



CROMMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at North Stoke Village Hall on Thursday 6th July 2023
starting at 7.30pm**

Present:

Mr John Griffin (Chair)	Mr David Rowley
Prof Andrew Johnson	Mr Stephen Sherbourne
Dr Andrew Nesbitt	Ms Julia Streete
Mr Julian Park (online)	

Attending: Dr Yvonne Peet (Finance Officer), Mrs Sue Rance (Clerk). District Cllr Sue Cooper attended part of the meeting.

Apologies: Received from Mrs Liz Ryall, Mrs Fleur Stevenson and Mr David Topliss.

Declarations of interest: None

The meeting was quorate.

NO.		ACTION
5466	MINUTES OF MEETING HELD ON 8TH JUNE 2023 The minutes of the previous meeting were approved as a true record and signed by the Chairman.	
5467	MATTERS ARISING FROM PREVIOUS MINUTES <u>Item 5453:</u> Cllrs Park and Topliss have yet to submit their registers of interest to the Clerk. <u>Item 5457:</u> The RFO has in hand the transfer of funds to the deposit account and is attending to the change of signatories. She is progressing the provision of a debit card for herself and Chris Strange. The RFO is progressing the provision of an additional dog bin at French Gardens. Permission to install this will be required. The Clerk will research the contact details of the Bloor management committee.	JP + DT RFO RFO Clerk

	<p><u>Item 5458</u>: The PCSOs will be publicizing their 'Have your Say' meetings on Facebook. The Clerk will ask Cllr Stevenson to monitor this if possible.</p> <p><u>Item 5459</u>: The opening of the new facilities at the Pavilion was a successful event. Thanks to all who participated.</p> <p><u>Item 5459</u>: Fire Extinguishers: Cllr Ryall is obtaining an alternative quote for the supply and maintenance of fire extinguishers.</p> <p><u>Item 5459</u>: Stakes for Trees: Cllr Park has researched the options for supports and shelters for the new trees and recommended 1.2 metre shelters. Cllr Johnson agreed that this is a good option. Cllr Park will ask the Woodland Trust for their recommendation. A budget of £1500 was agreed.</p> <p><u>Item 5459</u>: SODC Deep Cleanse. The Clerk has submitted the council's request to SODC.</p> <p><u>Item 5459</u>: Pedestrian Access to French Gardens. Crowmarsh News has reported on the problems with the footpath. Following further discussion the parish council has decided to send a letter to residents, in collaboration with Jackie Smith.</p> <p><u>Item 5460</u>: Interpretation Boards. Cllrs Sherbourne and Streete will meet with Cllr Park to discuss.</p> <p><u>Item 5460</u>: County Councillor Priority Fund: Cllr Bloomfield has not responded to the Clerk's enquiry about this. The Clerk will try to contact him again for advice on applying for a grant.</p> <p><u>Item 5465</u>: The Clerk is now in possession of the framed certificate presented to Mr James Painting in 1919. This will be displayed at the pavilion.</p>	<p>Clerk</p> <p>ER</p> <p>JP</p> <p>SSh/JS/JP</p> <p>Clerk</p>
5468	<p>REPORT OF THE COUNTY COUNCILLOR</p> <p>No report had been received.</p>	
5469	<p>REPORT OF THE DISTRICT COUNCILLORS</p> <p>The District Councillors' report had been circulated and this was discussed.</p> <p>The launch of the pool and riverside splash pad is taking place on 8/9 July and the pool cover is proving to be a great success.</p>	

	<p>The District Councillors' grant scheme will be open from July until October or November.</p> <p>The planning department is to offer planning training for councillors in the autumn.</p>	
5470	<p>PLANNING</p> <p>Decisions by SODC</p> <p>P23/S1736/HH 151 The Street, Crowmarsh Gifford OX10 8EQ. Construct porch to front elevation. Planning Permission</p> <p>P23/S1519/HH 10 Park View, Crowmarsh Gifford OX10 8BJ. Single storey rear extension and internal alterations. Planning Permission.</p> <p>P23/S1387/FUL Land adjacent to the Old Walled Garden (Plot 5), Mongewell Park, Mongewell OX10 8DA. Proposed detached new dwelling. Planning Permission.</p> <p>P23/S1105/HH 10 Carmel Terrace, Mongewell OX10 8BX. Erection of two-storey side extension. Planning Permission</p> <p>P23/S1666/AG Black Barn Farm, Church Road, Ipsden OX10 6AE. Proposed grain tipping bunker building. Agricultural development – application not required.</p> <p>Consultations</p> <p>P23/S2127/FUL Nosworthy Way, Mongewell. Change of use of land to EV charging facilities. This is the triangle of land off the bypass where the previous owner felled the mature trees. This is a novel idea to build EV charging stations in the countryside where there are no facilities and access is straight off a fast road. The owner was trying to find a beneficial use of this land when a house wasn't allowed, but really trees should be planted to replace the ones cut down illegally. Objection: this is a remote site with difficult access. The project would have no benefit for local people. The site should be restored to nature.</p> <p>P23/S2179/HH 6 The Limes, Crowmarsh Gifford OX10 8HF. Proposed first floor front extension above existing single storey projection. Removal of existing conservatory and erection of single storey rear extension. This is one of three similar houses and the two-storey front extension would make this one stand out from the others but it doesn't seem to obstruct light to neighbouring properties. It adjoins a listed building and is screened from the road by mature trees. No objection.</p>	

	<p>P23/S2125/HH 15 Thames Mead, Crowmarsh Gifford OX10 8EU. Single storey front extension. New roof over proposed and part existing. This seems a modest proposal that improves on the flat-roofed element. No objection.</p> <p>P23/S1960/DIS 6 Wallingford Road, North Stoke OX10 6BD. Discharge of condition 4 (Tree Protection) under application reference number P22/S4382/HH (Proposed cart shed). This is not for public consultation.</p> <p>Major application District Councillor Cooper reported that there is a place for a community representative on the Newnham Manor management committee.</p> <p>Enforcement case SE22/352 - The Cherry Orchard, Little Grebe Cottage, Mongewell (original permission ref: P16/S3801/FUL) has failed to comply with the condition to construct hardstanding and landscaping prior to occupation of the main house. SODC has now taken formal enforcement actions to seek to remedy the breach.</p> <p>The use of Carmel College for filming is being intensified and complaints have been received from residents about nuisance from bright lights and smoke.</p>																																					
5471	<p>FINANCE</p> <p>a) <u>Payments to be approved since last meeting.</u> The Finance Officer had circulated a list of payments to be authorized. In addition to salaries and PAYE these were as follows:</p> <table border="0"> <tr><td>SCM Replacement gutters and downpipes</td><td>£19,447.54</td></tr> <tr><td>SCM Repair of hip tiles</td><td>£3,852.00</td></tr> <tr><td>Castle Water (allotment water)</td><td>£130.03</td></tr> <tr><td>David Rowley mounts and frames at pavilion</td><td>£214.83</td></tr> <tr><td>Y Peet Clock for pavilion</td><td>£73.70</td></tr> <tr><td>Y Peet Mcafee virus protection</td><td>£94.99</td></tr> <tr><td>Shield Maintenance dog bin emptying</td><td>£166.39</td></tr> <tr><td>Refresh Pro window cleaning pavilion</td><td>£99.00</td></tr> <tr><td>Bowak janitorial supplies</td><td>£465.70</td></tr> <tr><td>Bowak First Aid Kit</td><td>£31.37</td></tr> <tr><td>David Rowley Table tennis bats + balls</td><td>£51.98</td></tr> <tr><td>David Rowley parasol bases and padlocks</td><td>£79.95</td></tr> <tr><td>Ashburton grass cutting churchyard</td><td>£144.00</td></tr> <tr><td>Ashburton grass cutting Crowmarsh/N Stoke</td><td>£468.00</td></tr> <tr><td>Xylem Water Solutions service</td><td>£886.88</td></tr> <tr><td>Scofell Nettle spray of nature area</td><td>£220.50</td></tr> <tr><td>Chris Strange expenses</td><td>£227.62</td></tr> <tr><td>Cllr Johnson expenses</td><td>£46.50</td></tr> </table>	SCM Replacement gutters and downpipes	£19,447.54	SCM Repair of hip tiles	£3,852.00	Castle Water (allotment water)	£130.03	David Rowley mounts and frames at pavilion	£214.83	Y Peet Clock for pavilion	£73.70	Y Peet Mcafee virus protection	£94.99	Shield Maintenance dog bin emptying	£166.39	Refresh Pro window cleaning pavilion	£99.00	Bowak janitorial supplies	£465.70	Bowak First Aid Kit	£31.37	David Rowley Table tennis bats + balls	£51.98	David Rowley parasol bases and padlocks	£79.95	Ashburton grass cutting churchyard	£144.00	Ashburton grass cutting Crowmarsh/N Stoke	£468.00	Xylem Water Solutions service	£886.88	Scofell Nettle spray of nature area	£220.50	Chris Strange expenses	£227.62	Cllr Johnson expenses	£46.50	
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	<p>After discussion it was proposed by Cllr Sherbourne and seconded by Cllr Streete that these payments be approved and this was agreed.</p> <p>b) <u>Review of accounts status for year to date</u></p> <p>It was noted that there is currently £302,000 CIL money remaining. The bank balance was £306,808.29.</p> <p>c) <u>Requests for Grants and Donations</u></p> <p>The Oxfordshire Museums Service had reported on a find of potential treasure in Crowmarsh in the form of a pair of silver tweezers, dating back to the 13th – 14th century. A donation of £100 is needed to secure this for the museum service. After discussion it was proposed by Cllr Sherbourne and seconded by Cllr Nesbitt that a donation of £100 be made and this was agreed.</p> <p>d) <u>Pavilion Project Finance Update</u></p> <p>The Finance Officer presented a report showing that expenditure is currently £227,551.58 and income including the funding of £75,000 from the parish council is currently £178,746.74. The current deficit is therefore £48,804.84. There is around £36,500 income still due to come in. There is a retention sum for snagging issues of 2.5%. This will be reviewed again at the August meeting.</p> <p>It will be necessary to revalue the pavilion to ensure that the buildings insurance is adequate. The Finance Officer will seek three quotes from commercial property valuers.</p> <p>e) <u>Auditor's Recommendations</u></p> <p>The Finance Officer reported that there would be an additional charge from Rialtus of £7.92 per month to back up the accounts to the Cloud. As sole user she considers that this is not cost effective. She has reviewed the asset management system which is worthwhile but very time consuming to set up. It was agreed to consider this again in future.</p>	<p>RFO</p>
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5472	<p>CHAIRMAN'S REPORT</p> <p><u>Consideration of Youth Provision</u></p> <p>Cllr Griffin reported on an initiative being considered by Wallingford Town Council and other interested parties to improve youth provision in Wallingford and surrounding villages. It was agreed to support this venture. Cllr Griffin will circulate information as it becomes available.</p> <p><u>Gov.uk email addresses for councillors</u></p> <p>The Clerk has now received the requested gov.uk email addresses and will pass this on to relevant councillors.</p>	<p>JG</p> <p>Clerk</p>
5473	<p>REVIEW OF STRATEGIC PRIORITIES</p> <p><u>Update on The Bell Pedestrian Crossing</u></p> <p>Drayton Construction's quote of £105,563 has been accepted and work is due to begin on 24th July. Oxfordshire Highways has recommended planning for a 20% contingency and the charge for traffic management, traffic lights etc. for the period 24th July to 20th August will be £11,500.</p> <p>After discussion it was proposed by Cllr Sherbourne and seconded by Cllr Griffin that this be approved and this was agreed.</p>	
5474	<p>REPORTS OF COMMITTEES</p> <p><u>Environment and Recreation Ground</u></p> <p>Chris Strange has broken his arm. Cllrs Nesbitt and Johnson have been assisting him with mowing and other tasks. It was agreed to proceed with the recruitment of an assistant caretaker. This will be advertised on the website and on social media and noticeboards as well as Wallingford Piper. Cllr Johnson will liaise with Cllr Stevenson. A draft job description has been circulated to councillors and consideration will be given to the salary. It was noted that eight hours per week is needed for mowing during the season.</p>	<p>AJ/FS</p>

	<p><u>Hire of New Facilities</u></p> <p>The following charges were agreed:</p> <p>Meeting room alone (commercial) £15/hr Meeting room and servery (commercial) £18/hr Meeting room alone (local residents) £12/hr Meeting room and servery (local residents) £14/hr</p> <p>Servery hire:</p> <p>Hiring by the hour £10/hr Hiring for the day £40/day</p> <p>It was proposed to give a discount on the servery hire for parishioners, of £5/hr or £20/day. After discussion this was agreed and will be reviewed in January. It was agreed that a regular booking for community use may be made but the committee reserves the right to say it is not available if already booked for a commercial venture.</p> <p>The cubs have shown an interest in booking the facilities.</p> <p><u>Traffic and Transport Committee</u></p> <ul style="list-style-type: none"> • The meeting with Superintendent Lewis Prescott-Mayling of Thames Valley Police to discuss speeding issues and other concerns has been re-arranged for Monday 17th July at 7.00pm at Crowmarsh Pavilion. Neighbouring parish councils and other interested parties have been invited to attend. • Community Speedwatch. Cllr Sherbourne reported that reflective jackets have been delivered and a large sign has been ordered. It is hoped to organize a trial run in the near future. 	
5475	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • Email from a local resident requesting that the speed limit signs on the A4074 are restored to normal, now that the building at French Gardens is complete. The Clerk will contact OCC Highways about this. • Chilterns AONB Update • SODC updates • NALC newsletter 	Clerk

	<ul style="list-style-type: none"> • Police and Crime Bulletin • Rural Services Network bulletins • Healthwatch Update • Safeguarding News 	
5476	<p>DATE OF NEXT MEETING</p> <p>The next meeting will be held on Thursday 3rd August 2023 at Crowmarsh Gifford Village Hall, starting at 7.30pm.</p>	
5477	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • Cllr Johnson has done a litter pick in Clacks Lane. Cllr Griffin had requested that this be done by Biffa in Clacks Lane and on the B4009 to North Stoke. • <i>Post meeting note: Cllr Rowley reported on a meeting attended by himself and Cllr Johnson, who met with the Chair of Brightwell PC, Sue Robson and colleagues to discuss their plans for developing the play area at Brightwell.</i> 	
	The meeting closed at 21.20.	