



CROWMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at Crowmarsh Gifford CE Primary School on Monday 15th January 2018
starting at 7.30pm**

Present:

Mr J Griffin (Chair)	Mr D Rowley
Mr N Hannigan	Mrs E Ryall
Prof A Johnson	Mr S Sherbourne
Mrs F Jones	Mr S Soames
Mrs D Hall	Mrs F Stevenson
Mr D Mannering	

Attending: Mrs S Rance (Clerk).

Apologies: Received from Mr D Topliss.

Declarations of interest: Cllr Soames declared an interest in the grant request from North Stoke Village Hall. Cllr Griffin declared an interest in the grant request from Chilterns Conservation Board.

The meeting was quorate.

NO.	ACTION
4687	MINUTES OF THE MEETING HELD ON 14TH DECEMBER 2017 The Minutes of the meeting held on 14 th December 2017 were approved as a true record and signed by the Chairman.
4688	FINANCE a) The Finance Officer presented a draft budget based on keeping the precept the same as the current year. Last year's budget was increased by 2% across the board but this had turned out not to be entirely appropriate. The following points were noted: <ul style="list-style-type: none">• Pavilion and Recreation Ground income and expenditure are now shown separately. This has shown that yoga is a significant source of income.• Football income is likely to decrease in the coming year as Cholsey are returning to their own ground.

	<ul style="list-style-type: none"> • Insurance cover was renewed two or three months ago. This was a two year deal so premiums may increase in future. • S137 donations include small donations made to charities. Larger amounts are shown under grants. • A grant of £10,000 is expected to be received for the Neighbourhood Plan • Grass cutting is now split in the accounts into the various areas covered. £9,500 has been spent to date for the current year. Next year's budget is £10,500. • A budget has been included for provision of access to the toilets and for baby changing facilities at the pavilion. • A wall at the pavilion needs re-building; anticipated cost £2,000. • The telephone at the pavilion is no longer needed. Mr Strange is happy for it to be removed. The Finance Officer will contact BT to request its removal. It was noted that the telephone box outside Jewsons has not yet been removed. • Mr Strange is not anticipating major expenditure on sports equipment for the coming year. • The recreation ground management committee will consider the refuse collection arrangements. • The Finance Officer expects income to exceed expenditure this year so an increase in the precept cannot be justified. However, with more households in the parish there is likely to be more income in future years. The precept is currently based on 708 dwellings for 2018/19. • The county council will be increasing council tax by 5% and an increase is also expected from Thames Valley Police. South Oxfordshire District Council are likely to make an increase of 2%. <p>It was proposed by Cllr Griffin and seconded by Cllr Jones that the draft budget be approved and the precept should remain at £38,201as at present. This was agreed.</p> <p>b) Banking Arrangements. Unity Bank has closed the parish council account and opened a new one. Signatories need to complete and sign application forms so the Finance Officer can log payments and view the accounts. Two signatories will need to authorize payments.</p> <p>c) Castle Water: Castle Water have recommended payment of water bills by direct debit. This was discussed but it was agreed not to do so at present.</p>	RFO
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	<p>d) Consideration of payments made since the last meeting. A list of payments made was presented as well as an expenses claim from Cllr Johnson for refreshments. It was proposed by Cllr Ryall and seconded by Cllr Sherbourne that these be approved and this was agreed.</p> <p>e) Requests for grants and donations:</p> <ul style="list-style-type: none"> • Sue Ryder: It was proposed by Cllr Mannering and seconded by Cllr Sherbourne that a donation of £100 be made and this was agreed. • Chilterns Conservation Board: It was proposed by Cllr Sherbourne and seconded by Cllr Jones that a donation of £100 be made and this was agreed. • North Stoke Village Hall: It was proposed by Cllr Hannigan and seconded by Cllr Griffin that a grant of £1000 be made and this was agreed. • Oxfordshire Association for the Blind: It was proposed by Cllr Hannigan and seconded by Cllr Sherbourne that a donation of £250 be made and this was agreed. 	
4689	DATE OF NEXT MEETING The next meeting will be held on Thursday 1 st February 2018 at Crowmarsh Village Hall, starting at 7.30pm.	
4690	ANY OTHER BUSINESS <ul style="list-style-type: none"> • Cllr Johnson has planted daffodil bulbs donated by Grundon along the grass verge on the approach to Wallingford Bridge. • The ground in front of the bus stop outside Jewsons has been resurfaced. • Cllr Griffin requested a printed copy of the emergency plan. • Agenda timings will be reconsidered for future meetings. • Cllr Soames reported a culvert at North Stoke which is a health and safety hazard. This has been reported on Fix my Street but no action has yet been taken. He will contact County Councillor Mark Gray. • It was noted that the county council is responsible for litter clearance on highways. • A community consultation exhibition on the proposed marina development on the River Thames at Wallingford will be held on Wednesday 24th January from 2.00 – 8.00pm at the George Hotel, Wallingford. 	Clerk Clerk SS
	The meeting closed at 8.30 pm	