



CROWMARSH PARISH COUNCIL

Minutes of the Parish Council Meeting
Held at Crowmarsh Gifford Village Hall on Thursday 1st August 2024
starting at 7.30pm

Present:

Prof A Johnson	Mr Stephen Sherbourne (Chair)
Mr Julian Park	Mrs Fleur Stevenson
Mr David Rowley	

Attending: Dr Yvonne Peet and Mrs Sue Rance. Dr Nick Robins attended part of the meeting. Two members of the public attended the meeting.

Apologies: Received from Ms Anna Best, Mr John Griffin, Ms Julia Streete, Mr David Topliss, District Cllr Andrea Powell, and District Councillor Sue Cooper.

Declarations of interest: None.

The meeting was quorate.

NO.		ACTION
5630	MINUTES OF MEETING HELD ON 11TH JULY 2024 The Minutes of the parish council meeting held on 11 th July 2024 were approved as a true record and signed by the Chairman.	
5631	MATTERS ARISING FROM PREVIOUS MINUTES <u>Item 5625:</u> The discussion on AutoSpeedWatch was deferred to the September meeting.	Clerk (Agenda)
5632	REPORT FROM THE COUNTY COUNCILLOR No report had been received from County Councillor Bloomfield.	
5633	REPORT OF THE DISTRICT COUNCILLORS The District Councillors' report had been circulated and was noted.	

<p>5634</p>	<p>REVIEW OF STRATEGIC PRIORITIES</p> <p><u>Update on Interpretation Boards</u></p> <p>Cllr Park has this in hand.</p> <p><u>Update on defibrillators for Mongewell and East Crowmarsh</u></p> <p>The bases for the defibrillators have been installed but the cabinets will not be available until early 2025. Cllr Sherbourne proposed that the installation fee of £795 for the two defibrillators should be taken out of the CIL money and this was agreed.</p> <p><u>Update on pedestrian safety in Benson Lane</u></p> <p>See Traffic and Transport below.</p> <p><u>Watery Lane Improvements</u></p> <p>The clearance of the overgrown vegetation has been booked for 6th and 7th November.</p>	
<p>5635</p>	<p>PLANNING</p> <p>Consultations</p> <p>P24/S2250/HH Old Walled Garden, Mongewell Park. Ground floor extension. No strong views.</p> <p>P24/S1537/HH 15 Jethro Tull Gardens Rear extension. Roof lowered to 3.0 metres. No strong views.</p> <p>P24/S1565/FUL Blackburn Farm, Ipsden Livestock building. No strong views.</p> <p>Major developments</p> <p>Newnham Manor development: District Councillor Cooper reported that a meeting has been held between the planning department, OCC and the developer to discuss the arrangements for the land to be transferred to the school. Subject to the approval of the Diocese, it is hoped to proceed with the planning decision in the near future.</p>	

	<p>Neighbourhood plan</p> <p>Dr Robins reported that, following the election of the new government, there will be some changes to the arrangements for neighbourhood plans. A meeting will be held with the Oxfordshire Planning Association which Dr Robins plans to attend. There are new regulations on building in Flood Zone Two but policies will remain more or less the same.</p> <p>The former SODC office site has been included in the updated neighbourhood plan. North Stoke Recreation Ground should be included as a green space in the parish. The Jewson site has a Grade II listed building on it, which is in a poor state of repair. Average house prices locally are flat lining.</p> <p>National Planning Policy Framework amendments have now been incorporated into the replacement neighbourhood plan.</p> <p>Dr Robins will draw up a stakeholders' consultation during August and this will be circulated in September. No referendum will be required but an external review will be needed with an inspector.</p>																																													
5636	<p>FINANCE</p> <p>a) <u>Consider and agree payments since last meeting</u></p> <p>The Finance officer had circulated a list of payments to be authorized. In addition to salaries and PAYE these were as follows:</p> <table border="1" data-bbox="363 1182 1217 1850"> <thead> <tr> <th>Date</th> <th>Company</th> <th>Details</th> <th>£ inc VAT</th> </tr> </thead> <tbody> <tr> <td>02.08.24</td> <td>Chris Strange</td> <td>Petrol, stamps</td> <td>39.60</td> </tr> <tr> <td>26.07.24</td> <td>Shield</td> <td>Dog bin emptying</td> <td>225.42</td> </tr> <tr> <td>25.07.24</td> <td>Ashburton</td> <td>Grass cutting Verges</td> <td>378.00</td> </tr> <tr> <td>24.07.24</td> <td>Ashburton</td> <td>Grass cutting N. Stoke rec +church</td> <td>240.00</td> </tr> <tr> <td>22.07.24</td> <td>Suggs Security</td> <td>Call out replace smoke head</td> <td>180.00</td> </tr> <tr> <td>15.07.24</td> <td>SSE</td> <td>Pav electricity June</td> <td>185.89</td> </tr> <tr> <td>01.07.24</td> <td>Chiltern Soc</td> <td>Annual membership</td> <td>30.00</td> </tr> <tr> <td>30.06.24</td> <td>Crowmarsh Village Hall</td> <td>Hall hire 6.6.24</td> <td>20.00</td> </tr> <tr> <td>29.07.24</td> <td>Paul Webb</td> <td>Repair leak in roof tank at pavilion</td> <td>180.00</td> </tr> <tr> <td>25.07.24</td> <td>Liam Bridges</td> <td>Installation of defibrillator bases</td> <td>795.00</td> </tr> </tbody> </table>	Date	Company	Details	£ inc VAT	02.08.24	Chris Strange	Petrol, stamps	39.60	26.07.24	Shield	Dog bin emptying	225.42	25.07.24	Ashburton	Grass cutting Verges	378.00	24.07.24	Ashburton	Grass cutting N. Stoke rec +church	240.00	22.07.24	Suggs Security	Call out replace smoke head	180.00	15.07.24	SSE	Pav electricity June	185.89	01.07.24	Chiltern Soc	Annual membership	30.00	30.06.24	Crowmarsh Village Hall	Hall hire 6.6.24	20.00	29.07.24	Paul Webb	Repair leak in roof tank at pavilion	180.00	25.07.24	Liam Bridges	Installation of defibrillator bases	795.00	
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24.06.24	Xylem Water Solutions	Pump replacement pavilion	6,536.09
01.08.24	Tom Cottrell	Tree work at nature reserve	240.00

It was proposed by Cllr Johnson and seconded by Cllr Stevenson that the above payments be approved and this was agreed. Cllrs Stevenson and Sherbourne will authorise the payments on-line.

Cllr Johnson requested training in the on-line system. Cllr Sherbourne will action this.

SSh/AJ

b) Accounts Status at 31st July 2024

The financial summary was presented. It was noted that the balance at the bank was £235,465.77.

It was noted that CIL money has to be spent within five years of receipt. £73,000 was received in 2022/23 so there is two years left to spend this. Current projects are the interpretation boards and Watery Lane improvements, plus the Benson Lane road safety improvements.

c) Review of budget

The budget figures for the year to date were circulated and a number of amendments were made. It was noted that the assistant caretaker's salary has been included in the budget. Accurate CIL income for this year needs to be added. It was noted that pavilion income from yoga and Pilates is good, as are bowls and cricket. A vote of thanks was made to Chris Strange for successfully increasing income from hirings. Pavilion income will be reviewed at the September meeting.

Clerk (agenda)

It was proposed by Cllr Sherbourne and seconded by Cllr Park that the updated budget be approved and this was agreed.

d) Appointment of Assistant Caretaker

Mr Andrew Nesbitt is to be appointed as Assistant Caretaker with effect from 4th August 2024. It was proposed by Cllr Johnson and seconded by Cllr Sherbourne that his rate of pay be £12.60 per hour and this was agreed. The Clerk will

	<p>confirm this in writing and Cllr Johnson will draft a statement of terms and conditions for his contract of employment.</p> <p>e) <u>Insurance Review</u>: The parish council's insurance is due for review in September. The Finance Officer will write a list of items to check re. the pavilion.</p>	<p>Clerk AJ</p> <p>RFO</p>
<p>5637</p>	<p>REPORTS OF COMMITTEES</p> <p><u>Environment and Recreation Ground</u></p> <ul style="list-style-type: none"> It was noted that the riverside car park will be closed on 14th August for resurfacing. After discussion it was agreed to open the pavilion car park as usual but to display a notice that parking at the pavilion is only for those using the facilities at the recreation ground. <p><u>Traffic and Transport</u></p> <ul style="list-style-type: none"> <u>Proposal to reduce speed limit on Nosworthy Way</u> <p>County Councillor Felix Bloomfield has sought the parish council's views on the proposal put forward by a Mongewell resident to reduce the speed limit to 40 mph on Nosworthy Way near to the CABI site. Councillors unanimously agreed to support this proposal. The Clerk will report back to Cllr Bloomfield.</p> <ul style="list-style-type: none"> <u>Agree date for Highways Engagement Team Visit</u> <p>After discussion it was agreed to book this site visit for Thursday 26th September, starting at 10.00am at the entrance to the former SODC site. The site visit will also include Mongewell and North Stoke where speeding on the B4009 has been raised. It was agreed to invite OCC Cllr Bloomfield to attend as well as members of the public who have raised the issue of speeding.</p> <ul style="list-style-type: none"> <u>Request for speed data from Moulsoford PC</u> <p>Cllr Sherbourne has responded verbally to this request.</p>	<p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> • <u>Improving the entrance to Crowmarsh Gifford</u> <p>Cllr Johnson suggested that the entrance to the village could be greatly improved by a new 'Crowmarsh Gifford' sign, perhaps in Benson Lane for example and possibly other locations. This could be a new CIL project and will be discussed at a later date.</p>	
5638	<p>UPDATE ON WEBSITE</p> <p>Cllr Rowley requested that the website should include a calendar of events, for example the Saturday cafés being organized by the scouts during August.</p>	FS
5639	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • Rural Bulletin • SODC updates • Healthwatch Oxon update • Parish Online Newsletter. • Rural Network update • OALC updates • Safeguarding News • NALC updates 	
5640	<p>DATE OF NEXT MEETING</p> <p>The next meeting will be held on Thursday 5th September at Crowmarsh Gifford Village Hall, starting at 7.30pm.</p>	
5641	<p>ANY OTHER BUSINESS</p> <p>Cllr Stephenson reported that the new children's playground at the French Gardens site is very overgrown and choked with weeds. The Clerk will email Bloor about this.</p>	Clerk

The meeting closed at 20.45.