



CROWMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at Crowmarsh Gifford Village Hall on Thursday 1st March 2018
starting at 7.30pm**

Present:

Mr J Griffin (Chair)	Mr D Rowley
Mrs D Hall	Mrs E Ryall
Mr N Hannigan	Mr S Sherbourne
Mrs F Jones	Mrs F Stevenson
Mr D Mannering	

Attending: Mrs S Rance (Clerk) Dr Y Peet (Finance Officer). County Councillor M Gray and District Councillor R Pullen attended part of the meeting. Six members of the public attended part of the meeting.

Apologies: Received from Prof A Johnson, Mr S Soames and Mr D Topliss.

Declarations of interest: None.

The meeting was quorate.

NO.		ACTION
4702	MINUTES OF THE MEETING HELD ON 1ST FEBRUARY 2018 The Minutes of the meeting held on 1 st February were approved as a true record and signed by the Chairman.	
4703	MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING <u>Item 4692: Telephone at the Pavilion</u> The telephone has not yet been removed but the Finance Officer has this in hand. <u>Item 4692: Culvert at North Stoke.</u> Cllr Soames has reported this on Fix my Street and will contact County Councillor Mark Gray. <u>Item 4692:</u> A printed copy of the emergency plan has been passed to Cllr Griffin. <u>Item 4693: Publications Scheme:</u> The Clerk has requested from OALC a copy of the Model Privacy Policy for the Data Protection Scheme and a response is awaited.	RFO SS Clerk

	<p><u>Item 4696</u>: The list of strategic priorities has been re-circulated to councillors.</p>	
4704	<p>PLANNING</p> <p>Decisions: The Council noted the following decisions from SODC.</p> <p>P17/S1168/O (Outline): Application proposal, including any amendments: Four dwellings (2 pairs of semi-detached) with access, parking and gardens. Land east of 206 Crowmarsh Hill, Crowmarsh Gifford, OX10 8BG. PERMISSION GRANTED.</p> <p>P17/S4329/FUL (Full Application): Application proposal, including any amendments: Proposed extension to existing building to increase parts storage. The Park, Port Way, Crowmarsh Gifford, OX10 8FG. PERMISSION GRANTED.</p> <p>Applications: The Council was asked to agree its response to SODC on the following applications:</p> <p>P18/S0179/FUL (Full Application): Demolish existing barn and erect three new terraced dwellings with parking. The New Barn, Mongewell Park Farm, Wallingford Road, Mongewell (in the parish of Crowmarsh), OX10 8BS. NO STRONG VIEWS.</p> <p>P18/S0406/LDP (Lawful Development Permission): Formation of habitable room in roof space with side and rear dormers. 78 The Street, Crowmarsh Gifford, OX10 8ER. RECOMMEND APPROVAL.</p> <p>P18/S0526/D (Demolition): Demolition of fire damaged office building. South Oxfordshire District Council, Benson Lane, Crowmarsh Gifford, OX10 8AX. RECOMMEND APPROVAL.</p> <p>P18/S0593/HH (Householder): Remove existing rear extension and replace with new timber framed extension with increased footprint. 1 Church Cottages, Church Lane, North Stoke (in the parish of Crowmarsh), OX10 6BH. RECOMMEND APPROVAL.</p> <p>P18/S0220/LB (Listed Building Consent): Remove existing rear extension and replace with new timber framed extension with increased footprint. 1 Church Cottages, Church Lane, North Stoke (in the parish of Crowmarsh), OX10 6BH. RECOMMEND APPROVAL.</p> <p>P18/S0596/HH (Householder): Proposed extension and alterations. 2 Park View, Crowmarsh Gifford, OX10 8BJ. RECOMMEND APPROVAL.</p>	

	<p>Town and Country Planning Act Appeal under Section 78 Appeal ref: APP/Q3115/W/17/3186858</p> <p>P16/S3608/O (Outline): Outline planning application for up to 150 dwellings together with associated access, public open space, landscaping and amenity areas. Land to the east of Benson Lane, Crowmarsh Gifford, OX10 8ED. The Council have been informed by South Oxfordshire District Council that they will not be defending reason 1 given in the refusal letter to the appellant, which is the subject of the upcoming Public Inquiry into this application. The Chair of Planning has already submitted the Parish Council's Statement of Evidence.</p> <p>Neighbourhood Plan</p> <p>A meeting has been held with Rona Knott to go through the documents which have recently been posted on the parish website. Two public consultation meetings are planned for March, Tuesday 13th March at Crowmarsh Gifford School and Thursday 15th March at North Stoke Village Hall, both starting at 7.30pm. It was noted that the neighbourhood plan is the responsibility of the parish, not just the parish council. It needs to be agreed by the community and not just the steering group. More assistance would be welcomed with the development of the plan and at the forthcoming meetings there will be an opportunity for interested residents to come forward and contribute to the process.</p> <p>County Councillor Gray suggested doing a traffic speed survey at a cost of £100. This was proposed by Cllr Griffin, seconded by Cllr Mannering and agreed as a first stage.</p> <p>Howbery Park has requested a pedestrian crossing at the north end of Benson Lane where it joins the A4074 for employees who need to cross to or from the bus stop on the other side of the main A4074.</p>	
<p>4705</p>	<p>REPORT OF THE COUNTY COUNCILLOR</p> <p>County Councillor Gray reported that there will be a 6% rise in council tax. There has been an overspend on children's services which has led to the need for an increase. More and more children are being taken into care and the cost of maintaining one child in a secure unit is £200,000 per year; a 1% increase is to be used for this purpose. 3% of the council tax increase is to be spent on care of the elderly and 2% on general cost increases. The county council has given £400,000 to volunteer daytime support providers for the elderly.</p> <p>Councillor Gray recognizes the value of our local community</p>	

	<p>coffee mornings; the next one at Crowmarsh Gifford Village Hall is scheduled for 10th March.</p> <p>County Councillor Gray has written a letter of support for the playground project. A letter of support has also been received from Wallingford Town Council.</p> <p>Councillor Gray and Cllr Jones attended the recent Parish Transport Reps' meeting. Consideration is being given to what can be done with community transport with support from local bus companies.</p> <p>The contract for Wallingford School bus transport is due for renewal in May, which may be of interest to residents in North Stoke and Mongewell.</p> <p>Cllr Gray is willing to allocate £1500 from his councillor's budget as matched funding for community projects in the parish.</p> <p>The County Council is to draw up a list of accredited contractors which can be used for Parish Council projects. It was suggested that roundels could be painted on Portway in the 30mph and 40mph stretches of the road; these would cost £90 each.</p>	
<p>4706</p>	<p>FINANCE</p> <p>a) <u>Payments made since last meeting</u></p> <p>A schedule of payments made since the last meeting was presented and the following points were noted.</p> <ul style="list-style-type: none"> • Some additional chairs have been purchased for the Pavilion; 50% of these were paid for by the Photographic Club. • Leaflets re. the neighbourhood plan had been printed by Albry Printing and distributed in Crowmarsh News • Copies of the neighbourhood plan reports have been printed for display in public areas in the parish. • Wall lights have been purchased for the Pavilion. • Tom Cottrell's invoice for grass cutting at Newnham Churchyard in 2017 has been paid. <p>It was proposed by Cllr Hannigan and seconded by Cllr Sherbourne that the payments be approved and this was agreed.</p> <p>b) <u>Accounts for Year to Date</u></p> <p>Income for year to date was £56,000; expenditure for year to date was £43,000. There will be an excess of income over expenditure at the year end.</p>	

	<p>c) <u>Update on Grass Cutting Contract for 2018</u></p> <p>It was noted that the contract for grass cutting at Newnham Churchyard is with Tom Cottrell. The Finance Officer will contact him and Revd Kevin Beer to confirm arrangements for this year.</p> <p>Berinsfield Community Business will hold their current prices for two years if the council signs a two-year contract. This was agreed subject to the arrangements continuing to be satisfactory. The Finance Officer will speak to Mr Strange about the number of cuts needed at the Crowmarsh Recreation Ground.</p> <p>A grant of £645 has been received from the County Council, under the grass cutting agreement which has recently been signed.</p>	<p>RFO</p> <p>RFO</p>
<p>4707</p>	<p>REPORT OF THE DISTRICT COUNCILLOR</p> <p>District Councillor Pullen reported as follows:</p> <ul style="list-style-type: none"> • The Newnham Manor housing development application has been referred back to the planning committee because the education authority has turned down the offer of land for the school as they felt the area of land was too small to be useful. • The Local Plan is almost ready to be submitted. • A new charity lottery scheme is being launched as a fundraiser. • The planning enforcement team is to be strengthened. • A three year housing land supply may be accepted in the near future, rather than a five year one. • Demolition of the former SODC office building is to be carried out in March. • The Parish Council should let SODC know of any ideas they would like to put forward for community use of part of the SODC site. 	
<p>4708</p>	<p>UPDATE ON WEBSITE</p> <p>Cllr Stevenson reported that the website has been updated with information on the neighbourhood plan and the playground project.</p> <p>Cllr Rowley reported that the Cherry Orchard eco-friendly house at Mongewell is now under construction and the owners are happy to publish some information about the project on the website.</p>	

<p>4709</p>	<p>REVIEW OF STRATEGIC PRIORITIES</p> <p>The list of strategic priorities has been re-circulated to councillors.</p> <ul style="list-style-type: none"> • Cllrs Soames and Sherbourne have discussed the possibility of creating a chicane on the main road through North Stoke and suggested a traffic survey might be worthwhile. Cllr Ryall has concerns about the practicalities of a chicane in that location due to the high number of large agricultural vehicles which use the road. • SODC Office site: it was agreed that Cllr Griffin will write to SODC with an initial request regarding community facilities which could possibly be provided at the site. • Cllr Stevenson suggested that the strategic priorities could be reviewed again in the light of recent developments. It was agreed to do this when the outcome of major housing development applications is known. • Cllr Stevenson would like to prioritise the provision of a pedestrian crossing in The Street and offered to consult the school about possible fund-raising. The parish council would consider putting some funding into this project as others on the list. Cllr Sherbourne recommended agreeing a preferred location for a pedestrian crossing and arranging for a design to be drawn up. 	<p>JG</p>
<p>4710</p>	<p>REPORTS OF COMMITTEES</p> <p>Environment and Recreation Ground</p> <p><u>Update on Replacement Noticeboards</u></p> <p>The Finance Officer had confirmed that the Parish Council has £10 million public liability insurance. The Finance Officer would like to have more than one quote for fitting the new boards. Arrow Fencing fitted the noticeboard at the end of Thames Mead. Cllr Soames has requested that a half glazed noticeboard be installed at North Stoke Village Hall. Cllr Hall offered to help Cllr Jones to research costs.</p> <p><u>Update on Playground Project</u></p> <ul style="list-style-type: none"> • Cllr Rowley reported that letters requesting letters or emails of support for the proposal have been attached to the school newsletters and put in all the children's bags. The project is being advertised all around the village. • An exhibition of the proposal has been held for three weeks at the school and will continue until Friday 9th March. There was also an exhibition at the village hall community café morning on 10th February and another will 	

	<p>be held on Saturday 10th March.</p> <ul style="list-style-type: none"> • A copy of the letter is to go in the March issue of Crowmarsh News. • Cllr Stevenson has put the information on the parish website. • Cllr Rowley has given a talk on the proposal to the school teachers and asked them to talk to their classes and get feedback from them all on forms. • So far Mrs Reynolds has only received responses from four parents; many more are needed. However, letters of support have been received from Revd. Beer, County Councillor Mark Gray and the Mayor of Wallingford, Cllr Mick Kidley. Responses have also been received from the Year 3 and 4 pupils. • Members of the parish council are also encouraged to write in support as a Crowmarsh resident and send to Mrs Reynolds, michelle.a.reynolds@hotmail.com • The headteacher, Mrs Barton, will take a photo of all the children supporting the project in front of the display. • Cllrs Johnson and Rowley will attend a grants workshop on 8th March in Wallingford. • Cllr Hall has written to Waitrose and other local businesses requesting a donation. <p>Traffic and Transport</p> <p>Cllr Jones has contacted the parish transport rep in Benson regarding Howbery Park's request for a pedestrian crossing near the junction of Benson Lane and the A4074. It was suggested that Agrivert might be prepared to contribute to this project.</p> <p>Cllr Hall reported on feedback given by Thames Valley Police on speeding at Portway. Twenty-two visits were made by the police in 2017. 595 detections of speeding were made in the 30mph limit and 194 were made in the 40mph limit.</p>	
4711	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • Information about live webchat with neighbourhood police. • Chiltern Magazine • Information about a workshop at the University of Oxford on environmental challenges • Invitation to meet with the planning department about CABI reserved matters. • Invitation to meet with the manager of the Springs Golf Club • Information about the Great British Spring Clean 2 – 4th 	

	<p>March. Volunteers will meet on Saturday 3rd March at 10.30am for a litter blitz.</p> <ul style="list-style-type: none"> Information about a river users' group (RUG3) meeting to be held on 15th March. 	
4712	<p>DATE OF NEXT MEETING</p> <p>The next meeting will be held on Thursday 29th March at Crowmarsh Gifford CE School, starting at 7.30pm.</p>	
4713	<p>ANY OTHER BUSINESS</p> <p>None.</p>	
	<p>The meeting closed at 10.15pm.</p>	