



CROWMARSH PARISH COUNCIL

Minutes of the Parish Council Meeting
Held at Crowmarsh Gifford CE Primary School on Thursday 29th March 2018
starting at 7.30pm

Present:

Mr J Griffin (Chair)	Mr D Rowley
Mrs D Hall	Mrs E Ryall
Mr N Hannigan	Mr S Sherbourne
Prof A Johnson	Mr S Soames
Mrs F Jones	

Attending: Mrs S Rance (Clerk). Dr Y Peet (Finance Officer) attended part of the meeting. County Councillor M Gray attended part of the meeting. Six members of the public attended part of the meeting.

Apologies: Received from Mr D Mannering, Mrs F Stevenson and Mr D Topliss.

Declarations of interest: None.

The meeting was quorate.

NO.		ACTION
4714	MINUTES OF THE MEETING HELD ON 1ST MARCH 2018 The Minutes of the meeting held on 1 st March were approved as a true record and signed by the Chairman.	
4715	MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING <u>Item 4703: Telephone at the Pavilion.</u> The Clerk has been informed by Brightwell's Parish Clerk that the telephone bills are still being sent to the home address of the former Finance Officer. She will ask the current resident to forward the latest bill so that the records can be updated. <u>Item 4703: Culvert at North Stoke.</u> Cllr Soames has discussed this matter with County Councillor Mark Gray and will arrange to meet with him. <u>Item 4703: Publications Scheme:</u> Information on the new General Data Protection regulations has now been received and will be circulated.	Clerk SS Clerk

	<p><u>Item 4706</u>: Grass Cutting Contract. Cllr Griffin will speak to Revd. K Beer about the grass cutting at Newnham Murren Churchyard. Mr Strange would like to continue with the current number of cuts at the recreation ground.</p> <p><u>Item 4709</u>: SODC office site: Cllr Griffin will write to SODC about possible community facilities which could be provided at the site in future.</p>	<p>JG</p> <p>JG</p>
<p>4716</p>	<p>REPORT OF THE COUNTY COUNCILLOR</p> <ul style="list-style-type: none"> • County Councillor Gray had attended the appeal for the Bloor planning application but had not been permitted to speak. He will make a written submission about the land supply in the light of the Oxfordshire Growth Deal. • Once the SODC local plan has been enacted there will be a three-year housing land supply requirement rather than five years. The appeal has been adjourned so that the inspector can take further advice. However, the emerging local plan has been suspended and John Cotton has resigned as leader of the District Council. • One of the telephone cabinets in Crowmarsh Gifford has been upgraded to superfast broadband. • Secondary school places have now been allocated: 90% of applicants have been given their first choice. • Growth Deal: the first projects to receive funding for infrastructure (roads) have been announced. Some money will go to Didcot but no other funding will be allocated in the south of the county. • County Councillor Gray recommended developing some joint plans with neighbouring parish councils for the use of CIL funding. • County Councillor Gray has booked an automatic speed survey to be sited near the entrance to Newnham Manor and another on Benson Lane opposite Crowmarsh Village Hall. 	
<p>4717</p>	<p>FINANCE</p> <p>a) <u>Payments made since last meeting</u></p> <p>A schedule of payments made since the last meeting was presented. In addition the subscription of £70 to Community First Oxfordshire (formerly ORCC) was agreed and also the subscription of £42 to Oxfordshire Playing Fields Association.</p> <p>It was proposed by Cllr Ryall and seconded by Cllr Sherbourne that the payments be approved and this was agreed.</p>	

	<p>b) <u>Allotment Rent</u></p> <p>Invoices for allotment rents will be sent out in the near future. The annual rent for a full-size plot for the coming year will be £15 as agreed in 2017.</p> <p>c) <u>SODC Grant for Neighbourhood Plan</u></p> <p>The £10,000 grant from SODC has not yet been received. The Finance Officer will make enquiries.</p> <p>d) <u>Contribution to cost of Playground Project</u></p> <p>It was agreed to allocate £19,250 for the playground project plus the £10,750 fee required to support the WREN grant application. An application will also be made to SODC for 50% of the cost of the project.</p>	<p>RFO</p> <p>RFO</p>
<p>4718</p>	<p>CHAIRMAN'S REPORT</p> <ul style="list-style-type: none"> • Date of Annual Parish Meeting: it was agreed to hold the Annual Parish Meeting at Crowmarsh Gifford CE Primary School on Monday 14th May, starting at 7.30pm. 	
<p>4719</p>	<p>PLANNING</p> <p>Decisions: The Council noted the following decisions from SODC.</p> <p>P18/S0406/LDP (Lawful Development Permission): Application proposal, including any amendments: Formation of habitable room in roof space with side and rear dormers. 78 The Street, Crowmarsh Gifford, OX10 8ER. PERMISSION GRANTED.</p> <p>P18/S0526/D (Demolition): Application proposal, including any amendments: Demolition of fire damaged office building. South Oxfordshire District Council, Benson Lane, Crowmarsh Gifford, OX10 8AX. PERMISSION GRANTED.</p> <p>Applications: The Council was asked to agree its response to SODC on the following applications:</p> <p>P18/0827O (Outline): Outline planning application for up to 150 dwellings together with associated access, public open space, landscaping and amenity areas. Land to the east of Benson Lane, Crowmarsh Gifford, OX10 8ED. RECOMMEND REFUSAL for reasons already given.</p>	

	<p>Application withdrawn</p> <p>P18/S0179/FUL (Full Application): Demolish existing barn and erect three new terraced dwellings with parking. The New Barn, Mongewell Park Farm, Wallingford Road, Mongewell (in the parish of Crowmarsh), OX10 8BS. This application has been withdrawn by the applicant(s). An entry to this effect has been made in the Statutory Register and no further action will be taken on this application.</p> <p>Town and Country Planning Act Appeal under Section 78 Appeal ref: APP/Q3115/W/17/3186858</p> <p>P16/S3608/O (Outline): Outline planning application for up to 150 dwellings together with associated access, public open space, landscaping and amenity areas. Land to the east of Benson Lane, Crowmarsh Gifford, OX10 8ED. The Chair of Planning gave a brief account of the proceedings of the Appeal which had taken place over the last three days.</p> <p>A vote of thanks was made to Cllr Hannigan for all his work at the Appeal.</p> <p>Neighbourhood Plan</p> <p>Two events have been held to update the public on the Neighbourhood Plan. The event in Crowmarsh Gifford on the 13th March was well attended and Rhona Knott, our SODC Liaison Officer was also in attendance. A similar event was held in North Stoke on the 15th March. All policies and documentation are now available to view on the Parish Council website. www.crowmarshgifford.org.uk</p>	
4720	<p>REVIEW OF STRATEGIC PRIORITIES</p> <ul style="list-style-type: none"> • The strategic priorities list was last updated in January 2017. It was agreed to allocate funds to specific projects within the accounts. • Cllrs Sherbourne and Ryall will meet to review the top five strategic priorities. • Cllr Sherbourne recommended having a professional design drawn up for a pedestrian crossing in The Street in Crowmarsh and for a chicane at North Stoke. Cllr Hannigan reported that the pedestrian crossing was costed a few years ago. 	SSH/ER

4721

REPORTS OF COMMITTEES

Environment and Recreation Ground

- An electrical check is to be carried out on the wiring at the pavilion.
- A contractor has been found to replace the damaged low wall at the pavilion.
- Three quotes have been requested for a smart lock at the pavilion to allow controlled access to the toilets for users of the recreation ground. Two quotes have been received for supply and fitting; £1010 and £1058. It was agreed to accept the cheaper quote.

Update on Playground Project

- The closing date for the playground grant application to SODC is 26th April.
- An exhibition of the proposals has continued at the school for over six weeks and a second exhibition was held at the Community Café morning on Saturday 10th March.
- Letters and messages of support have been received from 140 children and 30 adults.
- Cllrs Johnson and Rowley and Mrs Michelle Reynolds attended the SODC Capital Grants workshop on 8th March in Wallingford. It was recommended that the cost of a solicitor and project manager should be included as part of the grant bid.
- Advice has been taken on suitable gym equipment and quotes are now being obtained for these.
- Oxford Playing Fields Association has provided excellent feedback on the design proposal, which will help in the grant submissions.
- Cllr Johnson is working on the Capital Grant application form and has drafted a project management plan.
- Cllr Hall has requested donations from local businesses and a response is awaited.

Update on Noticeboards

- Cllrs Jones and Hall are researching this and will obtain quotes and circulate a report.

Traffic and Transport

- Cllr Jones reported that Benson Parish Council will discuss Howbery Park's request for a bus shelter on the A4074 at their meeting on 24th April.

	<ul style="list-style-type: none"> • Bus transport funding is to be withdrawn for disabled people over the age of 16 years. 	
4722	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • Information about the Evolvis speed camera. This was passed to Cllr Hall for further investigation. • Letter from the Chilterns Conservation Board about hill forts in the Chilterns. A LIDAR survey is being carried out as part of the 'Beacons of the Past' project. • Cllr Soames reported that the Springs Golf Club had emailed to express interest in buying the North Stoke Recreation Ground. He has replied saying that this will not be possible as it is registered common land. 	DH
4723	<p>REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES</p> <p><u>North Stoke Village Hall</u></p> <p>Cllr Soames reported that North Stoke Village Hall is not registered with the land registry. It would be preferable for it to be registered by the Parish Council. An F1 form needs to be completed. The solicitor's fee will be £600 - £800. The fee for registration depends on the value of the hall but is anticipated to be around £250. A valuation will be required in order to determine this.</p> <p>Community First Oxon may be able to give advice on how the valuation and registration may be carried out.</p> <p><u>Agrivert Liaison Group</u></p> <p>Cllrs Griffin and Sherbourne attended the recent Agrivert Liaison meeting and mentioned the question of a bus shelter at the bus stop on the A4074 opposite Benson Lane. Howbery Park has done a survey of employees at their businesses and Cllr Griffin will do one at the Centre for Ecology and Hydrology to find out the likely level of use of this bus stop.</p> <p>Agrivert are likely to apply to build two more digesters and will consult on this if they decide to proceed.</p> <p>Cllr Sherbourne suggested asking Agrivert to sponsor one or more of the new noticeboards.</p>	Clerk

	<p><u>River Users Group 3 (RUG3)</u></p> <p>The minutes of the recent meeting attended by Cllr Mannering had been circulated. One of the subjects discussed was the proposal for a marina near the bypass bridge at Wallingford. If agreed, there would be a gravel extraction application for this project.</p>	
4724	<p>DATE OF NEXT MEETING</p> <p>The next meeting will be the Annual Parish Council Meeting, to be held on Thursday 3rd May at North Stoke Village Hall, starting at 7.30pm. At this meeting, there will be an election of a Chairman and Vice-Chairman for the coming year. Any nominations should be sent to the Clerk.</p>	
4725	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • Cllr Johnson suggested allocating additional time on the agenda for the County Councillor's report in future and reordering the agenda to put important decisions higher and reports at the end whenever possible. 	Clerk
	The meeting closed at 9.45pm.	