



# CROWMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting**  
**Held at Crowmarsh Gifford Village Hall on Thursday 6<sup>th</sup> April 2023**  
**starting at 7.30pm**

**Present:**

Mr John Griffin (Chair)	Mr Stuart Soames
Mr Julian Park	Ms Julia Streete
Mr David Rowley	Mr David Topliss
Mr Stephen Sherbourne	

**Attending:** Mrs Sue Rance (Clerk). District Cllr Andrea Cooper attended part of the meeting.

**Apologies:** Received from Mr Jay Anderson, Professor Andrew Johnson, Dr Yvonne Peet, Mrs Liz Ryall and Mrs Fleur Stevenson.

**Declarations of interest:** None.

The meeting was quorate.

NO.		ACTION
5423	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2<sup>ND</sup> MARCH 2023.</b>  The Minutes of the previous meeting were approved as a true record and signed by the Chairman.	
5424	<b>MATTERS ARISING FROM PREVIOUS MINUTES</b>  <u>Item 5412:</u> Thames Path Closure. Cllr Griffin is drafting a letter to the Environment Agency.  <u>Item 5412:</u> The Clerk has passed to Cllr Sherbourne, information on the Community Speedwatch Scheme.  <u>Item 5412:</u> SODC has replied to the council's Freedom of Information request about the future of the former SODC office site to say that no decision has yet been made.  <u>Item 5412:</u> A quote from Shield Maintenance is awaited for the cleaning of the bus shelters at the CABI development.	<b>JG</b>  <b>SSh</b>

	<p><u>Item 5410</u>: Consultation on the possibility of setting up a community shop is in hand.</p> <p><u>Item 5416</u>: The Clerk has updated the financial regulations and will circulate to councillors.</p> <p><u>Item 5416</u>: The Clerk has advised SODC of the council's decision to accept the CIL money due.</p> <p><u>Item 5416</u>: Cllr Rowley will consult the Environment and Recreation Ground Committee about the need for additional dog bins. Cllr Soames reported that an additional bin is needed in North Stoke.</p> <p><u>Item 5422</u>: Cllr Soames reported that Advanced Pest Control has started dealing with the rabbit population at North Stoke Recreation Ground.</p>	<p><b>Clerk</b></p> <p><b>DR</b></p> <p><b>RFO</b></p>
<b>5425</b>	<p><b>REPORT OF THE COUNTY COUNCILLOR</b></p> <p>No report had been received.</p>	
<b>5426</b>	<p><b>REPORT OF THE DISTRICT COUNCILLORS</b></p> <p>The District Councillors' report had been circulated and this was discussed. Cllr Powell reported that a climate emergency meeting action plan is being formulated.</p> <p>District Councillor elections are to be held on 4<sup>th</sup> May. There are four candidates for the two vacancies.</p>	
<b>5427</b>	<p><b>PLANNING</b></p> <p><b>Decisions by SODC</b></p> <p><a href="#">P23/S0853/DIS</a> Blenheim Farm, Icknield Way OX10 6PR Partial discharge of condition 5 (Contaminated Land) on application P22/S4648/S73. Partially Agreed.</p> <p><a href="#">P22/S4431/HH</a> The Old Farmhouse, The Street, North Stoke OX10 6BL. Outdoor swimming pool. Planning Permission</p> <p><a href="#">P23/S0119/HH</a> North Stoke Farm, The Street, North Stoke OX10 6BL. Erection of detached garage with two dormer windows. Planning Permission</p> <p><a href="#">P23/S0169/HH</a> 6 Elizabeth Road, Mongewell OX10 8FQ. Single-storey rear extension. Planning Permission</p> <p><a href="#">P22/S4576/HH</a> 13 Park View, Crowmarsh Gifford OX10 8BL. First floor dormer extension. Planning Permission</p>	

	<p><a href="#">P23/S0516/DIS</a> CAB International, Nosworthy Way, Mongewell OX10 8DE</p> <p>Discharge of conditions 25 (Site Investigation Scheme &amp; Remediation Strategy) &amp; 26 (Completion Verification Report) on application P15/S3387/FUL. Details Agreed</p> <p><b>Consultations</b></p> <p><a href="#">P23/S1168/N5D</a> Crowmarsh Stores, 64 The Street, Crowmarsh Gifford OX10 8ES. Internal alterations to former shop to create additional habitable living space within wider confines of 64 The Street. Permitted development – no comment.</p> <p><a href="#">P23/S1121/DIS</a> Avalon Kennels, Icknield Way OX10 6PP Discharge of condition 9 (Surface water drainage works) under application reference P22/S3789/FUL (Change of existing residential unit to specialised veterinary clinic; construction of replacement dwelling, relocation of parking areas). Not consulted.</p> <p><a href="#">P23/S0904/HH</a> Linden, 16 Benson Lane, Crowmarsh Gifford OX10 8ED. Erection of extension to rear and side of existing bungalow together with alterations and new boundary fences. Creation of new vehicular access and driveway. No objection.</p> <p><a href="#">P23/S0926/AG</a> Black Barn Farm, Church Road, Ipsden OX10 6AE (Crowmarsh parish). Proposed grain tipping bunker. Recommend approval – within the farmyard.</p> <p><a href="#">P23/S0871/HH</a> Laliq, Mongewell OX10 8BP. Two storey rear extension, thermal upgrade, replacement windows and new entrance canopy. Alterations to existing extension. (Minor changes to approved application ref. P22/S0930/HH to alter the solar PV and position of the air source heat pump). No objection.</p> <p><a href="#">P23/S0713/HH</a> 5 Jethro Tull Gardens, Crowmarsh Gifford OX10 8DS. Single storey rear extension and garden office. No objection – loss of garage but separate garage shown on plans.</p> <p><b>Major application</b></p> <p>Reserved matters applications are expected on the Newnham Manor site, and a detailed layout and design for the proposed ‘school land’ at Newnham Manor has been submitted as part of pre-application discussions with SODC planners.</p> <p>District Councillor Powell will make enquiries about parish council representation on the management committee for the development.</p>	<b>AP</b>
5428	<p><b>FINANCE</b></p> <p>a) <u>Payments to be approved since last meeting.</u></p> <p>The Finance Officer had circulated a list of payments to be authorized. In addition to salaries and PAYE, these were as follows:</p>	

	<p>£50.09 expenses for Mr Chris Strange for the recreation ground  £91.28 expenses for the Clerk (paper and ink cartridges)  £166.39 for dog bin emptying  £122.34 for refuse collection  £20.00 for allotment insurance  £198.09 for church floodlighting  £40.00 for hire of hall for PC meetings in December and Feb  £1,578.11 for container planting for the pavilion project  £504.00 for initial grass cut at Crowmarsh Gifford and Newnham Churchyard, paid to Ashburton.</p> <p>It was proposed by Cllr Sherbourne and seconded by Cllr Topliss that these payments be approved and this was agreed.</p> <p>Cllr Johnson had requested the parish council to approve a quote from SCM to replace the guttering and downpipes at the Pavilion at a cost of £16,000 for black coated aluminium. Two other quotes were obtained, amounting to £28,000 and £23,000. After discussion it was proposed by Cllr Rowley and seconded by Cllr Topliss that this quote be approved and this was agreed.</p> <p>b) <u>Requests for Grants and Donations</u></p> <p>Grant requests had been received from Clean Slate and from Home-Start. These will be considered at the May meeting.</p> <p>North Stoke PCC had requested £900 towards the cost of grass cutting at North Stoke Church and the Pound. After discussion it was proposed by Cllr Griffin and seconded by Cllr Sherbourne that this sum be donated and this was agreed.</p>	
5429	<p><b>REPORTS OF COMMITTEES</b></p> <p><u>Environment and Recreation Ground</u></p> <p><u>Update on Pavilion Project:</u> Cllr Rowley reported that the contractor, SCM, has been taken over but this should not impact the project, which is now expected to be completed by the end of April. FCC requires the parish council to complete the claim no later than 14<sup>th</sup> June. Failure to do this would result in the funding from FCC being withdrawn. There is still some engineering work required at a cost of approximately £11,400, involving the balustrade on the ramp. When claiming the funding, it is necessary to submit photos to prove the work has been carried out. It was agreed that a progress report is required by 20<sup>th</sup> April to help ensure that the deadline is met.</p>	

	<p>Opening Ceremony: The Environment and Recreation Ground Committee has agreed that the grand opening will take place on Saturday 17<sup>th</sup> June. Refreshments will be served from the new servery by representatives from the church and Mr David Beasley will present an exhibition of historic Crowmarsh photos in the main hall.</p> <p>Mrs Linda Parker will contact the band who featured at the Jubilee weekend and the Cubs may run a barbecue.</p> <p>Representatives of the three main funding bodies, SODC, FCC and the Parish Council, will be invited to perform the official opening.</p> <p>An article will be published in the May and June editions of Crowmarsh News to advertise the event.</p> <p><u>Traffic and Transport</u></p> <p>The Chairman had received a telephone call from the outgoing Chief Constable, who wished to talk about the letter he had received from the Parish Council. It was felt that this was not an appropriate response to the council's letter. Cllr Sherbourne has drafted a further letter to be sent to Thames Valley Police and this will be sent after Easter and copied to councillors and neighbouring parishes.</p> <p>It was noted that a fatal accident had occurred on the A4074 near to the turning to Preston Crowmarsh recently. Work is about to start on a toucan crossing for Benson and Cllr Sherbourne was keen to have another one close to the Preston Crowmarsh turning between Benson and Crowmarsh.</p> <p>Cllr Griffin reported that the X39/40 Sunday buses to Oxford and Reading are to return to an hourly service. There is currently a reduced fare of £2 to travel to Oxford.</p> <p><u>EV Chargers:</u> Cllr Park reported on his conversation with the EV Charging Project Manager, Jenny Figueiredo of the Hub Innovation Team at OCC. The County Council is expecting to receive a substantial grant to extend the EV network to villages and rural areas in Oxfordshire. Crowmarsh Gifford is likely to be a favourable village because of its size and the significant number of houses with no off road parking. Councils will be invited to bid for having chargers installed. These would need to be on land owned by the council, such as the village hall and the recreation ground car parks. Twenty-four hour access would be needed and this would be a key issue. This will be an agenda item for the June meeting and will be discussed meanwhile by the Traffic and Transport Committee.</p>	<p><b>JG</b></p> <p><b>Traffic &amp; Transport</b></p>
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5430	<p><b>CHAIRMAN'S REPORT</b></p> <p>The Chairman reported on a meeting put on by NALC for Parish Council chairs, which focused mainly on the forthcoming elections. Nine nominations had been received for Crowmarsh Ward, including one from a new councillor. No nominations had been received for North Stoke Ward but co-options may be made from 9<sup>th</sup> May onwards. Cllr Soames is standing down but Cllr Topliss is willing to be co-opted at the meeting on 11<sup>th</sup> May.</p>	
5431	<p><b>REVIEW OF STRATEGIC PRIORITIES</b></p> <p><u>Update on Interpretation Boards</u></p> <p>Cllr Park has received a quote from Arien Signs for interpretation boards and this has been circulated. It was suggested that three boards could be purchased for siting in North Stoke, Mongewell and Crowmarsh Gifford. They should display information on footpaths, the countryside code, control of dogs and some history of the area. It was recommended that three quotes be obtained if possible.</p> <p>Cllr Park will sketch out what information he has in mind to include and re-circulate it to councillors.</p>	<p><b>JP</b></p>
5432	<p><b>CORRESPONDENCE</b></p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> <li>• Email from a resident expressing concern about the poor condition of trees on the footpath between Newnham Farmhouse and the Cala Development on the CABI site.</li> <li>• Chilterns AONB Update</li> <li>• SODC updates</li> <li>• NALC newsletter</li> <li>• OALC updates</li> <li>• Rural Services Network bulletins</li> <li>• Healthwatch Update</li> <li>• Safeguarding News</li> </ul>	

5433	<p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting will be the Annual Parish Council Meeting, to be held on Thursday 11<sup>th</sup> May 2023 at North Stoke Village Hall, starting at 7.30pm. The Clerk will contact Mrs Nikki Arnfeld to make arrangements for the hall to be unlocked.</p> <p>The Annual Parish Meeting will be held on Thursday 18<sup>th</sup> May 2023 at Crowmarsh Pavilion, starting at 7.00pm</p>	Clerk
	The meeting closed at 21.02.	