



CROWMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at Crowmarsh Gifford Village Hall on Thursday 3rd September 2015,
starting at 7.30pm**

Present:

Mr J Griffin (Chair)	Mr D Mannering
Mrs M Fillmore	Ms A Sharp
Mr N Hannigan	Mr S Sherbourne
Mr A Hermsen	Mr S Soames
Mrs F Jones	

Attending: District Councillor R Pullen, Ms C M Malcolm (Finance Officer) and Mrs S Rance (Clerk). County Councillor M Gray attended for part of the meeting. One member of the public attended the meeting.

Apologies: Received from Prof A Johnson and Mrs F Stevenson.

Declarations of interest: None.

The meeting was quorate.

NO.		ACTION
4380	MINUTES OF PREVIOUS MEETING The Minutes of the Meeting held on 6 th August were approved as a true record and signed by the Chairman.	
4381	MATTERS ARISING FROM PREVIOUS MINUTES <u>Item 4366</u> Access path from The Street to Bellamy Way: this matter will be discussed further at the October meeting. <u>Item 4368</u> Lister Wilder Appeal Decision: A reply to the Parish Council's letter has been received from Mr Wilder to say the landscaping work will be carried out in December. <u>Item 4368</u> Grass Cutting: it was noted that the sports field at the recreation ground has not been cut recently and the Crowmarsh Hill footpath through to Park View has also been missed. Cllr Hannigan will contact Scofell about this. It was noted that Scofell need a key for the grassed area next to the allotments at Botany Gardens.	NH

	<p><u>Item 4370 Update on Flower Tubs</u>: Cllr Sherbourne reported that there are six large tubs and two small ones in good condition. Wear Nursery have quoted £1.50 each for 200 geraniums, £100 for 300 violas and £52 for compost, a total of £452 plus bulbs, which it is hoped will be donated by Grundons. After discussion, it was agreed to purchase violas and compost and to review in the spring. Volunteers will be needed to move and plant the tubs.</p> <p>Cllr Sherbourne will proceed. A vote of thanks was made to him.</p> <p><u>Item 4374 Crowmarsh News</u>: Cllr Hermsen has been able to compress the pdf file for the website to 4Mb. He is planning to convert the file to html and will discuss with the production team at Crowmarsh News and with Cllr Stevenson.</p>	<p>SSh</p> <p>AH</p>
<p>4382</p>	<p>FINANCE</p> <p>(a) <u>Consideration of payments made in August</u></p> <p>A schedule of payments made in August was presented together with some due for payment in September.</p> <p>After discussion it was proposed by Cllr Griffin and seconded by Cllr Hannigan that the payments be approved and this was agreed.</p> <p>(b) <u>Accounts Status at 31st August 2015</u></p> <p>The accounts at 31st August were presented and it was noted that income and expenditure were broadly in line with budget. The precept will be paid on 1st September. At the next meeting the financial risk assessment and financial regulations will be reviewed. A copy of the recreation ground and pavilion accounts at 31st July was circulated to councillors.</p> <p>(c) <u>Insurance Renewal</u></p> <p>The Finance Officer reported that the council currently has a three-year contract with their insurers, Came and Company. The company is offering a 5% discount on premiums to extend this contract to five years. As the terms are very reasonable and the company reliable, it was agreed to accept this offer.</p> <p>(d) <u>Requests for Grants and Donations</u></p> <ul style="list-style-type: none"> • <u>North Stoke Village Hall</u> Cllr Soames reported that the village hall committee had been unsuccessful in a recent grant application for a new boiler, which is expected to cost £3,300. Other work which 	<p>RFO</p>

	<p>will soon be required is the refurbishment of the kitchen and replacement windows. The heating has recently been upgraded. After discussion it was proposed by Cllr Hannigan and seconded by Cllr Jones, that a grant of £3,300 be made on condition that this decision will not set a precedent for future applications. This was agreed.</p> <ul style="list-style-type: none"> • <u>St Mary Magdalene, Crowmarsh Gifford</u> The PCC has requested a grant towards a new outdoor noticeboard for the church. The cost of this will be £2,000. After discussion it was proposed by Cllr Hannigan that a grant of £500 be made. This was seconded by Cllr Sherbourne and approved by the council. • <u>South Oxfordshire Food and Education Alliance</u> This charity has requested a grant towards their work in redistributing surplus food from supermarkets to local charities which provide cooked meals to those in need. The charity has only been operating for one year and are supported by the Rotary Club and the Lions. The Clerk will request more information about the charity's financial position and ask whether local people are benefitting from the service they offer. 	Clerk
4383	<p>CHAIRMAN'S REPORT</p> <p><u>a) Vacancy for Parish Councillor</u></p> <p>Register of interests forms and copies of the code of conduct were distributed to the three new councillors. There is now one vacancy for a parish councillor.</p> <p><u>b) Long Service Awards for Councillors</u> In the absence of Cllr Johnson, this item was deferred until the next meeting. The Clerk will seek advice from Oxfordshire Association of Local Councils.</p>	Clerk
4384	<p>PLANNING</p> <p>Decisions: The Council noted the following decisions from SODC.</p> <p>P15/S2155/HH (Householder): Application proposal, including any amendments: Two storey extension to rear. Millstone Cottage, The Street, North Stoke OX10 6BL: PERMISSION GRANTED.</p> <p>P15/S2315/FUL (Full Application): Application proposal, including any amendments: Removal of condition 4 of planning permission P13/S1462/FUL. Demolition of existing house. Erection of new dwelling and ancillary works. Larkrise, Sheepcote Farm,</p>	

Mongewell OX10 8BP: PERMISSION GRANTED.

Applications: The Council was asked to agree its response to SODC on the following applications:

P15/S2274/HH (Householder): Amended details. Two storey and single storey extensions and alterations to property. (As amended by plans SK01B, SK02B, SK03B and SK04B received 20th August to alter the depths and widths of the proposed extensions). 2 Jethro Tull Gardens, Crowmarsh Gifford, OX10 8DS: RECOMMEND APPROVAL.

P15/S2542/HH (Householder): Proposed erection of a flank one and a half storey extension and internal remodelling of an existing residential dwelling. 3 Murren Croft, Crowmarsh Gifford, OX10 8EZ: RECOMMEND APPROVAL.

P15/S2898/DIS: Discharge of condition 8(i) of planning permission P12/S2542/EX. Conversion and alteration of external appearance of existing building to two, two bedroom dwellings, new vehicular access and associated parking. (As amended by drawing no 960-14A accompanying agent's email dated 5th May 2010). White Store Storage Unit, Old Reading Road, Crowmarsh, OX10 8BW: NO STRONG VIEWS.

Application Withdrawn

P15/S2401/HH (Householder): Garden pavilion. Waterside House, Mongewell Park, Mongewell OX10 8DA: APPLICATION WITHDRAWN. An entry to this effect has been made in the Statutory Register and no further action will be taken on this application.

Oxfordshire Minerals and Waste Local Plan: Part 1 – Core Strategy. Consultation on Proposed Submission Document, August 2015

Oxfordshire County Council proposes to submit the Core Strategy to the Secretary of State for independent examination. Before they can do this, they must publish the Core Strategy for a further round of consultation, to enable formal representations to be made on it. It will be publishing the Minerals and Waste Local Plan: Part 1 – Core Strategy proposed submission document and other required proposed submission documents on 19th August 2015. The period for making representations will run for 6 weeks, from 19th August to 30th September 2015. The Core Strategy is available for viewing and downloading on the Council's website at: <http://www.oxfordshire.gov.uk/cms/content/minerals-and-waste-core-strategy>.

<p>4385</p>	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • Household waste recycling centres strategy: a consultation is underway with the aim of saving £350,000. It is proposed to reduce the number of recycling centres from seven to three or four and to cut the opening hours of the remaining centres. There will probably be only one site to the south of Oxford. The consultation runs until 5th October. It was agreed that this potential loss of amenity should be publicised in order to encourage residents to comment. Cllr Griffin will write an article for Crowmarsh News. County and District Councillors will also be making representations on this issue. • Letter from Sue Ryder requesting a link on the Crowmarsh website to some of their events. Concern was expressed that this would not set a precedent for future charity requests. After discussion, it was agreed to put their address on the website. The letter will be sent to Cllr Stevenson. 	<p>Clerk/FS</p>
<p>4386</p>	<p>REPORT FROM THE COUNTY COUNCILLOR</p> <p>County Councillor Gray reported that the Dial a Ride service is to be cut. It is hoped to replace it with a community car which could be driven by volunteers. The county council may be able to make some funding available if town and parish councils are also willing to contribute. The suggested vehicle is a Berlingo, which could easily be adapted for wheelchairs. Cllr Sherbourne suggested that a local company might be interested in sponsoring this for the PR benefits.</p> <p>Cllr Jones suggested that Wallingford Volunteer Centre could organise the drivers. It is hoped that the existing drivers will continue. This matter will be discussed further at the next meeting.</p> <p>Cllr Gray reported that the reduction in children's centres will be going out to consultation. This will be a major topic for discussion by the County Council.</p>	<p>Clerk - Agenda</p>

<p>4387</p>	<p>REPORTS OF COMMITTEES</p> <p><u>Environment and Recreation Ground</u></p> <p>The RoSPA report has been received and will be discussed at the committee meeting to be held later in September.</p> <p><u>Traffic and Transport</u></p> <p>A letter has been received from a North Stoke resident complaining about the traffic through the village on the B4009 with particular reference to the danger to school children waiting at the bus stop. He has requested that traffic calming measures be taken. Cllr Soames reported that the PCSO has promised to look at this problem and commented that the bus stop is badly sited. Traffic calming measures such as chicane would help but the cost is an issue. It was agreed that this should be on the parish council's list of possible projects, each of which needs to be costed. Other identified projects are the pedestrian crossing in The Street and the crossing at Portway.</p> <p>Large vehicles can also cause problems on the B4009 through North Stoke by driving over the grass verges. It was agreed to report this to Agrivert.</p>	
<p>4388</p>	<p>REPORT OF THE DISTRICT COUNCILLOR</p> <p>District Councillor Pullen reported that discussions are taking place with the council's insurers about the future of the SODC offices in Crowmarsh.</p> <p>Kerbside collections of small electrical items and textiles are to be introduced from next week.</p> <p>Didcot shopping centre is to be expanded with some more retail units.</p> <p>A directory of local charities is being compiled by Oxfordshire Community Voluntary Action.</p> <p>SODC are monitoring Avalon Kennels for noise on behalf of two local residents.</p> <p>Cllr Pullen reminded councillors of the grant process for community projects such as village halls.</p>	

4389	<p>DATE OF NEXT MEETING</p> <p>The next meeting will be held on Thursday 1st October at North Stoke Village Hall, starting at 7.30pm.</p>	
4390	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • Cllr Soames reported that the key for North Stoke recreation ground has now been replaced and the grass has been cut. • Cllr Mannering requested that a dog bin should be installed at the end of the car park at Mongewell next to the flats. Cllr Sharp requested one near to Newnham Murren Church. The Clerk will take this up with SODC. • The Clerk will circulate to councillors, maps showing the location of dog bins and grit bins. • It was noted that the caravan park fencing near the allotments at Thames Mead is in a poor state. Cllr Griffin with discuss this with Mr Townsend. • Councillor roles and responsibilities will be discussed at the next meeting. 	<p>Clerk</p> <p>Clerk</p> <p>JG</p> <p>Clerk (Agenda)</p>
	<p>The meeting closed at 9.50 pm.</p>	