



CROWMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at Crowmarsh Gifford Village Hall on Thursday 4th June 2015,
starting at 7.30pm**

Present:

Mr J Griffin (Chair)	Mr S Sherbourne
Mr N Hannigan	Mr S Soames
Prof A Johnson	Mrs F Stevenson

Attending: Mr D Mannering (a Mongewell resident), Ms C M Malcolm (Finance Officer) and Mrs S Rance (Clerk). Mrs S Ibbotson attended part of the meeting.

Apologies: Received from Mrs F Jones.

Declarations of interest: Cllr Soames declared an interest in the question of mains drainage for North Stoke.

The meeting was quorate.

NO.		ACTION
4342	MINUTES OF PREVIOUS MEETING The Minutes of the Meeting held on 14 th May were approved as a true record and signed by the Chairman.	
4343	MATTERS ARISING FROM PREVIOUS MINUTES <u>Item 4333:</u> It was noted that the car and caravan are still parked next to the A4074 close to the turning to Mongewell. County Councillor Gray is making enquiries. <u>Item 4334:</u> Cllr Griffin will write a letter in support of 'Go Ride' as the contractor for the 134 bus service. <u>Item 4334:</u> Cllrs Gray and Hannigan are consulting local contractors regarding the provision of a pedestrian crossing in The Street. <u>Item 4335:</u> Contract for grass cutting. Cllr Johnson is unable to be a named contact for the contract due to pressure of work. Scofell will be asked to contact Cllr Griffin for queries relating to Crowmarsh, Chris Strange for item relating to the recreation ground and Cllr Soames for North Stoke.	MG JG MG/NH

	<p>Cllr Griffin will contact Scofell to resolve a number of issues relating to the contract.</p> <p>A schedule of work is being drawn up so there will be a full specification in place for next year.</p> <p><u>Item 4336</u>: Request for dog bins and litter bin at Mongewell. The Chairman and Clerk are progressing this with Mrs Lowes.</p> <p><u>Item 4336</u>: Flower Tubs: Wallingford Town Council is no longer able to plant and maintain the flower tubs in the village, after a member of their staff was struck by a car at the Queen's Head roundabout. Alternative solutions were discussed and it was agreed that Cllrs Hannigan and Griffin will ask the householders if they could water the tubs outside their properties. The Clerk will advise the church of the Town Council's change of policy.</p> <p><u>Item 4339</u>: Traffic speeding through North Stoke. The police have been asked to monitor this problem on weekday mornings.</p>	<p>JG</p> <p>Clerk/ JG</p> <p>NH/JG Clerk</p>
<p>4344</p>	<p>FINANCE</p> <p><u>(a) Consideration of audited accounts for year ended 31.03.2015</u></p> <p>Copies of the audited accounts had been circulated. It was noted that the auditor had recommended that, as the Council is sole trustee for the North Stoke Recreation Ground charity, at least one meeting per year should be held and this should be minuted. It was agreed that when the annual return is submitted, copies will be circulated to councillors and this will be minuted at the next council meeting.</p> <p>After discussion it was resolved to approve the accounts.</p> <p><u>(b) Consideration of Section 1 of the Annual Return</u></p> <p>The annual return was presented and the following points were noted:</p> <ul style="list-style-type: none"> • The Finance Officer reported that last year, the council tax support grant was included with the precept. This is now shown separately. The auditor has approved this. • The figures are similar to last year with a small increase in income and expenditure. • The VAT repayment was higher than the previous year due to capital expenditure. • There was increased expenditure on the nature reserve. 	<p>Clerk</p>

- Capital expenditure showed a £5000 increase on the previous year
- The fixed assets increase reflects the expenditure on the new boiler. No depreciation is required for parish council accounts.
- Any item under £500 need not be included as a separate item on the inventory. All small items can be gathered under one heading.
- It was suggested that a notice about inspecting the accounts could be placed in Crowmarsh News. Meanwhile this is on the noticeboard.
- After discussion it was resolved to approve Section One of the Annual Return.

(c) Consideration of Section 2 of the Annual Return

Section 2 of the Annual Return was completed and agreed.

(d) Consideration of payments made in May

A schedule of payments made in May was presented. In addition the following payments were put forward for approval.

- Subscription to the Society of Local Council Clerks £65
- Subscription to the Chiltern Society £25. This organisation looks after the interests of the Chilterns, which works alongside the Chilterns Conservation Board which is a statutory organisation.

After discussion it was proposed by Cllr Hannigan and seconded by Cllr Soames that the payments be approved and this was agreed.

(e) Accounts Status at 31st May 2015

The accounts at 31st May were presented and the following points were noted:

- A grant of £645.55 has been received for grass cutting for this year.
- Payment has been made to Tom Cottrell for rotovating at the allotments.
- An invoice is awaited for grass cutting at Newnham Murren Church. Work is now being carried out to a high standard.

	<p>(f) <u>Quote for repairs to bus shelter</u></p> <p>Arrow Fencing had submitted an estimate of £153 plus VAT for repairs to the bus shelter and this was approved.</p>	
<p>4345</p>	<p>CHAIRMAN'S REPORT</p> <p><u>a) Vacancies for Parish Councillors</u></p> <p>A letter has been received from Mr David Buckle of SODC requesting new parish councils to co-opt any new councillors no later than 26th June. If there are still vacancies after this date, the district council has the power to order a further election at the parish council's expense. It was resolved to try to recruit new parish councillors as soon as possible. At present there are five vacancies.</p> <p>Mr David Mannering had submitted a letter of interest in becoming a councillor. It was proposed by Cllr Griffin and seconded by Cllr Johnson that he be co-opted and this was agreed. Mr Mannering completed an acceptance of office form and was given a register of interests form for completion.</p> <p>The Clerk will draft a new contact list for councillors. The Chairman will send her contact details for the two district councillors.</p> <p><u>b) Feedback from Annual Parish Meeting held on 19th May 2015</u></p> <p>It was agreed that this was a successful and interesting event, particularly the presentation from Mr Neale on the archaeology of Crowmarsh Gifford.</p> <p>The question of putting North Stoke on mains drainage was discussed. Cllr Soames reported that some residents had expressed concern about the cost and possible disruption to their properties. It was agreed to be too early in the process to circulate detailed questionnaires but a simple consultation to gain the level of interest could be carried out. Cllr Griffin will contact Mark Matthews of Thames Water to ascertain the way forward. This will be discussed again at a future meeting. OALC could be asked for information on any similar villages which have been through the process of going on to mains drainage.</p> <p>Cllr Sherbourne has received more feedback about the A4074 traffic problems. Concern has been expressed by residents especially those who have children to need to cross the road every day on their way to school. Cllr Sherbourne recommended lobbying for a crossing or speed camera on Portway. This will be discussed at the next meeting.</p>	<p>Clerk</p> <p>JG</p>

<p>4346</p>	<p>PLANNING</p> <p>Decisions: The Council noted the following decision from SODC.</p> <p>P15/S0868/LB (Listed Building Consent): Application proposal, including any amendments: Removal of modern paint and cement-based renders from the interior and exterior of the building and replacement with breathable lime-based materials. Kimberley Cottage, The Street, North Stoke, OX10 6BL: PERMISSION REFUSED.</p> <p>Applications: The Council was asked to agree its response to SODC on the following applications:</p> <p>P15/S1470/FUL (Full Application): Variation of condition 15 (demolition of existing dwellings) of planning permission P10/W1752, to allow the retention of the art room building. Demolition of existing dwellings and associated ancillary buildings. Construction of five detached replacement dwellings. Creation of three new vehicle and one new pedestrian gate through existing boundary wall. The Old Walled Garden, Mongewell Park, Mongewell OX10 8DA: RECOMMEND APPROVAL with condition.</p> <p>P15/S1638/HH (Householder): Demolition of porch and construction of single storey porch/cloakroom extension. 37 Newnham Green, Crowmarsh Gifford, OX10 8EW: RECOMMEND APPROVAL.</p> <p>P15/S1794/LB (Listed Building Consent): Removal of modern paint and cement-based renders from the interior and exterior of the building and replacement with breathable lime-based materials. Kimberley Cottage, The Street, North Stoke OX10 6BL: RECOMMEND APPROVAL.</p>	
<p>4347</p>	<p>REPORTS OF COMMITTEES</p> <p><u>Environment and Recreation Ground</u></p> <ul style="list-style-type: none"> • The management committee had met on 18th May and it was agreed to circulate their minutes with the parish council minutes. • The contractor for the maintenance of the nature area is now Scofell who are doing a good job. • The basketball area is on the list of future projects. • Re. the possible change of use of the spare changing rooms, three incidents have been reported when possible bookings had to be turned down. Alternatively the spare space could be used to store equipment • Chris Strange is to do a first aid course. 	<p>Clerk</p>

	<ul style="list-style-type: none"> • The committee had agreed not to apply for a permanent alcohol licence for the pavilion. • The merits of paid secretarial support for the committee meetings was discussed. It was agreed that this should be provided. As there are only three meetings per year, the Clerk would be willing to take minutes. • The Sea Scouts have been offered a Friday evening if they wish to have a regular booking. <p><u>Traffic and Transport</u></p> <p>Cllr Jones is continuing as the parish transport representative. Cllr Griffin will write in support of Go Ride as the contractor for the 134 bus service.</p>	JG
4348	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • Chiltern News 	
4349	<p>UPDATE ON WEBSITE</p> <p>The Clerk will send a copy of the publications scheme to Cllr Stevenson for the website. The advertisement for new councillors will also be posted on the website.</p> <p>Cllr Stevenson will circulate a link to the facebook page.</p>	<p>Clerk</p> <p>FS</p> <p>FS</p>
4350	<p>REPORTS FROM OUTSIDE BODIES</p> <p><u>Emery Owen Trust</u></p> <p>Cllr Johnson and Mr Bellamy are parish council representatives on the Emery Owen Trust. Cllr Johnson is also Chairman and Treasurer. This charity is responsible for allotment land behind Thames Mead and on the caravan park and in the last year has donated £1,400 to good causes and local people in the village. This figure is a substantial increase on previous years. The charity receives £3,500 per annum in rental from the caravan park and has spent £1,500 in the last year on maintenance of the allotment land. The Clerk will send copies of any requests for donations to Cllr Johnson. Cllr Johnson will also publicise the work of the Emery Owen Trust in Crowmarsh News.</p>	AJ
4351	<p>DATE OF NEXT MEETING</p> <ul style="list-style-type: none"> • The next Parish Council Meeting will be held at North Stoke Village Hall on Thursday 2nd July, starting at 7.30pm. Cllr Stevenson tendered her apologies for this meeting. 	

4352	ANY OTHER BUSINESS Cllr Johnson suggested the introduction of medals for service to the parish council. This will be discussed at the next meeting.	Clerk - Agenda
	The meeting closed at 9.30 pm.	