



CROWMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at North Stoke Village Hall on Thursday 5th October 2017
starting at 7.30pm**

Present:

Mr J Griffin (Chair)	Mr D Rowley
Mrs D Hall	Mr S Sherbourne
Mr N Hannigan (Chair)	Mr S Soames
Prof A Johnson	Mrs F Stevenson
Mrs F Jones	Mr D Topliss
Mr D Mannering	

Attending: County Councillor M Gray, Mrs E Ryall, Mrs Y Peet (Finance Officer) and Mrs S Rance (Clerk). One member of the public, Mrs P Shields, attended part of the meeting.

Apologies: Received from District Councillors Bloomfield and Pullen.

Declarations of interest: None.

The meeting was quorate.

The meeting was preceded by a presentation on the Newnham Manor planning application.

NO.		ACTION
4654	CO-OPTION OF NEW PARISH COUNCILLOR Mrs E Ryall introduced herself and expressed her interest in becoming a Parish Councillor. It was proposed by Cllr Griffin and seconded by Cllr Hannigan that Mrs Ryall should be co-opted as a councillor. This was unanimously agreed and Mrs Ryall joined the meeting.	
4655	CROWMARSH NEWS Mrs Pat Shields was invited to address the meeting. Due to concerns about the need for public liability insurance the committee would like the parish council to consider taking the Crowmarsh News under their jurisdiction. After discussion, Cllr Johnson suggested that a separate meeting should be arranged with the Crowmarsh News committee to discuss the way forward. This was agreed.	

4656	<p>MINUTES OF THE MEETING HELD ON 7TH SEPTEMBER 2017</p> <p>The Minutes of the meeting held on 7th September 2017 were approved as a true record and signed by the Chairman.</p>	
4657	<p>MATTERS ARISING FROM PREVIOUS MINUTES</p> <p><u>Item 4642 Grass cutting agreement with Oxfordshire County Council:</u> the Finance Officer will check that the council does have £10 million public liability insurance. Subject to this, the Chairman will sign the agreement and return it to OCC.</p> <p><u>Item 4642 North Stoke Village Hall.</u> Cllr Soames had reported that if a grant is made by WREN for refurbishment of North Stoke Village Hall, a sum of 10.75% will have to be paid for administration costs. It was agreed that the Parish Council will pay this sum if the grant is awarded.</p> <p><u>Item 4642 Display boards:</u> Display boards have been purchased and were used at the neighbourhood plan exhibitions.</p> <p><u>Item 4643 Grass Cutting:</u> The Botany Gardens play area had not been cut as the contractor had had difficulty with the padlock. The Finance Officer will contact them.</p>	RFO
4658	<p>REPORT OF THE COUNTY COUNCILLOR</p> <p>County Councillor Gray reported as follows:</p> <ul style="list-style-type: none"> • The domestic waste recycling centres will all remain open. DIY recycling charges have increased from £1 - £1.50 per item. A new company is now looking after the centres. • The house building infrastructure fund is intended to support the building of new houses by supporting the infrastructure including the A34, A40 and other trunk roads. Support for infrastructure such as drainage, schools and other facilities comes from the builders. • The method of calculating the number of houses to be built is changing and this could result in a reduction in the number required for Oxfordshire. • Crowmarsh School was inspected by Ofsted on 4th October. • OCC's special needs provision has also been inspected recently. • No further news on a unitary authority for Oxfordshire. • County Councillor Gray will put Cllr Hall in touch 	MG

	<p>with the roads policing officer for the A4074.</p> <ul style="list-style-type: none"> • Cllr Jones reported on the difficulties she has encountered in making telephone contact with the Highways Authority. She will email Cllr Gray who will make enquiries and keep her informed. • Cllr Gray reported that repairs to street lights and illuminated bollards are currently taking a long time to be carried out as they are dealt with on a separate contract from the roads. 	MG
4659	<p>FINANCE</p> <p>a) A schedule of payments made since the last meeting was presented. It was proposed by Cllr Johnson and seconded by Cllr Mannering that these be approved and this was agreed.</p> <p>b) Accounts for year to date. Expenditure relating to the neighbourhood plan will be shown separately in the accounts in future.</p> <p>c) Internet Banking: Forms were signed to authorize the Finance Officer to view the accounts. It was agreed to keep the Unity Bank account open as it may be useful to keep this if a separate fund is needed.</p> <p>d) Requests for Grants and Donations. The following grants and donations were agreed.</p> <ul style="list-style-type: none"> • Be Free Young Carers: £100 Proposed by Cllr Griffin and seconded by Cllr Topliss • Wallingford Volunteer Centre: £100 Proposed by Cllr Griffin and seconded by Cllr Soames • Guideposts: £100 Proposed by Cllr Sherbourne and seconded by Cllr Griffin • Victim Support Services: £100 Proposed by Cllr Jones and seconded by Cllr Griffin • Soldiers of Oxfordshire Museum: No donation on this occasion. Proposed by Cllr Jones and seconded by Cllr Hannigan. 	
4660	<p>PLANNING</p> <p>Decisions: The Council noted the following decision from SODC.</p> <p>P14/S2860/O (Outline): Application proposal, including any amendments: Residential development comprising 555 dwellings, a one form entry primary school, associated landscaping and open spaces, construction of a new access onto the A3140 Calvin Thomas Way/Bosley Way, construction of a public transport link/emergency access onto Wantage Road and other supporting infrastructure works and facilities. Land to the West of Wallingford (Site B), Wallingford (in the parishes of Wallingford and Brightwell-cum-Sotwell). (Neighbouring parish consultation):</p>	

PERMISSION GRANTED.

P17/S3195/LDP (Lawful Development Permission): Formation of habitable room in roof-space with rear-dormer and gable buildup. 176 Crowmarsh Hill, Crowmarsh Gifford, OX10 8BG. PERMISSION REFUSED.

Applications: The Council was asked to agree its response to SODC on the following applications:

P17/S3221/HH (Householder): Double storey side extension. 22 Howbery Farm, Crowmarsh Gifford, OX10 8NR. RECOMMEND APPROVAL.

P17/S3402/LDP (Lawful Development Permission): Change of use from bed and breakfast to house of multiple occupancy with short term and long term lets. Little Gables, 166 Crowmarsh Hill, Crowmarsh Gifford, OX10 8BG. NO RESPONSE ACCEPTED.

Application Withdrawn

P17/S3067/LDP (Lawful Development Permission): The existing gas site is fenced, a perimeter fence around the site and then a rail and post fence. It is secured with a vehicle gate which is being replaced for a new gate with similar height and same location. Southern Gas Networks AGI Offtake, Ipsden (in the parish of Crowmarsh), OX10 6AF. The above APPLICATION WITHDRAWN and no further action will be acknowledged.

South Oxfordshire Local Plan 2033

Following consultations and evidence gathering SODC are nearly ready to submit the Local Plan for independent examination. Before they can do that they are carrying out a six week publicity period, which will start on Wednesday, 11th October and run until Wednesday, 22nd November 2017. After the publicity period they will submit the plan to the Secretary of State, who will appoint a Planning Inspector to carry out an independent examination and make a decision on whether the Local Plan is “sound” and “legally” compliant. On Saturday, 14th October, SODC will be hosting a drop in event at St. Mary's Church, Wallingford, between 10 a.m. and 2 p.m. to publicise the local plan.

Neighbourhood Plan

Exhibitions on the neighbourhood plan had been held at Crowmarsh Village Hall on 23rd September and at North Stoke Village Hall on 30th September. Both were well attended and a few more volunteers came forward. The questionnaire put into Crowmarsh News will be open until the end of the month.

	<p>It was agreed to appoint the following residents to the steering group: Cllrs Hannigan, Stevenson, Jones and Topliss, plus Mr Nick Robins and Mr Simon Millsop.</p> <p>Cllr Hannigan and Mr N Robins will attend the local plan meeting.</p> <p>Rona Knott of SODC will meet the steering group in Crowmarsh on Thursday 12th October.</p> <p>O'Neill Homer, who have been neighbourhood plan consultants for Brightwell and Benson, had given an outline estimate for their services. It is expected that the grant from SODC will cover all or most of the cost. It was agreed to ask the steering group to take this forward. Items of major expenditure will always be referred back to the Parish Council for approval.</p> <p>Cllr Hannigan will write to SODC expressing concern that they are not contesting the result of the CABI appeal.</p> <p>Cllr Soames proposed that the Parish Council should withdraw its objection to the proposed Newnham Manor application now that the junction layout has been modified. This was not approved.</p>	
4661	<p>UPDATE ON WEBSITE</p> <p>The Neighbourhood Plan questionnaires have now been posted on the website. The Annual Return and notice about extra garden waste collections will also be included.</p> <p>It was suggested that Crowmarsh News should include a more prominent reference to the parish website.</p> <p>A volunteer is needed to maintain the Facebook page, which could include notices of meetings and other items.</p>	
4662	<p>REVIEW OF STRATEGIC PRIORITIES</p> <p>Cllr Sherbourne reported that no amendments had been suggested on the draft letter to set up collaborative working with local councils. The letter was approved and will be sent out.</p>	SSh
4663	<p>REPORTS OF COMMITTEES</p> <p>Environment and Recreation</p> <p><u>Pavilion and Recreation Ground</u></p> <ul style="list-style-type: none"> Mr Strange has recommended that a wiring check be carried out at the pavilion. It was agreed that this should be carried out. A quote of £640 has been received from 	

	<p>has also contacted Thames Travel.</p> <ul style="list-style-type: none"> The traffic survey has been carried out on the A4074. Cllr Hall will contact the police about speeding traffic and will make a Freedom of Information enquiry to obtain the speeding results. 	DH
4664	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> A local resident has reported difficulty in accessing the North Stoke recreation ground with his mobility scooter. It was agreed that Cllr Soames will contact him. SODC information about their grants scheme. Information on the Local Plan. Notice that Wallingford Bridge will be closed for maintenance work on 8th October. 	SS
4665	<p>REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES</p> <ul style="list-style-type: none"> <u>Wallingford Bridge Estate Charity</u> Cllr Sherbourne will attend the forthcoming meeting of the trustees. 	SSh
4666	<p>DATE OF NEXT MEETING</p> <p>The next meeting will be held on Thursday 9th November at Crowmarsh Gifford Village Hall starting at 7.30pm. Cllr Griffin tendered his apologies for this meeting, which will be chaired by Cllr Hannigan.</p>	
4667	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> It was noted that the hedge on the west side of Portway, where it joins the street, is overgrown and visibility is poor as a result. It needs professionally cutting back. This will be added to the list of trees requiring attention. A local resident has put in a request for a scout hut for the parish. He will attend the November meeting. 	
	The meeting closed at 10.10 pm	