



CROWMARSH PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held at Crowmarsh Gifford Village Hall on Thursday 13th December 2018,
starting at 7.30pm**

Present:

Mr J Griffin (Chairman)	Mrs E Ryall
Mr N Hannigan	Mr S Sherbourne
Prof A Johnson	Mr S Soames
Mrs F Jones	Mrs F Stevenson
Mr D Rowley	Mr D Topliss

Attending: Dr Y Peet (Finance Officer) and Mrs S Rance (Clerk). County Councillor M Gray and District Councillor S Cooper attended part of the meeting. Three members of the public attended part of the meeting.

Apologies: Received from Mrs D Hall and Mrs P Millar.

Declaration of interest: Item 4817: Cllr Griffin declared an interest in the grant application received from Chilterns Conservation Board as he is a member of the Board.

The meeting was quorate.

NO.		ACTION
4815	MINUTES OF PREVIOUS MEETING Corrections to previous Minutes: Item 4808 Playground Project and Gym: it was noted that orders for the playground have been placed with Eibe. Item 4814: Bollards at Queen's Head roundabout. It was noted that the bollards need replacing, not just cleaning. Subject to these corrections, the Minutes of the meeting held on 8 th November were approved as a true record and signed by the Chairman.	
4816	MATTERS ARISING FROM PREVIOUS MINUTES <u>Item 4803:</u> Hedge cutting at Home Farm and the church footpath has been carried out and a quote is awaited for pruning the shrubs on the corner of Portway and Cox's Lane.	

	<p><u>Item 4803</u>: North Stoke Village Hall: Cllr Soames has asked a local estate agent to give an indication of valuation of the hall. It was agreed that Cllr Soames may engage the council's solicitors, Slade Legal, to take this forward.</p> <p><u>Item 4804</u>: British Legion Poppy Appeal. Letters of thanks for the donations made have been received from the co-ordinators in Crowmarsh and North Stoke.</p> <p><u>Item 4804</u>: Replacement Tree for Jethro Tull Gardens. Cllr Sherbourne reported that the copper beech tree will be planted on 18th December.</p> <p><u>Item 4807</u>: Collapsed Drain Cover at North Stoke Crossroads: the drain cover has been replaced.</p> <p><u>Item 4807</u>: Culvert at North Stoke: the necessary work has now been carried out and £1,000 will be claimed from County Councillor Mark Gray's fund.</p> <p><u>Item 4808</u>: Update on replacement noticeboards: these have been ordered and will be delivered to Chris Strange at the pavilion. Cllr Jones reported that an SODC grant cannot be applied for to fund an additional noticeboard at Crowmarsh Hill unless planning permission is granted and due to time constraints this will not be possible at present.</p> <p><u>Item 4808</u>: Surplus bark chippings: Cllr Griffin will contact Agrivert to ask whether they could use some of the surplus bark chippings.</p> <p><u>Item 4808</u>: Litter Bin in The Street, Crowmarsh Gifford. No response has been received to the Council's request to relocate the litter bin currently at The Old Forge. The Clerk will pursue this.</p> <p><u>Item 4808</u>: New Dog Fouling Signs at the Recreation Ground. Cllr Topliss has met with Chris Strange and agreed on the location of the new signs.</p> <p><u>Item 4812</u>: SOHA enquiry about verge in Benson Lane: Cllr Griffin has discussed the clearance of the verge in front of a SOHA property in Benson Lane and the work will be carried out.</p> <p><u>Item 4812</u>: Mr Roger Symes was unable to suggest a new auditor; the Finance Officer has asked Cholsey Parish Council if they can recommend anyone.</p> <p><u>Item 4814</u>: Daffodil bulbs have been planted on the grass verge in The Street opposite Newnham Manor. Ideas for future planting</p>	<p>RFO</p> <p>JG</p> <p>Clerk</p>
--	---	--

	<p>are welcome.</p> <p><u>Item 4814</u>: Street Lighting in North Stoke. Cllr Soames reported that a request has been made for the orange street lighting in North Stoke to be replaced with more efficient white LED lamps.</p>	
<p>4817</p>	<p>FINANCE</p> <p><u>a) Payments made in November</u></p> <p>A schedule of payments made in November was presented. This included</p> <ul style="list-style-type: none"> • payment of £1098.50 for repairs to the culvert at North Stoke • £81.20 for the allotment insurance premium • £20 affiliation fee for the Allotments and Gardens council. • Water bills for the pavilion and the allotments • Payment to Coulton Tree Services for hedge cutting. • C Strange expenses claim • Salary payments for officers for December and January. <p>It was proposed by Cllr Sherbourne and seconded by Cllr Hannigan that the payments be approved and this was agreed.</p> <p><u>b) Accounts Status at 30th November 2018</u></p> <p>The accounts status report to the end of November was noted. A detailed financial summary to the end of December will be presented at the next meeting. A payment of £3,095 for the period from June 2017 to November 2018 had recently been received.</p> <p><u>c) Consideration of draft budget and precept for 2019/20</u></p> <p>A draft budget for 2019/20 was presented and discussed. Some minor amendments were made. It was suggested that the Recreation Ground Management Committee will consider further promoting the facilities available. After discussion it was proposed by Cllr Ryall and seconded by Cllr Johnson that the draft budget be approved and this was agreed.</p> <p>A proposal to increase the precept was discussed but it was agreed that this would be difficult to justify at present as the Parish Council's reserves are high and there is no immediate call for the money. It was agreed to review the precept again next year when spending has taken place on the playground project. It</p>	

	<p>was noted that salaries are due for review in April 2019.</p> <p>After discussion it was proposed by Cllr Griffin and seconded by Cllr Sherbourne that the precept should remain at £38,201 for 2019/20 and this was agreed.</p> <p>d) <u>Requests for grants and donations</u></p> <ul style="list-style-type: none"> • Wallingford Volunteer Centre. It was proposed by Cllr Sherbourne and seconded by Cllr Jones that a donation of £100 be made and this was agreed. • Chilterns Conservation Board (Cllr Griffin declared an interest as a member of the Board.) It was noted that the Board provides support to councils dealing with planning applications. It was proposed by Cllr Johnson and seconded by Cllr Ryall that a donation of £200 be made and this was agreed. It was noted that the board is currently running a consultation on their management plan as well as a review of AONBs and National Parks. • Oxfordshire Victoria County History Group. The group is completing this long-running project on the local history of all parishes in the county including Crowmarsh. Drafts are on the website www.victoriacountyhistory.ac.uk/counties/oxfordshire/work-in-progress. It was proposed by Cllr Johnson and seconded by Cllr Topliss that a donation of £100 be made and this was agreed. <p>e) <u>Other Matters</u></p> <ul style="list-style-type: none"> • The Finance Officer reported that Grundon Waste Management are increasing their charges by 65p per lift from January. • A payment of £108,985 including VAT is due to be paid in December for the playground project. This does not include the roundabout. The Finance Officer has transferred funds from the deposit account to cover this payment. It was noted that WREN will release funding when they see equipment on site. • An invoice is also expected for the noticeboards and there will be a further charge for installation in due course. 	
4818	<p>CHAIRMAN'S REPORT</p> <p>It was noted that the annual return has been made to the Charity Commission for the Village Green, North Stoke. Details of this were circulated and approved.</p>	

4819

PLANNING

Two local residents reported on developments at the CABI site. The PCC may wish to consider asking for additional burial space adjacent to Newnham Murren Church. Cllr Griffin has discussed this with Revd Beer. It was noted that Cala Homes now own the land for development. Part of the land still has to be farmed and wild flowers will be planted. The pill box will become a bat sanctuary and will be protected from interference by the public. Concern was expressed about the removal of trees along the northern site boundary and it was suggested that more tree planting would improve the site.

Decisions: The Council noted the following decisions from SODC.

P18/S2866/FUL (Full Application): Application proposal, including any amendments: Detached dwelling. 27 Benson Lane, Crowmarsh Gifford, OX10 8ED: PERMISSION GRANTED.

P18/S3020/HH (Householder): Application proposal, including any amendments: Erection of a single-storey rear conservatory to extend the existing kitchen area. 45 The Street, Crowmarsh Gifford, OX10 8EA: PERMISSION GRANTED.

P18/S3021/LB (Listed Building): Application proposal, including any amendments: Erection of a single-storey rear conservatory to extend the existing kitchen area. 45 The Street, Crowmarsh Gifford, OX10 8EA: PERMISSION GRANTED.

P18/S3445/HH (Householder): Application proposal, including any amendments: Single storey rear extension. Days Cottage, The Street, North Stoke (in the parish of Crowmarsh), OX10 6BL: PERMISSION GRANTED.

P18/S3505/HH (Householder): Application proposal, including any amendments: First floor side extension over existing. 49 Park View, Crowmarsh Gifford, OX10 8BJ: PERMISSION GRANTED.

P18/S3620/HH (Householder): Application proposal, including any amendments: Door and window alterations to existing outbuilding. Days Cottage, The Street, North Stoke (in the parish of Crowmarsh), OX10 6BL: PERMISSION GRANTED.

Applications: The Council was asked to agree its response to SODC on the following applications.

P18/S3694/HH (Householder): Internal alterations to existing bathrooms, provision of new attic level WC, alterations to modern window casements, new external soil pipes and conservation roof light, enlarging window opening to rear elevation. Brook House, The Street, North Stoke (in the parish of Crowmarsh), OX10 6BL: RECOMMEND APPROVAL.

P18/S3695/LB (Listed Building): Internal alterations to existing bathrooms, provision of new attic level WC, alterations to modern window casements, new external soil pipes and conservation roof light, enlarging window opening to rear elevation. Brook House, The Street, North Stoke (in the parish of Crowmarsh), OX10 6BL: RECOMMEND APPROVAL.

P18/S3786/PDH (Permitted Development): Install a conservatory with a pitched glass roof. Depth 3.7m Height 3.62m Height to eaves 2.12m. 18 Robert Sparrow Gardens, Crowmarsh Gifford, OX10 8DQ: NO COMMENTS ALLOWED by the Parish Council.

P18/S3850/HH (Householder): Proposed single storey rear extension and associated internal alterations (as amended by plan PL100A showing the removal of the external boiler unit only). 8 Carmel Terrace, Mongewell (in the parish of Crowmarsh), OX10 8BX: RECOMMEND APPROVAL.

P18/S4005/LDP (Lawful Development): Creation of new vehicular access to an unclassified road (un-named) and hardstanding. Blenheim Farm Barns, Icknield Way, Benson (in the parish of Crowmarsh), OX10 6PR: NO COMMENTS ALLOWED by the Parish Council.

P18/S4026/N4C: Change of use from agriculture to B8 storage and distribution for Barns A (Hay Barn) and B (Grain Barn). Blenheim Farm Barns, Icknield Way, Benson (in the parish of Crowmarsh), OX10 6PR: RECOMMEND APPROVAL.

P18/S4045/FUL (Full Application): Erection detached 2 bed dwelling with integral double garage. Resubmission of P18/S1866/FUL Land Adjacent The Old Coach House, The Street, Crowmarsh Gifford, OX10 8EH: RECOMMEND APPROVAL.

SODC Planning Committee

The Chair of Planning attended the SODC Planning Committee meeting on 28th November where application P18/S2866/FUL came before the committee. It was approved.

Neighbourhood Plan

The Chair of Planning and Dr Robins are to have a meeting with Cheryl Soppet on the 18th of December to discuss the Statutory Environmental Assessment (SEA) as it applies to the Neighbourhood Plan.

	<p>New houses in North Stoke</p> <p>The SODC Street Naming and Numbering Officer has informed the Council that the two new residential dwellings are to be numbered: 15 & 15A Wallingford Road, North Stoke, Wallingford, OX10 6BD</p> <p>Land East of Benson Lane</p> <p>Still no replies to the letters written by Chair of Planning.</p>	
4820	<p>REPORT OF THE COUNTY COUNCILLOR</p> <ul style="list-style-type: none"> • County Councillor Gray has been looking into the problem of parking on the approach to the riverside park and will contact John Backley of SODC. • £120 million will be spent on roads in the next ten years, of which £7 million has been set aside for the next year. • 37,000 potholes have been filled in the past year. • The county council website gives information on road gritting during the winter months. • Ipsden Parish Council have purchased a speed indication device to be sited near the White House junction on the A4074 They have asked for permission to post the sign in the parish of Crowmarsh. The Clerk will respond agreeing to this. • Cllr Topliss has noticed damage to the structure of the steps on Wallingford Bridge which he will report to Cllr Gray. 	Clerk
4821	<p>REVIEW OF STRATEGIC PRIORITIES</p> <ul style="list-style-type: none"> • A resident of Benson Lane expressed concern about the speed of traffic in Benson Lane. Cllr Gray has provided signs for posting and these could now be installed. It was noted that the checks have been done but no information has been received on the results. The cost of a pedestrian crossing could be up to £70,000 but it is unlikely that a crossing could be installed until building takes place at the Bloor site off Benson Lane. Cllr Sherbourne would like to propose that a pedestrian crossing in Benson Lane should be included in the Parish Council's list of strategic priorities. County Councillor Gray suggested that the parish council could ask the police for further speed checks to be carried out. • Cllr Sherbourne proposed that the pedestrian crossing in The Street should be built as soon as possible and it is hoped that the A4074 crossing would be built as part of the Newnham Manor development. A separate meeting may need to be convened to discuss plans for the crossing in The Street. 	

4822

REPORTS OF COMMITTEES

Environment and Recreation Ground

Nature Area

A quote from Scofell for maintenance at the Nature Area has been received. Blackthorn is encroaching on the area near the Thames. Scofell has quoted £582.75 + VAT to cut this back and leave it at the Agrivert site. This was approved.

Update on Playground Project

The contractor for the play area and gym is Eibe. Three quotes have been requested for the soft landscaping. The contractor will come under the control of Eibe during the project. Legal agreement with WREN is now in place. WREN needs to see materials on site before releasing any funds. There is currently no signed agreement with SODC. Slade Legal are working on the council's behalf to achieve this. Cllr Johnson will sign on behalf of the council and the first third of the grant money will then be released.

Cllrs Johnson and Rowley are considering quotes for soft landscaping and will accept the lowest quote as long as the quality is the same. It was agreed that they will email the Finance Officer, Chairman and Clerk if there are reasons to take a different course of action.

It was noted that Eibe are having problems with the model of carousel roundabout for which they have quoted and are quoting for an alternative.

The JCT minor works contract between the Parish Council and Eibe is a standard building contract. This is nearly complete.

Publicity for the project includes the school newsletter and the Crowmarsh News. A £150 donation has been received from Homebase.

The type of fence was discussed. It was confirmed that the fence round the playground will be the metal one quoted for. This requires less maintenance than a wooden one especially in case of flooding. Eibe say 75-80% of playgrounds use metal fencing. Cllr Stevenson requested that a green plastic coating be considered and colour options obtained for consideration.

	<p><u>Traffic and Transport</u></p> <ul style="list-style-type: none"> Update on Radar Speed Signs: Cllr Hall has a quote of £2,266 for solar speed signs. Two signs will be needed, This will be discussed at the February meeting. Cllr Jones reported that the next Parish Council meeting will be held on 20th February. She will be unable to attend but will circulate details in due course. 	
4823	<p>REPORT OF THE DISTRICT COUNCILLOR</p> <p>District Councillor Cooper reported on the Scrutiny Local Plan meeting held at Howbery Park earlier that evening.</p> <p>Complaints have been received about the service provided by Biffa including problems with missed and misplaced bins. Please report any problems to SODC with photos if possible.</p> <p>Not enough information is available from central government at present to inform budget making for next year.</p> <p>Plans for the SODC offices in Benson Lane have not yet been drawn up.</p>	
4824	<p>UPDATE ON WEBSITE</p> <ul style="list-style-type: none"> Cllr Stevenson reported that the website is up to date. 	
4825	<p>REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES</p> <p><u>Emery Owen Trust</u></p> <p>Cllr Johnson reported that the Trust met at the end of October. Maintenance has been carried out on trees close to neighbouring fences. Some residents have asked for hawthorns to be removed. It is hoped to improve the footpath and the turf. It may be necessary to divert pedestrians temporarily in order to keep the public off the new grass.</p> <p><u>Crowmarsh Gifford Village Hall Committee</u></p> <p>Cllr Sherbourne reported that planning permission has been granted for the proposed extension to the village hall. The estimated cost is £200,000 and it is hoped to obtain funding for this.</p>	
4826	<p>CORRESPONDENCE</p> <p>The following correspondence was noted:</p> <ul style="list-style-type: none"> Chiltern Society Magazine. 	

4827	<p>DATES OF MEETINGS IN 2019</p> <p>Suggested dates for meetings in 2019 were circulated and agreed. A date for the Annual Parish Meeting has yet to be decided. The next Parish Council meeting will be held on Thursday 7th February at Crowmarsh Gifford Village Hall.</p>	
4828	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • The Safe Places Scheme will be discussed at the next meeting. 	<p>Clerk (Agenda)</p>
	<p>The meeting closed at 10.15pm.</p>	