



CROMMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at Crommarsh Gifford Village Hall on Thursday 9th November 2017
starting at 7.30pm**

Present:

Mrs D Hall	Mr D Rowley
Mr N Hannigan (Chair)	Mrs E Ryall
Mrs F Jones	Mr S Sherbourne
Mr D Mannering	Mrs F Stevenson

Attending: Mrs Y Peet (Finance Officer) and Mrs S Rance (Clerk). One member of the public attended part of the meeting. Dr N Robins attended part of the meeting.

Apologies: Received from Mr J Griffin, Prof A Johnson, Mr S Soames, Mr D Topliss, District Councillors Bloomfield and Pullen and County Councillor M Gray.

Declarations of interest: None.

The meeting was quorate.

NO.		ACTION
4668	MINUTES OF THE MEETING HELD ON 5TH OCTOBER 2017 The Minutes of the meeting held on 5 th October 2017 were approved as a true record and signed by the Chairman.	
4669	MATTERS ARISING FROM PREVIOUS MINUTES <u>Item 4657 Grass cutting:</u> the grass at Botany Allotments play area has now been cut. <u>Item 4658:</u> Cllr Hall is awaiting information from County Councillor Gray about the contact details for the roads policing officer for the A4074. <u>Item 4662: Letter to neighbouring councils.</u> Cllr Sherbourne has drafted a letter but will re-draft it in the light of SODC's plans to return to Benson Lane. <u>Item 4663 Wiring check at Pavilion:</u> Cllr Hannigan has supplied a list of alternative suppliers to Mr C Strange.	MG

	<p><u>Item 4663: Replacement Noticeboards</u> Cllr Jones reported that there had been no objections to the removal of the noticeboard at Park View and the resident of the property has offered to remove the board himself. £10 million public liability insurance is required for the noticeboards and the Finance Officer confirmed that the council has this cover. Designs have to be approved by the County Council Highways department. Cllr Jones will obtain quotes.</p> <p><u>Item 4663 Results of traffic survey.</u> Cllr Hall is awaiting contact details for the roads policing officer.</p> <p><u>Item 4664 North Stoke Recreation Ground:</u> Cllr Soames has contacted the resident about access to the recreation ground.</p> <p><u>Item 4665: Wallingford Bridge Estate Charity:</u> Cllr Sherbourne attended the recent meeting of the trustees and reported that the charity has some funds available for grants.</p> <p><u>Item 4667: Request for a scout hut:</u> Mr Ross Edmonds addressed the meeting as Chairman of the Scout Group. He reported that there is an increasing need for a scout hut in the parish. Cubs currently use the village hall on most Mondays and Scouts meet at North Stoke Village hall. This can hamper the progression of cubs to scouts. Cllr Hannigan reported that plans for the new SODC offices at Benson Lane are being drawn up and it may be possible to have a corner of the site for community use. Cllr Sherbourne reported that he is hoping to get funding for an extension to the village hall.</p> <p>The Parish Council is fully committed to finding a community facility in the area. It was suggested that the scout group should publicize their need for a scout hut in Crowmarsh News. Mr Edmonds will keep the Parish Council informed of developments.</p> <p>The Environment and Recreation Ground Committee will consider the possibility of providing a piece of land for a scout hut.</p>	<p>FJ</p> <p>MG</p> <p>REC/ ENV</p>
<p>4670</p>	<p>FINANCE</p> <p>a) A schedule of payments made since the last meeting was presented. This included £330 for the traffic survey at Portway and £293 for dog bin emptying. The grass cutting invoice included two cuts at North Stoke recreation ground in October and one cut in September. £20 affiliation fee was paid to the Allotments and Gardens Society. It was proposed by Cllr Sherbourne and seconded by Cllr Jones that these be approved and this was agreed.</p>	

	<p>b) Accounts for year to date. A financial report on expenditure and income for the half year was presented. It was noted that all precept funding has been received for the year. Some significant expenditure had taken place during the previous year, i.e. the basketball court and two laptops. However, expenditure was broadly in line with budget and there should be enough money left to pay for the new noticeboards.</p> <p>£1688 has been received this year to date for hire of the pavilion for indoor activities, which is an improvement on previous years.</p> <p>The rental cost of the BT phone line at the Pavilion is to increase. A VAT repayment was made in October.</p> <p>A grant of £645.55 has been received from Oxfordshire County Council for grass cutting.</p> <p>c) Internet Banking: Lloyds Bank have sent documentation to enable access for the Finance Officer but no card reader has been received. Unity Bank have sent all documents to enable the Finance Officer to input invoices and for two councillors to authorize payments.</p> <p>d) The Annual Return for the North Stoke Village Green Charity had been submitted and copies circulated to councillors.</p> <p>e) Requests for grants and donations: It was proposed by Cllr Sherbourne and seconded by Cllr Jones that £100 be donated to the British Legion Poppy Appeal for Crowmarsh Gifford and £100 for the poppy appeal for North Stoke. This was agreed.</p> <p>Requests for donations were received from Sue Ryder and from Chilterns Conservation Board. These will be considered at the next meeting.</p>	
4671	<p>PLANNING</p> <p>Decisions: The Council noted the following decisions from SODC.</p> <p>P17/S2848/HH (Householder): Application proposal, including any amendments: Raise roof with additional first floor accommodation, rear extension, front porch and garage conversion. 6 Wallingford Road, North Stoke (in the parish of Crowmarsh), OX10 6BD. PERMISSION GRANTED.</p> <p>P17/S2944/HH (Householder): Application proposal, including any amendments: Change of heating system from oil fired boiler to an air source heat pump. The Grange, The Street, North Stoke (in the parish of Crowmarsh), OX10 6BL. PERMISSION GRANTED.</p>	

	<p>P17/S2945/LB (Listed Building): Application proposal, including any amendments: Change of heating system from oil fired boiler to an air source heat pump. The Grange, The Street, North Stoke (in the parish of Crowmarsh), OX10 6BL. PERMISSION GRANTED.</p> <p>P17/S3221/HH (Householder): Application proposal, including any amendments: Double storey side extension. 22 Howbery Farm, Crowmarsh Gifford, OX10 8NR. PERMISSION GRANTED.</p> <p>P17/S3402/LDP (Lawful Development Permission): Application proposal, including any amendments: Change of use from bed and breakfast to house of multiple occupancy with short term and long term lets. Little Gables, 166 Crowmarsh Hill, Crowmarsh Gifford, OX10 8BG. PERMISSION GRANTED.</p> <p>Applications: The Council was asked to agree its response to SODC on the following applications:</p> <p>P16/S3852/FUL (Full Application): Amendment no. 3, dated 18th October 2017. Hybrid planning application for the erection of 100 new residential dwellings including new access road off the A4074, public open space (full application) and the provision of school land (outline application). (As amended by plans and supporting documents accompanying agents letter dated 12th June 2017 and clarified by advice note accompanying agents e-mail dated 14th July 2017 and amplified by additional information received 18th October 2017). Land to the south of Newnham Manor, Crowmarsh Gifford, OX10 8ED. RECOMMEND REFUSAL as per original application.</p> <p>P17/S3620/HH (Householder): Proposed ground floor rear extension. 34 Park View, Crowmarsh Gifford, OX10 8BL. RECOMMEND APPROVAL.</p> <p>P17/S3708/FUL (Full Application): Erection of replacement vehicular gate and erection of a column mounted camera and electrical cabinet. Southern Gas Networks AGI Offtake, Ipsden (in the parish of Crowmarsh), OX10 6AF. NO STRONG VIEWS.</p> <p>P17/S3807/HH (Householder): Proposed ground floor rear extension and partial garage conversion. Proposed pitched roof over. 5 Murren Croft, Crowmarsh Gifford, OX10 8EZ, RECOMMEND APPROVAL.</p> <p>South Oxfordshire Local Plan 2033</p> <p>The Chair of Planning and Dr Robins attended the Launch Forum for the publicity period of the SODC Local Plan 2033 at the Didcot Civic Hall on Wednesday, 11th October, 2017.</p>	<p>NH</p>
--	---	-----------

	<p>Neighbourhood Plan</p> <p>Dr Robins reported that a meeting was held with Rona Knott of SODC on 12th October, which was very informative. Most of the work done so far has been very useful. The baseline report was accepted with a few modifications. There is a government funded outreach organisation which can provide grants for neighbourhood plans with specific projects. A step by step guide to the neighbourhood planning process is available.</p> <p>The next step is a strategic environmental assessment (SEA). SODC has already done this as part of the local plan. Each site which has been considered in the past has been looked at in terms of access, flooding, Area of Outstanding Natural Beauty etc.</p> <p>The SEA will be sent to Rona Nott. This will be followed by a policy statement on where the houses should be allocated. It is suggested that the majority of the houses should be allocated at Newnham Manor. Land also needs to be allocated for industry.</p> <p>The neighbourhood plan should be completed within 18 months. Once it is made, the planning authority will have to take notice of it.</p> <p>Cllr Hannigan will check with Cllr Griffin if he has received the government grant cheque.</p> <p>The questionnaires issued at the recent Parish Plan meetings included a question on the site preferred by residents for development. One week after these were received, SODC announced their intention to return to the Benson Lane site. The SODC site was the favourite location identified and in view of this, another survey will have to be carried out. The new questionnaire will include a question about the number of people living at the house who would prefer to have their own accommodation.</p> <p>The next neighbourhood plan meeting will be agreed when Rona Knott's availability is known.</p> <p>A letter from Bell Cornwall, town planners, was passed to Dr Robins for information.</p>	
4672	<p>CHAIRMAN'S REPORT</p> <p>Cllr Hannigan reported that Cllr Soames has obtained a quote of £515 plus VAT from Arrow Fencing for repairs to the fence at North Stoke recreation ground and for supplying and fitting a new gate. This was approved.</p>	

	<p>Mr Ian Nutt of Lister Wilder will speak to the council at 7pm, before their next meeting on 14th December about plans for some expansion at their Crowmarsh site.</p> <p>The next Grundon liaison meeting will be held on Monday 20th November. Cllr Mannering will enquire about the daffodil bulbs which have been allocated for the parish.</p> <p>Following Cllr Hannigan's letter enquiring about the CABI appeal, a reply has been received from Mr John Cotton. This stated that no judicial review was held because there were no legal grounds for one as no legal mistakes had been made and bearing in mind the existing permission held by the site.</p>	DM
4673	<p>UPDATE ON WEBSITE</p> <p>The website is working well.</p>	
4674	<p>REPORTS OF COMMITTEES</p> <p>Environment and Recreation</p> <p><u>Pavilion and Recreation Ground</u></p> <ul style="list-style-type: none"> • The minutes of the committee meeting held on 23rd October had been circulated. A quote of £375 had been received for painting lines on the basketball court. This will be considered at the next meeting. • Quotes are being obtained for the fitting of a smart lock on Pavilion front door in order to provide controlled access to the toilets. The Finance Officer confirmed that this would not affect the council's insurance cover. Cllr Rowley recommended a baby change facility be provided in the disabled WC. Mr C Strange is looking into sensors for the lights. <p><u>Playground Project</u></p> <ul style="list-style-type: none"> • Following meetings with David Baldwin to discuss the flood compensation scheme, Cllr Rowley will now submit a proposal to the planning authority. This needs to address level by level compensation for a 1% (1:100) chance of flood level, plus climate change allowance. This results in a flood level of 46.24m aod (metres above ordnance datum) and a 1.29 metres height by the proposed mounds and takes the flood level up to the boundary with SODC's land. Eibe has calculated the volumes of the mounds and assisted with drawings. It was agreed that Cllr Rowley can proceed with the planning application and a vote of thanks was made to him for his work on this. 	

	<ul style="list-style-type: none"> • Cllr Rowley reported that Eibe has agreed to maintain their quote at the same figure until the end of June 2018 and reduce their quote by £600 if they can have access to the Pavilion WC's. <p><u>Traffic and Transport</u></p> <ul style="list-style-type: none"> • The traffic survey will be discussed at the next meeting. • Cllr Jones was unable to attend the recent meeting of Parish Transport Representatives. An apology has been received from the bus company for the sudden changes to routes following the opening of the new Westgate centre. 	
4675	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • Signed copy of the Section 101 agreement with Oxfordshire County Council for grass cutting. 	
4676	<p>REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES</p> <ul style="list-style-type: none"> • <u>River Users' Group (RUG3)</u> Cllr Mannering reported on the recent meeting of the RUG3 group which focused on boat licensing, moorings and clearing trees. The minutes had been circulated to councillors. 	
4677	<p>DATE OF NEXT MEETING</p> <p>The next meeting will be held on Thursday 14th December at Crowmarsh Gifford Village Hall starting at 7.30pm. Cllr Stevenson tendered her apologies for this meeting.</p>	
4678	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • Cllr Jones reported that the disaster plan report has been sent to the County Council. • Following a request, Cllr Rowley summarized an email he received from the Grants Officer at South Oxon and Vale of White Horse District Councils, with information on funding for projects inc. Section 106, and a Powerpoint presentation on the Capital Grants scheme. It also defines and gives ideas for 'Community Value Enhancement' which SODC might include in their new Crowmarsh building. He requested it be circulated to councillors. • Cllr Sherbourne reported that the verges have recently been cut along Portway and it would have been helpful to have been informed about this in advance. 	Clerk

	<ul style="list-style-type: none">• Cllr Jones reported that there is no central telephone number listed on the County Council website for the highways authority and recommended that the parish council should lodge a complaint about this.	
	The meeting closed at 9.16 pm	