



CROWMARSH PARISH COUNCIL

Minutes of the Parish Council Meeting
Held at Crowmarsh Gifford Village Hall on Thursday 9th June, 2022
starting at 7.30pm

Present:

Mr John Griffin (Chairman)	Mrs Liz Ryall
Mr Jay Anderson	Mr Stephen Sherbourne
Prof Andrew Johnson	Mrs Fleur Stevenson
Mr Julian Park	Ms Julia Streete
Mr David Rowley	Mr David Topliss

Attending: Mrs Sue Rance (Clerk). District Councillor Andrea Powell attended part of the meeting.

Apologies: Received from Mr Stuart Soames, Dr Yvonne Peet (Finance Officer), District Councillor Sue Cooper and County Councillor Felix Bloomfield.

Declarations of interest: None.

The meeting was quorate.

NO.		ACTION
5316	MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD ON 5TH MAY 2022 The Minutes of the previous meeting were approved as a true record and signed by the Chairman.	
5317	MATTERS ARISING FROM PREVIOUS MINUTES <u>Item 5311:</u> One resident had responded in favour of the 20mph speed limit on residential streets, following the article in Crowmarsh News. No objections have been received to date. <u>Item 5311:</u> Big Jubilee Lunch: A vote of thanks was made to Cllr Rowley for organizing the event and also to Cllr Streete and the Clerk for their help. Cllr Rowley thanked all helpers not in the Council. The owner of the swing boats and large bouncy castle was unable to attend but all in all the event was a success. There are a few invoices still to come through.	

	<p><u>Item 5315:</u> Cllr Johnson will speak to Chris Strange about reimbursement for the additional mowing he is doing at the recreation ground.</p>	AJ
5318	<p>REPORT OF THE COUNTY COUNCILLOR</p> <p>County Councillor Felix Bloomfield noted that the marking of double yellow lines in Stephens Field is now complete. A few vehicles are now being parked in The Street, in the layby opposite the Church. It was suggested that residents only parking may need to be considered here. The Clerk will add this to the list of highways issues to be addressed.</p>	Clerk
5319	<p>REPORT OF THE DISTRICT COUNCILLORS</p> <p>The District Councillors' report had been circulated.</p> <p>A new round of District Councillor grants is now open; each District Councillor has £5,000 at their disposal. Details are on the district council website. Grants will be awarded in two tranches.</p> <p>Water quality status is to be applied for at 'Wallingford Beach' as part of the District Council's bathing water project. Volunteers will be recruited to monitor the water quality. Cllr Ryall reported that there are plans to make it illegal to allow cattle to drink from the river.</p>	
5320	<p>PLANNING</p> <p>Decisions by SODC</p> <p>P22/S1461/HH Whitebanks Crowmarsh Hill Crowmarsh Gifford OX10 8BG New detached garage. Main house - Ground, first and second floor rear extension -</p> <p>Ground, first and second floor side extension. New second floor flat roof extension to main house. New stone cladding to main house. New full height glazing to mainhouse. Refusal of Planning Permission</p> <p>P21/S3961/CM Land at White Cross Farm Wallingford (County minerals application)</p> <p>Extraction and processing of sand and gravel including the construction of new site access roads, landscaping and screening bunds, minerals washing plant and other associated infrastructure with restoration to agriculture and nature conservation areas, using inert fill. County Matters - Refusal Recommendation</p>	

	<p>P21/S1677/FUL Triangular portion of land south of the CALA Homes Carmel Meadows development. Proposed new 4-bedroom family dwelling. Withdrawn</p> <p>P22/S0930/HH Lalique Mongewell OX10 8BP Two storey rear extension, thermal upgrade, replacement windows and new entrance canopy. Alterations to existing extension (as amplified by drawing nos 022_101 PL 3 and TPP001 Rev A received on 03/05/22). Planning Permission.</p> <p>Consultations</p> <p>P22/S1705/FUL Former Council Offices Benson Lane Crowmarsh Gifford OX10 8EE</p> <p>Change of use of land for a grounds maintenance depot consisting of the siting of 5 shipping containers for storage, provision of a welfare unit, fuel storage and skip area. The application site is just part of the car park and described as temporary storage compound. Recommend temporary approval for a maximum of 3 years.</p> <p>Newnham Manor development – management of the open space</p> <p>The parish council needs to state whether it wishes to take on the management of the public open space at the Newnham Manor development and if so what commuted sum we are asking for in the S.106 legal agreement. The council agreed that we wish to take on the management of all the public open space and ask for a commuted sum. Cllr Griffin will contact the planning officer to discuss.</p>	JG
5321	<p>FINANCE</p> <p>a) Consider and agree payments since last meeting</p> <p>A list of payments was presented. In addition to salaries this included £320 for games at the jubilee lunch, £650 for the barn dance band, £350 for the jazz band, £257.78 paid to Cllr Rowley for expenses incurred and £255.90 paid to Cllr Street for jubilee decorations.</p> <p>£201.72 expenses was paid to Chris Strange for petrol for the mower and domestic supplies for the pavilion. £116.94 was paid to the Finance Officer for McAfee virus protection and stationery. £166.39 was paid for dog bin emptying, £297.34 was paid for lawnmower service, £20 to Crowmarsh Village Hall for the April meeting, £134.06 for refuse collection, £300 for audit fees, £280.80 for geraniums for flower tubs in Crowmarsh, £945 was paid to Scofell for grass cutting in the nature area and £220.50 for nettle spraying in the nature area.</p>	

	<p>£238.69 was paid to Castle Water for water used at the pavilion.</p> <p>It was proposed by Cllr Ryall and seconded by Cllr Topliss that the payments be approved and this was agreed.</p> <p>The Cubs and Beavers received £235.80 income from the fundraising stalls that they ran and it was agreed to let them keep this. Cllr Rowley will let them know.</p> <p>b) Consider accounts for year to date</p> <p>May receipts were £37,773 including a grant of £36,508 for the pavilion project (the first of two). May expenditure was £4,730.64 including £1,062 for jubilee mugs.</p> <p>Total receipts to date for April and May were £155,959.80 which included £93,442.91 CIL money, plus half the precept and the SODC grant above. Total payments to date were £9,530.96. Balance of accounts = £421,209.88.</p> <p>c) Requests for grants/donations</p> <p>A request had been received from Home-Start Southern Oxfordshire. After discussion it was proposed by Cllr Sherbourne and seconded by Cllr Johnson that a donation of £250 be made under Section 137. This was agreed.</p> <p>d) Note from the auditor</p> <p>The Council was asked to note that it is a specific requirement of the 'Statutory Guidance on Local Government Investments' para. 14, that Local Councils with total investments above £100,000 have in place an Investment Strategy. The Finance Officer will circulate an example and this will be discussed at the July meeting. It was agreed to ask OALC for advice on the investment strategy.</p> <p>e) FCC Grant Application</p> <p>A letter has been received, to say that a grant of up to £67,238.74 has been allocated towards the pavilion improvements subject to meeting the necessary conditions. This figure is the total applied for. A vote of thanks was made to all concerned, in particular to Cllr Rowley and the Clerk. The parish council will be funding approximately one third of the cost of the project, with two thirds coming from grants.</p> <p>f) The Finance Officer requested that councillors procuring goods on behalf of the Parish Council should obtain a VAT</p>	<p>DR</p> <p>RFO</p>
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	<p>receipt and the invoice should be addressed to the Parish Council. This will enable the council to claim back the VAT.</p>	
5322	<p>CHAIRMAN'S REPORT</p> <p><u>Adoption of New Model Code of Conduct</u></p> <p>The new model Code of Conduct for all councils, including the county and district councils, had been circulated. This was reviewed. It was proposed by Cllr Griffin and seconded by Cllr Sherbourne that it be adopted and this was agreed.</p> <p>A course is available on Parish Council chairing which is open to any councillor who might be interested. It was noted that 2023 is election year.</p> <p><u>Feedback on Annual Parish Meeting</u></p> <p>The Annual Parish Meeting took place on Thursday 26th May and was attended by members of the public as well as District Cllr Sue Cooper, parish councillors and two staff from Thames Water who made a presentation and answered questions. Cllr Ryall noted that the new sewage pumping station at Newnham Murren will not be completed until October and there were a number of other Thames Water issues which needed following up, including sewage discharges from Benson treatment works.. It is hoped that the bathing water initiative at Wallingford Beach may have a positive effect on our river water quality..</p> <p>A suggestion was made that PC Andrew Harper could be commemorated by naming a street in the Newnham Manor development after him, subject to agreement from his family. This will be considered when road names for the development are up for discussion.</p> <p>A resident had requested double yellow lines at the entrance to Thames Mead. Closure of the old access road to the riverside park was also raised and the council is following this up with the county and district councils.</p> <p>Notes on the meeting have been circulated.</p>	
5323	<p>REVIEW OF STRATEGIC PRIORITIES</p> <p>Pedestrian crossing at The Bell: the design is being resubmitted to OCC and Cllr Sherbourne is chasing progress on this.</p> <p>Crossing at A4074 Portway: timing of this is dependent on the Newnham Manor development.</p>	

	<p>Additional crossing in The Street: 20mph speed limits should help with approvals for traffic calming.</p> <p>Traffic calming chicane at North Stoke: to be discussed with Lee Turner of OCC Highways when a date is arranged for his visit to review issues in the parish.</p>	SSh
5324	<p>REPORTS OF COMMITTEES</p> <p>Environment and Recreation Ground</p> <p><u>Improvements to Pavilion</u></p> <p>Cllr Johnson reported that the grant application to FCC has been successful. A meeting will be held to discuss the best way to manage the project. Another Environment and Recreation Ground Management Committee meeting will be needed in the next few weeks to discuss the consequences of the FCC grant, recommendations to put to the Parish Council and ways of monitoring the work.</p> <p><u>North Stoke Recreation Ground</u></p> <p>Cllr Streete has drafted a questionnaire for North Stoke residents about rabbit control. Advice has been taken from a pest control officer who had provided a quote for dealing with the problem. Cllr Soames had advised at the last meeting that the council has a statutory duty to control the rabbit population. It was agreed to discuss wording with him before circulating the questionnaire.</p> <p><u>Jubilee Mugs</u></p> <p>Mugs have been distributed to all Crowmarsh Gifford School pupils and other families in the parish who had requested them for their children up to the age of 12. Some have been given to helpers at the jubilee lunch events. Any spare mugs will be put in the pavilion kitchen.</p> <p>Traffic and Transport</p> <p>A letter about motorcycle nuisance has been sent to John Howell, MP and copied to Thames Valley Police, County and District Councillors, the Police and Crime Commissioner as well as neighbouring parish councils and other interested parties.</p> <p>It was agreed to ask for a speed survey to be carried out on the A4130 Henley road as well as the other locations requested.</p> <p>The closure of the old access road to the Riverside is now an important issue and will be referred to John Backley and Lee</p>	<p>Env/Rec</p> <p>JS/SS</p>

	<p>Turner. The parish council will ask Lee Turner of County Highways to attend a site visit with our County Councillor to discuss a number of highways issues. Cllr Sherbourne will draft a list of issues to be addressed and will circulate this to councillors for approval before it is forwarded to the County Council by the Clerk.</p>	<p>SSh/ Clerk</p>
<p>5325</p>	<p>UPDATE ON WEBSITE</p> <p>Cllr Stevenson reported that the website is up to date and now features the final version of the neighbourhood plan. The 20mph speed limit survey is now available on the website and photos of the football tournament are featured.</p> <p>Cllr Streete is now able to upload articles to the website.</p>	<p>FS</p>
<p>5326</p>	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> • Police and Crime Bulletin May 2022 • Safeguarding Update from OCC (Barry Holland) • SODC updates • Rural Services Network update • Health Watch Oxfordshire Briefing • Notice of OALC online AGM on 4th July • Notices of temporary road closures for Jubilee celebrations • Update from Nikki Hamilton about fire training at RAF Benson • Notice of Ewelme and Benson Liaison Group meeting (Grundon) on 23rd May • Letter from Campaign for Protection of Rural England (CPRE) re. South and Vale Local Plan • NAHT update • Wild Oxfordshire Spring Update • Benson Neighbourhood Plan Revision pre-submission documents • Notice of availability of Covid-19 vaccinations for 5 – 11 year old. • SODC notice of tours for councillors on anaerobic digestion facility 	
<p>5327</p>	<p>REPORTS OF REPS ON OUTSIDE BODIES</p> <p><u>River Users Group (RUG3)</u></p> <p>Cllr Ryall reported on a discussion re. the narrowing of the channel suitable for boats at Wallingford. Concern was also expressed about swimming in the area used by boats, particularly in view of the SODC proposal for 'Wallingford Beach'.</p>	

5328	DATE OF NEXT MEETING The next meeting will be held on Thursday 7 th July 2022 at North Stoke Village Hall, starting at 7.30pm. Cllr Griffin gave his apologies for the meeting which will be chaired by Cllr Sherbourne.	
	The meeting closed at 21.20.	