



# CROMMARSH PARISH COUNCIL

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**Minutes of the Parish Council Meeting  
Held at North Stoke Village Hall on Thursday 5<sup>th</sup> July 2018  
starting at 7.30pm**

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**Present:**

Mr J Griffin (Chairman)	Mr D Rowley
Mrs D Hall	Mrs E Ryall
Mr N Hannigan	Mr S Sherbourne
Prof A Johnson	Mr S Soames
Mrs F Jones	Mrs F Stevenson

**Attending:** Dr Y Peet (Finance Officer), Mrs S Rance (Clerk) and County Councillor M Gray. One member of the public attended part of the meeting.

**Apologies:** Received from Mr D Topliss and District Councillor Cooper.

**Declarations of interest:** None.

The meeting was quorate.

NO.		ACTION
4750	<p><b>MINUTES OF THE MEETING HELD ON 7<sup>TH</sup> JUNE 2018</b></p> <p>Correction to previous minutes: Item 4746 Update on Playground Project. Delete “and a local resident has also offered £150 if the project goes ahead”.</p> <p>Subject to this correction, the Minutes of the meeting held on 7<sup>th</sup> June were approved as a true record and signed by the Chairman.</p>	
4751	<p><b>MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING</b></p> <p><u>Item 4738: Culvert at North Stoke.</u> It was suggested the culvert could be covered over using bricks and steel grids. The Finance Officer will try to obtain a quote. County Councillor Gray reported that priority fund money may be applied for to finance this.</p> <p><u>Item 4738: Publications Scheme:</u> The Clerk circulated information obtained from the Society of Local Council Clerks. Councillors were invited to send comments within the next two weeks, after which the privacy notices will be issued by the Clerk.</p>	<p><b>RFO</b></p> <p><b>Clerk</b></p>

	<p><u>Item 4738: Ash Tree at Jethro Tull Gardens</u> Cllr Sherbourne reported that the diseased tree will be felled on 27<sup>th</sup> and 30<sup>th</sup> July. Residents will be notified and requested to keep the area clear on these dates.</p> <p><u>Item 4743: Merchant Navy Day in September.</u> It was noted that the Church has a Red Ensign flag which will be flown on 3<sup>rd</sup> September.</p>	
<b>4752</b>	<p><b>REPORT OF THE COUNTY COUNCILLOR</b></p> <ul style="list-style-type: none"> <li>• County Councillor Gray reported that Oxfordshire County Council has entered into a joint service agreement with Cherwell District Council. This is another move towards a unitary authority.</li> <li>• The number of beds blocked in Oxfordshire hospitals has now come down to 78, which is a great improvement. It is hoped to reduce this number to 40.</li> <li>• A consultation is to be held to decide where new gravel pits are to be sited in the county.</li> <li>• An improved service has been launched for members of the public to call the domestic abuse support line on 0800 731 0055.</li> <li>• On behalf of the residents of Cook Lane, a North Stoke resident requested the Parish Council to write to the Crowmarsh News requesting motorists to respect the speed limit through the village of North Stoke. This was agreed. The residents will write to OCC Highways about this. County Councillor Gray pointed out that enforcement is a matter for the police.</li> <li>• County Councillor Gray has spoken to residents of Stephens Field, who have requested double yellow lines. The road has been adopted and it is now hoped to have the original access road closed to traffic for safety reasons. Cllr Gray will pursue this with the County Council.</li> </ul>	<b>MG</b>
<b>4753</b>	<p><b>FINANCE</b></p> <p>a) <u>Payments made since last meeting</u></p> <p>A schedule of payments made since the last meeting was presented. £480 was paid to the internal auditor. £2880 was paid to CN Building for repairs to the wall at the pavilion. It was proposed by Cllr Sherbourne and seconded by Cllr Johnson that the payments be approved and this was agreed.</p>	

	<p>b) <u>Accounts Status at 30<sup>th</sup> June</u></p> <p>A report on receipts and payments for the year to date was circulated. It was noted that the £10,000 grant from the District Council for the development of the neighbourhood plan was included in the income figure. Neighbourhood plan income and expenditure is shown separately in the accounts.</p> <p>The accounts have been audited and sent to the external auditor, Moore Stephens. Notices have been posted inviting the public to view the accounts.</p> <p>Three allotment holders have not yet paid the annual rent for their plots. The Finance Officer will pursue this.</p> <p>c) <u>Requests for Grants and Donations</u></p> <p>A request for a grant has been received from 'Victims of Abuse'. This will be considered at the September meeting.</p> <p>d) <u>Any Other Matters</u></p> <p>The driver of a Thames Travel double decker bus had taken a wrong turn and driven along Bellamy Way and into the recreation ground car park, doing damage to kerb stones on the way and also damaging the gate to the car park and guttering on the pavilion. Mr Strange has a crime number for the incident. Thames Travel have agreed to pay for the damage.</p> <p>The Parish Council's insurance premium is due for renewal in September. The Finance Officer will meet with the company to discuss options.</p>	<p>RFO</p> <p>RFO</p>
<p><b>4754</b></p>	<p><b>CHAIRMAN'S REPORT</b></p> <ul style="list-style-type: none"> <li>• The notice of a casual vacancy for a Parish Councillor has been posted. It is hoped to find a resident of Mongewell or North Stoke to join the Parish Council.</li> <li>• The Chairman has been notified by the District Council that a notice will be issued in the near future to inform residents of the demolition of the offices in Benson Lane.</li> </ul>	
<p><b>4755</b></p>	<p><b>REVIEW OF STRATEGIC PRIORITIES</b></p> <p>The provision of a crossing in the Street, Crowmarsh Gifford continues to be a top priority.</p>	

4756

**PLANNING**

**Decisions:** The Council noted the following decisions from SODC.

P17/S2309/FUL (Full Application): Application proposal, including any amendments: Detached dwelling (as amended or amplified by plans received on 21<sup>st</sup> March, 2018): 27 Benson Lane, Crowmarsh Gifford, OX10 8ED. PERMISSION REFUSED.

18/S1273/FUL (Full Application): Application proposal, including any amendments: A single storey extension to the existing village hall. Crowmarsh Gifford Village Hall, 6 Benson Lane, Crowmarsh Gifford, OX10 8ED. PERMISSION GRANTED.

P18/S1411/LB (Listed Building Consent): Application proposal, including any amendments: Internal and external alterations to the existing dwelling and outhouse. The Old Farmhouse, The Street, North Stoke (in the parish of Crowmarsh), OX10 6BL. PERMISSION GRANTED.

P18/S1566/HH (Householder): Application proposal, including any amendments: Internal and external alterations to the existing dwelling and outhouse. The Old Farmhouse, The Street, North Stoke (in the parish of Crowmarsh), OX10 6BL. PERMISSION GRANTED.

**Applications:** The Council was asked to agree its response to SODC on the following applications:

P18/S1858/HH (Householder): To build an oak timber frame, brick and glazed front porch to match character of property. 84 The Street, Crowmarsh Gifford, OX10 8ER. RECOMMEND APPROVAL.

P18/S1866/FUL (Full Application): Erection detached 2 bedroom dwelling with integral double garage. Land adjacent The Old Coach House, The Street, Crowmarsh Gifford, OX10 8EH. NO STRONG VIEWS.

P18/S1970/HH (Householder): Demolition of existing lean-to conservatory and replace with new rear extension. Minor interior alteration to increase the kitchen with breakfast area and create new playroom. New rear extension will form new lounge and hobby room. 44 Thames Mead, Crowmarsh Gifford, OX10 8HA. RECOMMEND APPROVAL.

P18/S1566/FUL (Full Application): Change of use to existing redundant barn to one residential unit. The New Barn, Mongewell Park Farm, Wallingford Road, Mongewell (in the parish of Crowmarsh), OX10 8BS. RECOMMEND APPROVAL.

	<p><b>Appeal ref: APP/Q3115/W/17/3186858</b></p> <p>Neither James Brokenshire MP, Secretary of State for Housing, Communities and Local Government nor Jayne Murphy, Leader of the SODC, has replied to the letters written by the Chair of Planning on the handling of the above Appeal.</p> <p><b>Neighbourhood Plan</b></p> <p>No update.</p>	
4757	<p><b>REPORTS OF COMMITTEES</b></p> <p><b>Environment and Recreation Ground</b></p> <ul style="list-style-type: none"> <li>• Cllr Johnson reported that a deed of dedication will be drawn up for the recreation ground. This is a legal document making a commitment that the land will remain a recreation ground. The buildings and hard courts are excluded from this document but the nature area is included. This will be minuted at the Recreation Management Committee meeting. This is an initiative of 'Fields in Trust' and will be done at no cost to the Council. Following the signing of this deed it will be possible to apply for £5,000 funding for the outdoor gym. After discussion it was agreed to approve the dedication; Cllrs Johnson and Griffin will sign the document.</li> <li>• Pavilion Access: Quotes are being obtained for adapting the front door to provide wheelchair access.</li> </ul> <p><u>Update on Playground Project</u></p> <p>Cllr Rowley attended and spoke at the SODC grants panel meeting on 29<sup>th</sup> June. Two of the reasons the Parish Council's bid was ranked 'high' by the officers are because the project caters for all ages and has good community support, but dropped slightly because the council has financial reserves and does not have all the other funding in place. An award of 50% of the total cost is being recommended by the grants panel. The council hopes to hear if the bid has been successful in the next few weeks. As well as maintenance costs, the council had undertaken to provide an eventual replacement fund of £5,000 per year plus grant applications. However, it was agreed that future councils cannot be bound to a set figure.</p> <p>The WREN grant application is being reviewed currently and a decision will be made in August. The application's ranking will go up if grant money is promised from other bodies.</p>	AJ/JG

	<p>Thanks were expressed to all who had worked so hard on the grant funding bids.</p> <p><u>Update on Noticeboards</u></p> <p>After discussion it was agreed to replace all noticeboards but it was noted that the one at Robert Sparrow Gardens only requires a new board as the posts are still sound. Cllr Jones suggested that the noticeboard at the church could be re-sited closer to the bus shelter. She will discuss this with the PCC. Thanks were expressed to Cllr Jones; she will now proceed with obtaining quotes and placing the order.</p> <p><b>Traffic and Transport</b></p> <ul style="list-style-type: none"> <li>Jon Beale of OCC Highways has met with councillors to consider the siting of speed cameras in Benson Lane, The Street and the A4074. Three positions are available for mobile battery powered speed indicators to be sited at a cost of £2,500. This will go ahead when approval is granted by Jon Beale.</li> </ul>	<b>FJ</b>
<b>4758</b>	<b>UPDATE ON WEBSITE</b>	
	The audited accounts have now been posted on the website.	
<b>4759</b>	<b>REPORTS OF REPS ON OUTSIDE BODIES</b>	
	The exterior of North Stoke Village Hall has been painted and new curtain track fitted. The North Stoke Open Garden Scheme raised £2,000.	
<b>4760</b>	<b>REPORT OF THE DISTRICT COUNCILLOR</b>	
	A report from District Councillor Cooper had been circulated by email. She will have a budget of £5,000 to share between four parishes.	
<b>4761</b>	<b>CORRESPONDENCE</b>	
	<p>The following correspondence was noted:</p> <ul style="list-style-type: none"> <li>The Chairman had received an email from a resident regarding use of a footpath at the Springs Golf Club. Cllr Griffin had sent a map showing the rights of way in the area.</li> <li>Notice about the Festival of Cycling to be held on 8<sup>th</sup> July.</li> </ul>	

4762	<b>DATE OF NEXT MEETING</b>  The next meeting will be held on Thursday 2 <sup>nd</sup> August at Crowmarsh Village Hall. The Clerk gave her apologies for this meeting and the Finance Officer kindly offered to take minutes.	<b>RFO</b>
	The meeting closed at 9.55pm.	