



CROMMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at North Stoke Village Hall on Thursday 1st October, 2015,
starting at 7.30pm**

Present:

Mr J Griffin (Chair)	Mr D Mannering
Mr N Hannigan	Ms A Sharp
Mr A Hermsen	Mr S Sherbourne
Prof A Johnson	Mr S Soames

Attending: Ms C M Malcolm (Finance Officer) and Mrs S Rance (Clerk). One member of the public attended the meeting.

Apologies: Received from Cllr M Fillmore, Cllr F Jones and Cllr F Stevenson.

Declarations of interest: Cllr Hermsen declared an interest in Minute 4381 on the access path from The Street to Bellamy Way and took no part in the discussion.

The meeting was quorate.

NO.		ACTION
4391	MINUTES OF PREVIOUS MEETING Correction to previous minutes: Item 4381 Lister Wilder Appeal Decision. It was noted that the letter received was from Mr Nutt of Lister Wilder. Subject to this correction, the Minutes of the Meeting held on 3 rd September were approved as a true record and signed by the Chairman.	
4392	MATTERS ARISING FROM PREVIOUS MINUTES <u>Item 4381</u> Access path from The Street to Bellamy Way: A check of the County Council Rights of Way map does not show this path as a public right of way. After further checks and a discussion with the freeholder it was agreed that there is a public right of access to neighbouring properties. <u>Item 4381</u> Grass Cutting: it was noted that the Crowmarsh Hill end of the footpath through to Park View has still not been cut. This will be added to the specification. It was noted that Scofell need a key for the grassed area next to the allotments at Botany Gardens.	

	<p><u>Item 4381 Update on Flower Tubs</u>: The Cubs are willing to help plant the tubs and Grundons will supply a sack of bulbs.</p> <p><u>Item 4381 Crowmarsh News on Website</u>: Cllr Hermsen has this matter in hand and is liaising with Cllr Stevenson and the production team.</p> <p><u>Item 4382 Insurance Renewal</u>: The council's insurance policy has been renewed. A review of insurances will take place at the November meeting.</p> <p><u>Item 4382 South Oxfordshire Food and Education Alliance</u>: The Clerk will request more information about the charity's financial position and ask whether local people are benefitting from the service they offer.</p> <p><u>Item 4390 Dog and Litter Bins</u>: the Clerk has contacted an officer from the SODC Waste Team and a response is awaited.</p> <p><u>Item 4390 Caravan park fencing</u>: Cllr Griffin has contacted Mr Townsend about the repairs needed.</p>	<p>Clerk - Agenda</p> <p>Clerk</p> <p>Clerk</p>
<p>4393</p>	<p>FINANCE</p> <p>(a) <u>Consideration of payments made in September</u></p> <p>A schedule of payments made in September was presented. After discussion it was proposed by Cllr Hannigan and seconded by Cllr Johnson that the payments be approved and this was agreed.</p> <p>(b) <u>Accounts Status at 30th September 2015</u></p> <p>The accounts at 30th September were presented with a comparison against budget for the half year. It was noted that income is slightly lower than budget. This is partly due to the fact that the Tennis Club has moved to Benson. The fact that SODC is no longer in the village has also contributed to a slight drop in pavilion and recreation ground income. However, expenditure is also slightly lower than last year. Reserves are £8,595.57 for the current year.</p> <p>(c) <u>Consideration of Financial Regulations</u></p> <p>The Financial Regulations were reviewed and approved with minor amendments; proposed by Cllr Soames and seconded by Cllr Griffin. It was noted that the name of the council's firm of solicitors is Slade Legal. It was agreed that Cllr Hannigan would verify that all copies of the deeds were with Slade Legal and whether the council has copies of all of them.</p>	<p>NH</p>

	<p>(d) <u>Consideration of Financial Risk Assessment</u></p> <p>The Financial Risk Assessment was reviewed and approved; proposed by Cllr Soames and seconded by Cllr Griffin.</p> <p>(e) <u>Requests for Grants and Donations</u></p> <ul style="list-style-type: none"> • Sue Ryder Nettlebed Hospice • Oxfordshire Association for the Blind • South and Vale Carers' Centre <p>It was proposed by Cllr Johnson and seconded by Cllr Sherbourne that a grant of £100 be made to each of the above charities and this was agreed.</p>	
4394	<p>CHAIRMAN'S REPORT</p> <p>a) <u>Vacancy for Parish Councillor</u></p> <p>An expression of interest has been received from a local resident. The Clerk will follow this up.</p> <p>b) <u>Long Service Awards for Councillors</u></p> <p>Cllr Johnson suggested that councillors could be presented with a framed certificate on leaving the council, providing they have completed at least four years' service. An acknowledgement of the length of service could also be posted on the website. The Clerk will seek advice from Oxfordshire Association of Local Councils.</p> <p>c) <u>Councillor Roles and Responsibilities</u></p> <p>The Chairman reported that the Parish Council currently has two sub-committees, Recreation & Environment and Traffic & Transport. Public transport is covered at present by Cllr Jones as Parish Transport Rep.</p> <p>Cllr Mannering will join the Recreation Ground & Environment Committee. Cllr Sherbourne has an interest in Traffic and Transport and will liaise with Cllr Jones and feedback on any issues. Cllr Sharp is also interested in this area.</p> <p>Cllr Mannering will attend the River Users Group (RUG3).</p> <p>Cllr Soames is our representative on the North Stoke Village Hall committee.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Cllr Sherbourne is our representative on the Crowmarsh Gifford Village Hall committee.</p> <p>Cllr Johnson and Mr J Bellamy are the Parish Council representatives on the Emery Owen Charity.</p> <p>Mr Bellamy represents the Parish Council on the Wallingford Bridge Estate Charity. The Clerk will check the details of the term of office.</p> <p>Cllr Hermsen will take over from Cllr Jones as rural broadband champion.</p> <p>Cllr Jones takes a special interest in emergency planning. It was noted that this will need a review in the near future.</p>	Clerk
4395	<p>PLANNING</p> <p>Decisions: The Council noted the following decisions from SODC.</p> <p>P15/S2066/HH (Householder): Application proposal, including any amendments: Proposed ground floor rear extension. Proposed ground and first floor side and rear extension. 16 Wallingford Road, North Stoke OX10 6BB: PERMISSION GRANTED.</p> <p>P15/S2274/HH (Householder): Application proposal, including any amendments: Amended details. Two storey and single storey extensions and alterations to property. (As amended by plans SKO1B, SK02B, SK03B and SK04B received 20th August to alter the depths and widths of the proposed extensions). 2 Jethro Tull Gardens, Crowmarsh Gifford, OX10 8DS: PERMISSION GRANTED.</p> <p>P15/S2342/FUL (Full Application): Application proposal, including any amendments: To erect 2.4m high Safety Hoarding around the the office and security gate after extensive fire, as advised by our Insurance Company. Council Offices, Benson Lane, Crowmarsh Gifford, OX10 8ED: PERMISSION GRANTED.</p> <p>P15/S2542/HH (Householder): Application proposal, including any amendments: Proposed erection of a flank one and a half storey extension and internal remodelling of an existing residential dwelling. 3 Murren Croft, Crowmarsh Gifford, OX10 8EZ: PERMISSION GRANTED.</p> <p>P15/S2898/DIS: Application proposal, including any amendments: Discharge of condition 8(i) of planning permission P12/S2542/EX. Conversion and alteration of external appearance of existing building to two, two bedroom dwellings, new vehicular access and associated parking. (As amended by drawing no 960-14A accompanying agent's email dated 5th May 2010). White Store</p>	

	<p>Storage Unit, Old Reading Road, Crowmarsh, OX10 8BW: PERMISSION GRANTED.</p> <p>Applications: The Council agreed its response to SODC on the following applications:</p> <p>P14/S2860/O (Outline): Amendment no. 1: Residential development comprising 555 dwellings, a one form entry primary school, associated landscaping and open spaces, construction of a new access onto the A3140 Calvin Thomas Way/Bosley Way, construction of a public transport link/emergency access onto Wantage Road and other supporting infrastructure works and facilities. (As amended by revised drawings and supporting information, received 16th September 2015). Land to the West of Wallingford (Site B), Wallingford (in the parishes of Wallingford and Brightwell-cum-Sotwell). (Neighbouring parish consultation): NO STRONG VIEWS.</p> <p>P15/S2987/HH (Householder): Erection of two single storey timber buildings to be used as garden rooms. 26 Wallingford Road, North Stoke), OX10 6BB: RECOMMEND APPROVAL.</p> <p>P15/3026/DIS: Discharge of condition 3 of planning permission P14/S3445/HH. Demolish existing derelict outbuilding, construct new outbuilding incorporating a double garage, storage and functions ancillary to the main house. Walled Garden The Street Crowmarsh Gifford OX10 8EJ: NO STRONG VIEWS.</p> <p>New Telecommunications Cabinets</p> <p>South Oxfordshire District Council have been informed by BT Openreach of its intention to install new Telecommunications Cabinets as part of Openreach's ongoing proposal to expand broadband accessibility and the government's Digital Britain policy, under the Electronic Communications Code (Conditions and Restrictions, Part 5) Regulations 2003 (England and Wales). The proposed locations of the new cabinets are The Street, adjacent to No. 1 Thames Mead, Crowmarsh Gifford, OX10 8EU and The Street, adjacent to No. 1 Old Reading Road, Crowmarsh Gifford, OX10 8EN.</p>	
4396	<p>REPORTS OF COMMITTEES</p> <p><u>Recreation Ground & Environment</u></p> <p>The committee met on 28th September and the minutes will be circulated in due course. A report on the play area has been submitted by ROSPA and the necessary action has been completed.</p>	

	<p>Following a complaint made by a resident, a fence will be erected behind the cricket net.</p> <p>Two lights in the car park have been replaced.</p> <p>A tree survey has been carried out on the riverside trees in the council's ownership and the results are awaited. It is hoped that some tree planting can be carried out in the nature area. Scofell are willing to do this and have also sprayed the nettles.</p> <p>The committee is now considering provision of a basketball practice area. This is being researched and further information will be available in due course. The basketball area is likely to be located towards the former SODC offices or near the crown of the hill. There are guidelines from Oxfordshire Playing Fields Association which state that the basketball net must be at least twenty metres from the nearest house.</p> <p>The Chairman reported that a survey is needed of the ash tree at Howbery Farm. Cllr Johnson will inform Cllr Griffin of the cost of the recent tree survey.</p> <p>Excavation has taken place on the south side of Wallingford Bridge towards the flood compensation scheme for the riverside park access road from Stephen's Field. Work has not yet started on the road.</p> <p>The deadline for participating in the OCC consultation on the household waste and recycling centres is 5th October. The proposals are to cut sites from the current seven to three or four. The Oakley Wood site is vulnerable to being cut. Councillors were encouraged to respond and an article has been published in Crowmarsh News. The Chairman will circulate the link and respond on behalf of the council in support of retaining the Oakley Wood facility which is well used and well run.</p> <p><u>Traffic and Transport</u></p> <p>Cllr Jones has responded to the consultation on bus subsidies. Cllr Gray is looking into a possible replacement for the Dial a Ride service. This will be discussed further at a future meeting.</p> <p>The Chairman has written to the police about traffic problems and a reply is awaited.</p>	<p>AJ</p> <p>JG</p>
--	--	-----------------------------------

4397	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • There will be a free compost give away at the SODC offices site in Benson Lane on Sunday 4th October. • Agrivert has delivered compost to the Botany allotments. • Poster from OCC re. primary school admissions. • Notice of Agrivert liaison meeting on 20th November. Cllr Sherbourne and Cllr Griffin will attend. 	SSH/JG
4398	<p>UPDATE ON WEBSITE</p> <p>Councillors were reminded to use the Crowmarsh Facebook page – speak to Cllr Stevenson for advice.</p>	
4399	<p>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</p> <p><u>Emery Owen Trust</u></p> <p>It was noted that Mr Sean Clayton-Chance is the contact for the Emery Owen Trust allotments.</p> <p><u>Crowmarsh Gifford Village Hall Committee</u></p> <p>On Saturday 5th December, the committee will host a children’s Christmas Party for 5-11 year olds who live in the village. The Cubs are distributing flyers about this.</p>	
4400	<p>DATE OF NEXT MEETING</p> <p>The next meeting will be held on Thursday 5th November at Crowmarsh Gifford Village Hall, starting at 7.30pm.</p>	
4401	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • Concern was expressed about possible asbestos exposure at the former site of the SODC offices and a possible increase in vermin. The Clerk will email District Councillor Pullen and enquire whether there is any further news about the future of the building. • Cllr Hermsen suggested that space could be made available on the website or Facebook page for residents to report incidents of burglary. He will speak to Cllr Stevenson about this. 	Clerk AH
	<p>The meeting closed at 9.10 pm.</p>	

