3: The residential part of the proposal is made in full while the CABI headquarters part is made in outline form with all matters reserved for future consideration, except access. Demolition of existing buildings and creation of a new headquarters for CABI,</p>	

	<p>erection of 91 dwelling houses, comprising open market and affordable housing, provision of open space, landscaping and parking and other associated works. As amended by drawings and accompanying letter from Agent, received 31st May 2016. Drawing no. 2808/P/42E, comparison drawing between extant permission and current proposal, drawing no. 2808/P/05F, revised layout. CABI International, Nosworthy Way, Mongewell (in the parish of Crowmarsh), OX10 8DE. RECOMMEND REFUSAL for reasons as original application.</p> <p>P16/S1716/LDP (Certificate of Lawful Development): Single storey extension. 8 Jethro Tull Gardens, Crowmarsh Gifford, OX10 8DS. NO COMMENTS ACCEPTED.</p> <p>SODC Planning Committee Meeting</p> <p>The Council have been informed that planning application P15/S3387/FUL will be coming before the SODC Planning Committee on June 15th, starting at 6 p.m., at Didcot Civic Hall. Due to the confusion of the withdrawal notification of this application the Chair of Planning was unsure if he could make this meeting due to a prior commitment. In case he was unable to make it to the venue Council agreed that County Councillor Mark Gray would present the Parish Council's objections to this application.</p>	
4479	<p>CHAIRMAN'S REPORT</p> <p><u>Feedback from Annual Parish Meeting</u></p> <p>The Chairman reported that attendance had been lower than the previous year. Presentations had been given by SODC Planning and by Thames Water as well as by County Councillor Mark Gray. A written report had been submitted by the District Councillors. The police had been called to an incident and were unable to attend.</p> <p>Notes on the meeting will be circulated by the Clerk.</p>	Clerk
4480	<p>UPDATE ON WEBSITE</p> <p>Cllr Stevenson is circulating log-in details for the new site to councillors. Cllr Hermsen will liaise with her on this.</p>	FS/AH
4481	<p>REPORTS OF COMMITTEES</p> <p><u>Environment and Recreation Ground</u></p> <p>The committee will meet on 20th June. Drainage improvements at the nature area have been carried out by Scofell and trimming of the hawthorn bushes is in hand. A six-a-side football tournament</p>	

	<p>was held last weekend. Parking was not a serious problem as the former SODC offices car park was made available. Mr Strange has raised the question of purchasing a lawnmower for the Parish Council. This was an item on the capital expenditure options list (ref. 4473).</p> <p>Cllr Sherbourne reported that the geraniums are now available and will be planted in the near future in the flower tubs at the Queen's Head roundabout.</p> <p><u>Traffic and Transport</u></p> <p>Portway Pedestrian Crossing Project: Cllr Sherbourne reported on a meeting with Oxford City Council who have experience of this type of crossing and are prepared to quote. Two quotes have been received for a topographical survey and initial design. It is hoped to obtain a third quote if possible but this may be difficult to achieve.</p> <p>After discussion it was agreed to engage Peter Brett Associates and to proceed with a topographical survey and initial design at an approximate cost of £2,000.</p>	
4482	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • An invitation has been received to the Victoria County History Trust launch meeting on 18th June. Mr and Mrs Pedgley would be attending. • Information on Centenary Fields – recreational spaces to be dedicated in memory of First World War victims. This was passed to Cllr Johnson for consideration by the Recreation and Environment Committee. • Oxfordshire Association of Local Councils' newsletter for May 2016. • An email has been received about inappropriate parking on the grassed area at Howbery Farm. This land belongs to the Parish Council and a complaint has been received from a resident. Cllr Griffin will look into this matter. • Invitation to a presentation on Unitary Authorities to be held in Didcot on 28th June from 7 – 8.30pm. Cllr Griffin will attend. • Invitation to the Wittenham Rose ceremony at the Earth Trust on 24th June. Cllr Griffin will attend. • Letter from John Howell, MP, offering his best wishes for the forthcoming Queen's Birthday events. 	<p>JG</p> <p>JG</p> <p>JG</p> <p>JG</p>

4483	<p>REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES</p> <p>River Users' Group 3</p> <ul style="list-style-type: none"> • Cllr Mannering reported on the RUG3 meeting. Tree cutting and dredging at Benson were discussed. • Wallingford Town Council may be taking over management of the riverside moorings from SODC. • Checks are being carried out to ensure that licences are paid for fishing and boating. Wallingford Town Council will monitor overstaying by boats. <p>1st Crowmarsh Gifford Scouts</p> <ul style="list-style-type: none"> • Cllr Soames expressed thanks to the scouts who have cleared the path down to the recreation ground at North Stoke to enable access by vehicles. A very successful barbecue and bonfire was held on 8th June for the Queen's Birthday. Cllr Soames will prepare a report for Crowmarsh News. • Consideration is now being given to the use of the North Stoke recreation ground as an overflow car park for the Open Gardens on 26th June which hopes to raise around £2000. 	SS
4484	<p>DATE OF NEXT MEETING</p> <p>The next Parish Council meeting will be held on Thursday 7th July at North Stoke Village Hall, starting at 7.30pm.</p>	
4485	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • Cllr Sharp reported that there are weeds growing on the wall at the front of Jewson's premises. The Clerk will write and request that the weeds be removed. • Cllrs Johnson and Sherbourne reported on the very successful RAF Reception held on 19th May. • Playing Fields in Perpetuity: Cllr Johnson will report on this initiative at the next meeting. 	Clerk AJ
	<p>The meeting closed at 9.30pm.</p>	